

City of Cashmere City Council & Planning Commission: Agenda & Minutes Tracker, 2025-2026

Prepared for: Educational Purposes

Jurisdiction: City of Cashmere, Chelan County, Washington

Coverage: Jan 1, 2025 to Oct 25, 2026 (plus the posted agenda for Oct 26, 2026 as a look-ahead)

Generated: Oct 25, 2026

Counts: City Council: 42 meetings + 1 upcoming, 301 items · Planning Commission: 19 meetings, 73 items ·

Total items: 374

This tracker summarizes every City of Cashmere City Council meeting (regular and special) and every Planning Commission meeting with documents posted on the City website for January 1, 2025 through October 25, 2026, plus the posted agenda and packet for the Oct 26, 2026 Council meeting as a look-ahead. Part 1 covers the City Council and Part 2 covers the Planning Commission. Each part has its own meeting index, themes, gap list, source notes, duplicates list, look-ahead and cards.

Each agenda item has a card with Who, What, When, Where, How (outcome) and Why. When a field is not given in the source, the card says "not stated". The Why is taken only from the packet staff summary/report, the agenda or the minutes, and the card says which one. Outcomes come only from posted minutes, or from draft minutes printed in a later meeting's packet; those cards say "draft minutes" and name the packet. Meetings with no minutes have agenda-only cards marked "Minutes not yet posted". Every card links to its source documents, with #page=N anchors into packets where possible.

Payroll and claims (accounts payable) are on one consent-agenda summary line per meeting, with totals as recorded. Names, numbers and dates are reproduced as printed. Known source errors are flagged on the card and listed in each part's "Source, OCR and data problems" section. This is a read-only compilation of public documents: no one was contacted and no records were requested.

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Part 1: City Council

Regular meetings are held on the second and fourth Mondays at 6:00 p.m. at Cashmere City Hall, 101 Woodring Street (on Tuesday, May 27, 2025 and May 26, 2026, after Memorial Day). Special meetings (Dec 29, 2025; Aug 21, 2026) are included. The Mar 24 and Jun 23, 2025 meetings were cancelled, as affirmed on later consent agendas. No documents are posted for Dec 22, 2025, and the sources do not say why. Transportation Benefit District (TBD) board business is noted on the Council card for the night it was held.

Meeting index

Date	Meeting	Time	Items	Minutes	Documents
Jan 13, 2025	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Jan 27, 2025	City Council Regular Meeting	6:00 PM	8	Posted	Agenda · Packet · Minutes
Feb 10, 2025	City Council Regular Meeting	6:00 PM	2	Posted	Agenda · Packet · Minutes
Feb 24, 2025	City Council Regular Meeting	6:00 PM	9	Posted	Agenda · Packet · Minutes
Mar 10, 2025	City Council Regular Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Apr 14, 2025	City Council Regular Meeting	6:00 PM	13	Posted	Agenda · Packet · Minutes
Apr 28, 2025	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
May 12, 2025	City Council Regular Meeting	6:00 PM	2	Posted	Agenda · Packet · Minutes
May 27, 2025	City Council Regular Meeting	6:00 PM	10	Posted	Agenda · Packet · Minutes
Jun 9, 2025	City Council Regular Meeting	6:00 PM	5	Posted	Agenda · Packet · Minutes · Draft minutes
Jul 14, 2025	City Council Regular Meeting	6:00 PM	9	Posted	Agenda · Packet · Minutes
Jul 28, 2025	City Council Regular Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Aug 11, 2025	City Council Regular Meeting	6:00 PM	8	Posted	Agenda · Packet · Minutes
Aug 25, 2025	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Sep 8, 2025	City Council Regular Meeting	6:00 PM	7	Posted	Agenda · Packet · Minutes
Sep 22, 2025	City Council Regular Meeting	6:00 PM	15	Posted	Agenda · Packet · Minutes
Oct 13, 2025	City Council Regular Meeting	6:00 PM	9	Posted	Agenda · Packet · Minutes
Oct 27, 2025	City Council Regular Meeting	6:00 PM	7	Posted	Agenda · Packet · Minutes
Nov 10, 2025	City Council Regular Meeting	6:00 PM	7	Posted	Agenda · Packet · Minutes

Date	Meeting	Time	Items	Minutes	Documents
Nov 24, 2025	City Council Regular Meeting	6:00 PM	10	Posted	Agenda · Packet · Minutes
Dec 8, 2025	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Dec 29, 2025	City Council Special Meeting	5:30 PM	3	Minutes not yet posted; draft in later packet	Agenda · Packet · Notice December 29, 2025 Special Council Mtg · Draft minutes
Jan 12, 2026	City Council Regular Meeting	6:00 PM	7	Posted	Agenda · Packet · Minutes
Jan 26, 2026	City Council Regular Meeting	6:00 PM	7	Posted	Agenda · Packet · Minutes
Feb 9, 2026	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Feb 23, 2026	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Mar 9, 2026	City Council Regular Meeting	6:00 PM	9	Posted	Agenda · Packet · Minutes · Draft minutes
Mar 23, 2026	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Apr 13, 2026	City Council Regular Meeting	6:00 PM	9	Posted	Agenda · Packet · Minutes
Apr 27, 2026	City Council Regular Meeting	6:00 PM	5	Posted	Agenda · Packet · Minutes
May 11, 2026	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
May 26, 2026	City Council Regular Meeting	6:00 PM	5	Posted	Agenda · Packet · Minutes
Jun 8, 2026	City Council Regular Meeting	6:00 PM	10	Posted	Agenda · Packet · Minutes
Jun 22, 2026	City Council Regular Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Jul 13, 2026	City Council Regular Meeting	6:00 PM	10	Minutes not yet posted; draft in later packet	Agenda · Packet · Draft minutes
Jul 27, 2026	City Council Regular Meeting	6:00 PM	3	Posted	Agenda · Packet · Minutes
Aug 10, 2026	City Council Regular Meeting	6:00 PM	8	Posted	Agenda · Packet · Minutes
Aug 21, 2026	City Council Special Meeting	1:00 PM	1	Minutes not yet posted	August 21, 2026 Special Council Mtg
Aug 24, 2026	City Council Regular Meeting	6:00 PM	7	Posted	Agenda · Packet · Minutes
Sep 14, 2026	City Council Regular Meeting	6:00 PM	11	Posted	Agenda · Packet · 9 September 14 2026 TBI Meeting_Council Packet · Minutes
Sep 28, 2026	City Council Regular Meeting	6:00 PM	9	Minutes not yet posted; draft in later packet	Agenda · Packet · Draft minutes
Oct 12, 2026	City Council Regular Meeting	6:00 PM	4	Minutes not yet posted; draft in later packet	Agenda · Packet · Draft minutes
Oct 26, 2026	City Council Regular Meeting	6:00 PM	10	Upcoming meeting (look-ahead)	Agenda · Packet

Recurring themes

Recurring themes, in rough order of how often they came up, with links to representative cards. Each statement is drawn from the cited cards.

Revenue: TBD sales tax, criminal justice sales tax, property tax and the 2026 levy lid lift. Council assumed the Cashmere TBD (Ord. 1337) and adopted a 0.1% TBD sales tax (Res. 04-2025, 3-1). A November 2025 criminal justice sales tax ballot measure (Res. 06-2025) was rescinded two weeks later (Res. 07-2025, 5-0). The 1% property tax increase for 2026 (Ord. 1340) passed 3-1 after a tied first vote. Revenue workshops and a May 6, 2026 community forum followed, and then Ord. 1345 (4-0, draft minutes) placed Proposition No. 1, a public safety and government services levy lid lift, on the November 2026 ballot. Council approved a public education agreement capped at \$3,500 (3-1).

Citations: [Card 13](#) (Jan 27, 2025, [source](#)); [Card 54](#) (May 27, 2025, [source](#)); [Card 64](#) (Jun 9, 2025, [source](#)); [Card 85](#) (Aug 11, 2025, [source](#)); [Card 88](#) (Aug 25, 2025, [source](#)); [Card 133](#) (Nov 10, 2025, [source](#)); [Card 195](#) (Mar 23, 2026, [source](#)); [Card 215](#) (May 11, 2026, [source](#)); [Card 229](#) (Jun 8, 2026, [source](#)); [Card 241](#) (Jul 13, 2026, [source](#)); [Card 273](#) (Sep 14, 2026, [source](#))

Law enforcement, jail and prosecution costs. The Sheriff's 2026-2029 contract (2.5 deputies, 15.52% increase in 2026, then 4% a year) was debated from July to October 2025. Council called it unsustainable, the County said the cost was not negotiable, and the contract passed 3-2 on Oct 27, 2025. A one-year 2027 jail agreement at \$213 per bed day passed 5-0 in Sep 2026. The County proposed raising prosecution from \$300 to \$675 per case for 2027. Flock cameras were also discussed with the Sheriff.

Citations: [Card 68](#) (Jul 14, 2025, [source](#)); [Card 76](#) (Jul 28, 2025, [source](#)); [Card 90](#) (Aug 25, 2025, [source](#)); [Card 116](#) (Oct 13, 2025, [source](#)); [Card 127](#) (Oct 27, 2025, [source](#)); [Card 227](#) (Jun 8, 2026, [source](#)); [Card 271](#) (Sep 14, 2026, [source](#)); [Card 272](#) (Sep 14, 2026, [source](#)); [Card 282](#) (Sep 28, 2026, [source](#))

Water and wastewater utilities under Woodard & Curran. This covers recurring budget reviews and overages for the contract operator: a 2025 true-up of \$68,570 with budget amendment Ord. 1342, and the 2026 budget of \$1,687,534. The proposed 2027 budget of \$1,727,662 was tabled 5-0 pending a capital budget. Council also reviewed industrial influent loads, the SCADA/server upgrade (not to exceed \$64,646) and blower maintenance. Council members asked repeatedly for more detailed cost reporting.

Citations: [Card 33](#) (Apr 14, 2025, [source](#)); [Card 120](#) (Oct 13, 2025, [source](#)); [Card 150](#) (Dec 8, 2025, [source](#)); [Card 224](#) (Jun 8, 2026, [source](#)); [Card 253](#) (Aug 10, 2026, [source](#)); [Card 254](#) (Aug 10, 2026, [source](#)); [Card 290](#) (Oct 12, 2026, [source](#)); [Card 297](#) (Oct 26, 2026, [source](#))

Comprehensive Plan periodic update and code changes (Perteet). Joint Council and Planning Commission meetings were held in Feb 2025, Feb 2026 and Jun 2026. Perteet's task assignments were amended several times: the climate element amendment failed 1-2 and was tabled, and TA #8 Amendment 3 passed 3-2. Commerce grant agreements were accepted. The proposed adoption schedule runs to a Dec 14, 2026 hearing and adoption.

Citations: [Card 16](#) (Feb 10, 2025, [source](#)); [Card 56](#) (May 27, 2025, [source](#)); [Card 107](#) (Sep 22, 2025, [source](#)); [Card 172](#) (Feb 9, 2026, [source](#)); [Card 202](#) (Apr 13, 2026, [source](#)); [Card 226](#) (Jun 8, 2026, [source](#)); [Card 265](#) (Aug 24, 2026, [source](#)); [Card 298](#) (Oct 26, 2026, [source](#))

Mini-storage moratorium. Ord. 1343 (printed "1334" on the agenda and in the minutes) imposed a moratorium on new mini/self-storage facilities in Feb 2026 (4-1). Findings-of-fact Ord. 1344 was tabled for errors and then adopted 4-1. After an Aug 24, 2026 hearing, Ord. 1346 extended the moratorium to Dec 31, 2026 (4-1), tying it to the zoning code update.

Citations: [Card 179](#) (Feb 23, 2026, [source](#)); [Card 184](#) (Mar 9, 2026, [source](#)); [Card 210](#) (Apr 27, 2026, [source](#)); [Card 262](#) (Aug 24, 2026, [source](#)); [Card 263](#) (Aug 24, 2026, [source](#))

Tigner Road sidewalk and pressure-reducing valve projects. The sidewalk replacement had a WCIA grant, a low bid of \$34,438 and two change orders. A disputed asphalt invoice ended in a \$16,749 settlement (3-2). In 2026, Council approved an interlocal with Chelan County on Tigner/Binder Road improvements, a PRV contract award, an RH2 amendment and a \$17,041.57 change order (4-1).

Citations: [Card 36](#) (Apr 14, 2025, [source](#)); [Card 59](#) (May 27, 2025, [source](#)); [Card 97](#) (Sep 8, 2025, [source](#)); [Card](#)

[104](#) (Sep 22, 2025, [source](#)); [Card 208](#) (Apr 27, 2026, [source](#)); [Card 230](#) (Jun 8, 2026, [source](#)); [Card 266](#) (Aug 24, 2026, [source](#))

Library relocation and sale of 300 Woodring. NCW Libraries moved to the Riverside Center. The former library at 300 Woodring was declared surplus (5-0), listed at a planned \$684,000 and sold when Council accepted a purchase offer (5-0, Sep 14, 2026). The minutes do not state the buyer or price. An HVAC replacement bid for the old library is on the Oct 26, 2026 agenda. Other City parcels (the Aplets Way lot and the former Tree Top BVF site) were also discussed for surplus.

Citations: [Card 126](#) (Oct 27, 2025, [source](#)); [Card 196](#) (Mar 23, 2026, [source](#)); [Card 214](#) (May 11, 2026, [source](#)); [Card 247](#) (Jul 13, 2026, [source](#)); [Card 275](#) (Sep 14, 2026, [source](#)); [Card 296](#) (Oct 26, 2026, [source](#))

Animal control and feral cats. Council declined the Wenatchee Valley Humane Society's 2025 rate and paid January at the 2024 rate (3-2). Residents then urged a contract, and a revised 2025-2027 agreement passed 4-1. In 2026 the City joined a \$2,000 Trap-Neuter-Return matching grant program (5-0).

Citations: [Card 23](#) (Feb 24, 2025, [source](#)); [Card 66](#) (Jul 14, 2025, [source](#)); [Card 95](#) (Sep 8, 2025, [source](#)); [Card 118](#) (Oct 13, 2025, [source](#)); [Card 193](#) (Mar 23, 2026, [source](#)); [Card 220](#) (May 26, 2026, [source](#))

Flooding and the Riverside Park boat ramp. Council updated the floodplain code (Ord. 1335) and declared a Wenatchee River flood emergency on Dec 29, 2025 (Res. 09-2025). Boat ramp repair was funded with \$10,000 of City lodging tax plus \$15,000 from the Port, and a County side-channel restoration grant interlocal was approved.

Citations: [Card 19](#) (Feb 24, 2025, [source](#)); [Card 156](#) (Dec 29, 2025, [source](#)); [Card 158](#) (Jan 12, 2026, [source](#)); [Card 178](#) (Feb 23, 2026, [source](#)); [Card 204](#) (Apr 13, 2026, [source](#)); [Card 242](#) (Jul 13, 2026, [source](#))

Meetings without posted minutes

Council meetings in the coverage period whose minutes were not posted as of Oct 25, 2026. Where a later packet prints draft minutes, the cards use them and label them "draft minutes". The Oct 26, 2026 meeting is upcoming and appears here as a look-ahead.

Date	Meeting	Status	Best available record
Dec 29, 2025	City Council Special Meeting	Minutes not yet posted; draft in later packet	Dec 29, 2025 minutes (draft) in Jan 12, 2026 packet, pp. 2-3 · Packet · Agenda · Notice December 29, 2025 Special Council Mtg
Jul 13, 2026	City Council Regular Meeting	Minutes not yet posted; draft in later packet	Jul 13, 2026 minutes (draft) in Jul 27, 2026 packet, pp. 3-11 · Packet · Agenda
Aug 21, 2026	City Council Special Meeting	Minutes not yet posted	August 21, 2026 Special Council Mtg
Sep 28, 2026	City Council Regular Meeting	Minutes not yet posted; draft in later packet	Sep 28, 2026 minutes (draft) in Oct 12, 2026 packet, pp. 3-6 · Packet · Agenda
Oct 12, 2026	City Council Regular Meeting	Minutes not yet posted; draft in later packet	Oct 12, 2026 minutes (draft) in Oct 26, 2026 packet, pp. 2-5 · Packet · Agenda
Oct 26, 2026	City Council Regular Meeting	Upcoming meeting (look-ahead)	Packet · Agenda

- The Aug 21, 2026 special meeting has a posted notice/agenda only; no draft minutes were found in the Aug 24, Sep 14, Sep 28, Oct 12 or Oct 26 packets.

Source, OCR and data problems

General

- Most minutes and packets are scanned images with an OCR text layer. Where the text layer was poor or missing, pages were re-OCR'd (RapidOCR). Lines the OCR dropped (motions, attendance columns) were checked against page images, and cards note when that was done.
- Ordinance No. 1343 (mini-storage moratorium) is printed "1334" on the Feb 23, 2026 agenda and minutes. The ordinance in the packet is numbered 1343, and No. 1334 is the Jan 27, 2025 unauthorized-use ordinance.
- Several ordinances and resolutions are unnumbered in the packet; the number comes from the agenda, staff summary and minutes. These are Ord. 1345 ("ORDINANCE NO.,") and the RCO forms for Res. 02-2026 and 03-2026. Res. 04-2026 was checked on packet p. 7.
- Ordinance date recitals do not match the hearing dates. Ord. 1337 cites a "May 26, 2025" hearing, held May 27, 2025. Ord. 1346 cites an "August 23, 2026" hearing, held Aug 24, 2026.
- Resolution No. 08-2025 (employee handbook), Section 2, repeals "Resolution 08-2025", which is the resolution itself. The prior handbook resolution named in the recital is 05-2018.
- Consent-agenda dates often differ between agenda and minutes, and both are reproduced as printed. Examples: Jul 27, 2026 lists "Minutes of June 13, 2026"; Aug 24, 2026 lists a payables packet "dated August 27, 2026"; Sep 28, 2026 gives payables totals of \$696,994.88 on the agenda and \$696,395.39 in the draft. Check ranges repeated from earlier meetings are also left as printed.
- The Oct 12, 2026 draft minutes repeat the Sep 28 budget-schedule passage, which is not on the Oct 12 agenda, and give the library address as "306 Woodring" (elsewhere 300 Woodring).
- The PRV contractor is spelled "Hearst Construction" in the Jun 8, 2026 minutes and "Hurst Construction" on its letterhead in the Aug 24, 2026 packet.
- The 2027 jail staff summary in the Aug 24, 2026 packet is dated "February 09, 2026". The Oct 26, 2026 library HVAC staff summary is an unfilled template.
- Sheriff contract 2026 amount: \$667,380 in the Jul 28, 2025 minutes and \$677,380.00 in the Aug 25, 2025 minutes. Both are reproduced as printed.
- The Mar 9, 2026 posted minutes are missing a middle page. The cards use the full draft printed in the Mar 23, 2026 packet, labeled draft.

Meeting-level notes

- [Jun 9, 2025 Council](#): The posted Jun 9 minutes (.docx) are incomplete: the Task Assignment #7 paragraph breaks off ("was presentexplained the"), the Community Visioning Forum recap and Resolution No. 04-2025 headings have no text, and leftover May 27 agenda text follows. A complete version appears as draft minutes in the Jul 14, 2025 packet (pp. 2-4) and is used for outcomes, labeled draft.
- [Jul 28, 2025 Council](#): The agenda and packet are filed in the City folder under "July 21, 2025", but the document itself is headed "Monday July 28, 2025" and lists the Jul 14 minutes and Jul 28 payroll and claims; no Jul 21 meeting is documented. The posted agenda and packet are byte-identical.
- [Dec 29, 2025 Council special](#): Notice of special meeting (posted Word .doc) gives Monday, December 29, 2025, 5:30 PM at Cashmere City Hall; purpose: Resolution No. 09-2025.
- [Mar 9, 2026 Council](#): The posted Mar 9 minutes PDF has two pages: page 1 ends at the payroll line and page 2 begins mid-sentence in the deputy-meeting report, so the page covering the consent motion, the moratorium hearing, the EMS plan, the Vision fee, Crunch Pak and the Tree Committee is missing. The complete text appears as draft minutes in the Mar 23, 2026 packet (pp. 2-4) and is used for those outcomes, labeled draft.
- [Aug 21, 2026 Council special](#): Only a notice of special meeting is posted (titled "August 21, 2026 Special Council Mtg"): Friday, August 21, 2026, 1:00 PM at Cashmere City Hall; purpose: office staffing and reducing office hours. No minutes are posted, and no draft minutes appear in the later packets reviewed.

Item-level notes (also shown on each card)

- [Card 10](#) (Jan 27, 2025): On Apr 14, 2025 the consent agenda affirmed that this TA #7 is renumbered TA #12.
- [Card 14](#) (Jan 27, 2025): Minutes spell the permit "NPDS".
- [Card 15](#) (Feb 10, 2025): Check range in the minutes reads "#44026 through #44023" as printed.
- [Card 19](#) (Feb 24, 2025): Minutes motion text reads "Ch. 18.1E".
- [Card 21](#) (Feb 24, 2025): Agenda lists this as item 6; the minutes say item #6 (TA #10 Fisher Street PRV) was removed, but TA #11 was still acted on.
- [Card 32](#) (Apr 14, 2025): The minutes do not name the employee in the severance or consultant agreements.
- [Card 49](#) (May 12, 2025): Votes recorded 3-0; in the minutes attendance block, Councilors Pistoiresi and Stephenson are indented under the "Not Present" column (Perry attended digitally).
- [Card 51](#) (May 27, 2025): Minutes heading reads "Rider Transit Month"; the text reads "Ride Transit Month".
- [Card 54](#) (May 27, 2025): The ordinance recitals in the packet (pp. 6-7) refer to a public hearing held "May 26, 2025"; the hearing was held at this May 27, 2025 meeting.
- [Card 61](#) (Jun 9, 2025): Councilor Pistoiresi is listed in the "Not Present" column of the posted .docx minutes. Announcement: the Legislative Town Hall at Riverside Center had a good turnout.
- [Card 64](#) (Jun 9, 2025): Also on the May 27, 2025 agenda (item 3).
- [Card 79](#) (Aug 11, 2025): Minutes were taken by Director of Operations Steve Croci.
- [Card 90](#) (Aug 25, 2025): The Aug 25 minutes give the 2026 amount as \$677,380.00; the Jul 28 minutes give \$667,380. Both reproduced as printed.
- [Card 100](#) (Sep 22, 2025): Announcements: AWC district meeting Oct 7 at Mile Post 111; Chamber-sponsored Christmas in Cashmere with the Nelson family lighting at the Port District property; Chamber meet and greet Oct 1 at Weeds Cafe.
- [Card 119](#) (Oct 13, 2025): Item appears in the minutes but not on the posted agenda.
- [Card 121](#) (Oct 13, 2025): Minutes repeat the W&C budget motion text under the Ordinance No. 1339 heading.
- [Card 130](#) (Oct 27, 2025): Nov 10, 2025 was a Monday; the minutes print "Wednesday".
- [Card 131](#) (Nov 10, 2025): The agenda lists Oct 27 minutes and the Nov 10 payroll and claims packet; the minutes print "Minutes of October 13, 2025" and "Packet Dated October 27, 2025". Announcements: NCW Libraries will start early on the Cashmere library (removing interior walls) while Chelan's project pauses; winter parking rules took effect Nov 1.
- [Card 138](#) (Nov 24, 2025): Announcements: Christmas in Cashmere Dec 6; the Port property light show starts Thanksgiving night.
- [Card 144](#) (Nov 24, 2025): Packet p. 121 (Resolution No. 08-2025, Section 2) repeals "Resolution 08-2025, and any prior inconsistent resolution", which names the resolution itself; the recital cites Resolution 05-2018 as the prior handbook resolution.
- [Card 148](#) (Dec 8, 2025): Announcement: NCW Foundation awards ceremony for local non-profits.
- [Card 150](#) (Dec 8, 2025): Ordinance No. 1342 is not listed on the posted agenda; it was taken up under the W&C item.
- [Card 154](#) (Dec 29, 2025): Draft minutes say the Mayor "opened the regular City Council meeting at 6:00 p.m." and adjourned at 5:55 PM; the posted notice gives 5:30 PM. Attendance lists Perry, Carlson, Pistoiresi (digital), Stephenson and Johnson present; City Attorney Julie Norton in the Not Present column. Agenda approved 5-0 (motion Stephenson, second Carlson).
- [Card 157](#) (Jan 12, 2026): The Fire Department payroll line repeats the check range and total recorded on Dec 8, 2025. Councilor Joyce Williams appears in the attendance list for the first time. Announcement: the Port District is working with Dollar General on a store on Port property north of Sunset Highway.
- [Card 165](#) (Jan 26, 2026): Check ranges reproduced as printed.
- [Card 171](#) (Feb 9, 2026): The agenda lists the Feb 9, 2026 payroll and claims packet; the minutes print packet dates of Jan 20 and Jan 26 and repeat the \$399,423.94 total and check range recorded on Jan 26. Reproduced as printed. Announcements: Tree City USA renewal (39 years); unified basketball game Feb 11.

- [Card 177](#) (Feb 23, 2026): The check range #44767-#44778 is the same range printed for the Jan 20 packet in the Feb 9 minutes (total \$45,879.08); reproduced as printed. Announcements: a recurring meeting with a Chelan County deputy on what a shift consists of (Councilors Perry and Stephenson to attend).
- [Card 179](#) (Feb 23, 2026): The ordinance in the packet (p. 21) is numbered 1343; the agenda and minutes print 1334, the number of the Jan 27, 2025 unauthorized-use ordinance. See the source problems section.
- [Card 183](#) (Mar 9, 2026): Check ranges reproduced as printed (claims and payroll ranges overlap). The draft copy lists "Minutes of March 9, 2026" under consent; the posted page 1 lists Feb 23.
- [Card 192](#) (Mar 23, 2026): Announcement: new Administrative Assistant Ethan Maffey started Mar 23.
- [Card 194](#) (Mar 23, 2026): The minutes motion names the "Chelan County Regional Port Authority"; the heading text and staff summary say Chelan Douglas Regional Port Authority.
- [Card 198](#) (Apr 13, 2026): Agenda business items are numbered 3-9 as printed. Announcement: Rotary student volunteers to work in the Riverside Center garden Apr 18.
- [Card 203](#) (Apr 13, 2026): The motion line is partly lost in the OCR text layer ("...to approve the In[terlocal Agreement]"), confirmed by the second OCR pass.
- [Card 207](#) (Apr 27, 2026): Announcements: Clerk-Treasurer Kay Jones's last meeting before retiring Apr 30, 2026; Arbor Day proclamation (Apr 24) and a tree planted at Vale Elementary School.
- [Card 212](#) (May 11, 2026): The minutes list "Minutes of April 13th" and the "Packet Dated April 27, 2026"; the agenda lists the Apr 27 minutes and the May 11 packet. Reproduced as printed. Minutes taken by Administrative Assistant Ethan Maffey; Elizabeth Martinez is listed as City Clerk. Announcement: flood assistance still available.
- [Card 218](#) (May 26, 2026): The agenda is headed Tuesday May 26, 2026 (the day after Memorial Day); the minutes heading says Monday May 26, 2026. Announcement: community forum Wednesday May 27 on the comprehensive plan, ADU zoning and tax plans.
- [Card 223](#) (Jun 8, 2026): Councilor Stephenson and City Clerk/Treasurer Elizabeth Martinez are in the Not Present column (confirmed from the page image). Announcement: new library grand opening Aug 8, 2026. Public comment: Sebastian Moraga (WSDOT) on planned U.S. Highway 2 construction near Cashmere.
- [Card 233](#) (Jun 22, 2026): Announcement: proclamation for the 250th anniversary of the Declaration of Independence (Jul 4, 2026); the packet reprints the Declaration (pp. 2-7).
- [Card 234](#) (Jun 22, 2026): The RCO Applicant Resolution/Authorization form in the packet carries no resolution number; "02-2026" appears on the agenda, staff summary and minutes.
- [Card 235](#) (Jun 22, 2026): The RCO Applicant Resolution/Authorization form in the packet carries no resolution number; "03-2026" appears on the agenda, staff summary and minutes.
- [Card 239](#) (Jul 13, 2026): The agenda lists "Minutes of June 8, 2026"; the draft minutes list the Jun 22 minutes. Announcement: Councilor Carlson wants Council to address the growing number of electric bikes and scooters.
- [Card 241](#) (Jul 13, 2026): The ordinance in the packet is unnumbered ("ORDINANCE NO.,"); No. 1345 appears on the agenda, staff summary and draft minutes.
- [Card 249](#) (Jul 27, 2026): As printed: the agenda lists "Minutes of June 13, 2026" (no Jun 13 meeting appears in the source list); the minutes list "Minutes of July 27, 2026" and a "Payroll and Claims Packet Dated July 13, 2026". Public comment: NCW Libraries invited all to the Cashmere library grand opening on Aug 8 (minutes print "Grant Opening").
- [Card 260](#) (Aug 21, 2026): Minutes not yet posted; no draft minutes found in the Aug 24, Sep 14, Sep 28, Oct 12 or Oct 26 packets.
- [Card 261](#) (Aug 24, 2026): As printed: the agenda lists a "Payroll and Claims Packet Dated August 27, 2026"; the minutes list a claims packet dated Aug 24, 2026. Public comment: speeding, a flashing crosswalk near the motel/clinic on Cottage Ave., police patrols, children on electric scooters running stop signs, park lights left on at night, tree branches on Cottage Ave., and Riverside Park signage on overnight parking and dog waste. The Mayor said the School District will ban scooters on school grounds.
- [Card 263](#) (Aug 24, 2026): The ordinance recitals in the packet refer to a "public hearing held on August 23, 2026"; the hearing was held Aug 24, 2026.
- [Card 267](#) (Aug 24, 2026): The jail staff summary is dated "February 09, 2026" as printed.

- [Card 268](#) (Sep 14, 2026): Announcement: City Hall hours are being adjusted weekly; the Clerk hopes to return closer to regular Monday-Thursday hours now that two people have been hired for open positions (see the Aug 21, 2026 special meeting).
- [Card 277](#) (Sep 14, 2026): TBD documents are a separate posted packet ("TBI Meeting"), not a duplicate of the Council packet.
- [Card 279](#) (Sep 28, 2026): As printed: the agenda lists "Minutes of September 14, 2026" while the draft minutes list "Minutes of August 24, 2026"; the payables totals differ (\$696,994.88 vs \$696,395.39). Announcement: two new City Hall hires (one started Sep 21, one starts Oct 1). Public comment: two residents asked to close Cottage Avenue for Halloween; Matt Tait (Rank Road) raised downhill stormwater runoff affecting his property.
- [Card 287](#) (Sep 28, 2026): The draft prints "Fire 6 contract proposal".
- [Card 288](#) (Oct 12, 2026): Announcements: new Accounting Clerk Camille Dahlstrom started Oct 1 (she took the minutes); Councilor Stephenson raised whether residents or the City are responsible for sewer main repairs (tabled). Public comment: Bill Donald asked what residents get for the proposed property tax increase and urged oversight and follow-up inspection of contracted work (sidewalks, storm drains); another resident said ordinances (backflow testing, sidewalk snow, parking that blocks plows, chickens) are not enforced.
- [Card 291](#) (Oct 12, 2026): As printed: the draft minutes also include a "2027 Budget Public Hearing Schedule Approval" passage (Carlson/Johnson, 5-0) that is not on the Oct 12 agenda and repeats the Sep 28 text; the library address appears as 306 Woodring (elsewhere 300 Woodring).
- [Card 299](#) (Oct 26, 2026): Resolution number 04-2026 verified on packet p. 7.

Duplicate and superseded documents

Date	Meeting	Duplicate	Copy used
Feb 24, 2025	City Council Regular Meeting	Earlier/other copy of agenda	Copy used
Jan 12, 2026	City Council Regular Meeting	Earlier/other copy of packet	Copy used
Jan 12, 2026	City Council Regular Meeting	Earlier/other copy of agenda	Copy used

- Feb 24, 2025: two agenda versions were posted. The earlier one lists RH2 TA #10 (Fisher Street PRV), and the minutes say that item was removed. The later agenda was used.
- Jan 12, 2026: two agenda files with identical text and two byte-identical packets were posted (same MD5). One copy of each was used.
- Jul 28, 2025: the agenda and packet files are byte-identical. The meeting was moved from Jul 21 and the same document was posted under both dates.
- The Sep 14, 2026 TBD documents are a separate posted packet ("TBI Meeting"), not a duplicate of the Council packet.

Looking ahead

- Oct 26, 2026 (Council, 6:00 p.m.): public hearings on 2027 revenue sources/possible property tax increase and on the 2027-2032 Six-Year TIP (Res. 04-2026). Also: Woodard & Curran 2027 budget (tabled Oct 12), library HVAC bid award, Aerzen blower overhaul (\$9,449.29), the Comprehensive Plan/code adoption schedule, and the 2027 prosecution contract. Minutes not yet posted.
- 2027 budget calendar (approved Sep 28, 2026): budget workshop Fri, Nov 6, 12-2 p.m.; preliminary budget hearing Nov 9; final budget hearing Nov 23; budget ordinance Dec 14, 2026.
- Comprehensive Plan schedule (Oct 26 packet): Planning Commission hearing Nov 2; Council updates Nov 9; public meeting Nov 23; possible hearing and adoption Dec 14, 2026.
- Proposition No. 1 (levy lid lift, Ord. 1345) is on the November 2026 general election ballot. If approved, the levy is \$1.5737 per \$1,000 starting Jan 1, 2027 (packet explanatory statement).
- The mini-storage moratorium (Ord. 1346) expires Dec 31, 2026.

Meeting-by-meeting cards: City Council

Mon, Jan 13, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 1 · Jan 13, 2025 · Council · Item C

Consent agenda: Dec 19, 2024 special minutes; payroll and claims (Dec 31, 2024 month end; Jan 13, 2025)

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Pistoresi)
- **What:** Dec 31, 2024 month end: claims \$247,306.28; payroll \$129,786.19; voided check #43912 reissued as #43918 (\$2,851.46). Jan 13, 2025: claims \$572,597.29 (voided check #43985).
- **When:** Mon, Jan 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Earlier, the absence of Councilor Stephenson was excused 4-0 (motion Pistoresi, second Johnson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)

Card 2 · Jan 13, 2025 · Council · Item B1

Columbia Valley Community Health (CVCH) update

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** CVCH CEO Manuel Navarro (agenda spells "Manual")
- **What:** Update on CVCH progress and performance: affordable primary care for medically underserved populations regardless of insurance or ability to pay; sliding-fee scale; non-profit governance with a patient board.
- **When:** Mon, Jan 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 3 · Jan 13, 2025 · Council · Item B2

Ordinance No. 1333: Barros Annexation (5633 Evergreen Dr.)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Johnson, second Pistoresi); staff summary by Mayor Jim Fletcher
- **What:** Annexed one parcel at 5633 Evergreen Dr. (petition method) into the City.
- **When:** Mon, Jan 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Packet staff summary (Mayor, Jan 7, 2025): property owner Maria Christina Barros asked in July 2024 to annex one parcel; after the petition, Assessor certification, a Sept 23, 2024 public hearing, a resolution of intent and a Boundary Review Board finding on Dec 16, 2024, adoption of the annexation ordinance is the final step. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-11](#) · [Agenda](#)

Card 4 · Jan 13, 2025 · Council · Item B3

Draft ordinance adding Chapter 12.34, unauthorized use of City property

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council
- **What:** Discussed a draft ordinance mirroring Chelan County language on unauthorized use of county property.
- **When:** Mon, Jan 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council consensus to place the ordinance on the Jan 27, 2025 agenda for action.
- **Why (as stated):** Minutes: the Council noted the importance of the County and cities having the same language, to make enforcement easier for local law enforcement. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 12-18](#) · [Agenda](#)

Card 5 · Jan 13, 2025 · Council · Item B4

Perteet Task Assignment No. 9: on-call general planning services for 2025

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Carlson, second Pistoresi)
- **What:** Approved Perteet Task Assignment No. 9 for on-call general planning services in 2025.
- **When:** Mon, Jan 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Dec 13, 2024): the task assignment extends Perteet's general on-call planning services through Dec 31, 2025, at a cost of \$15,000. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 19-21](#) · [Agenda](#)

Card 6 · Jan 13, 2025 · Council · Item R

Announcements and progress reports

- **Topic:** Personnel & Administration
- **Who:** Director of Operations Steve Croci; Mayor Jim Fletcher; Clerk-Treasurer Kay Jones
- **What:** Announcements: WSDOT rescinded the grant for sidewalks at the Maple Street railroad crossing for lack of funding (City to reapply in 2026); joint Council/Planning Commission meeting set for Feb 10, 2025. Reports: the City has no 2025 animal control agreement with the Humane Society and will not sign one until need and benefit are determined; Woodard & Curran came in under budget for 2024 and will refund \$12,889.00.
- **When:** Mon, Jan 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Jan 27, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 7 · Jan 27, 2025 · Council · Item C

Consent agenda: Jan 13 minutes; payroll and claims (Dec 31, 2024 year-end closure; Jan 27, 2025)

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Johnson)
- **What:** Dec 31, 2024 year-end closure: claims \$108,906.46. Jan 27, 2025: claims \$57,581.24.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Absence of Councilor Carlson excused 4-0 (motion Johnson, second Stephenson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 8 · Jan 27, 2025 · Council · Item B1

Ordinance No. 1334: new Chapter 12.34, unauthorized use of City property

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Johnson, second Pistoresi)
- **What:** Adopted Chapter 12.34 on unauthorized use of City-owned property (including camping), mirroring Chelan County language.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Minutes: the City has had issues with unauthorized use of City property, including camping; because the City contracts with the County Sheriff for law enforcement, Council wanted language consistent with the County's. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 5-10](#) · [Agenda](#)

Card 9 · Jan 27, 2025 · Council · Item B2

RH2 Engineering Task Authorization No. 2, Amendment No. 1: 2023 SCADA improvements (+ \$9,166)

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Johnson, second Perry)
- **What:** Increased Task Authorization No. 2 by \$9,166, to a total of \$69,142.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-1 (Councilor Stephenson voting no).
- **Why (as stated):** Minutes: change orders for SCADA installation and programming required additional RH2 engineering (RFI responses, on-site observation over an extended construction period, extra pay-request reviews, punch-list visits, coordination due to construction issues). (minutes)
- **Source:** [Minutes](#) · [Packet pp. 11-12](#) · [Agenda](#)

Card 10 · Jan 27, 2025 · Council · Item B3

RH2 Task Authorization No. 7: Cottage Avenue sewer capital improvement projects (\$108,804)

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Perry, second Johnson)
- **What:** Approved RH2 Task Authorization No. 7 for \$108,804.00.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Jan 23, 2025): Cottage Avenue sewer areas had multiple cracks, breaks and holes; the City asked RH2 for design and bidding services to repair some of them (time and expense, not to exceed \$108,804.00). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 13-20](#) · [Agenda](#)
- **Note:** On Apr 14, 2025 the consent agenda affirmed that this TA #7 is renumbered TA #12.

Card 11 · Jan 27, 2025 · Council · Item B4

RH2 Task Authorization No. 8: design of Norman and N. Douglas Street (\$131,582)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Perry, second Johnson)
- **What:** Approved RH2 Task Authorization No. 8 for \$131,582.00.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Jan 23, 2025): the Water and Sewer Comprehensive Plans and the Transportation Improvement Plan identified water, sewer and roadway improvements on Norman Avenue and N. Douglas Street; the task covers design and bidding (not to exceed \$131,582). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 21-28](#) · [Agenda](#)

Card 12 · Jan 27, 2025 · Council · Item B5

RH2 Task Authorization No. 9: sidewalk improvements (2025 TIB) (\$104,510)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Johnson, second Perry); Director of Operations Steve Croci
- **What:** Approved RH2 Task Authorization No. 9 for \$104,510.00. Croci said the City match for design and construction is 12.5 percent.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Jan 23, 2025): the Transportation Improvement Plan identified sidewalk improvements on Olive and Maple Streets, and the City received a Transportation Improvement Board grant; RH2 provides design and bidding (not to exceed \$104,510). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 29-37](#) · [Agenda](#)

Card 13 · Jan 27, 2025 · Council · Item B6

Transportation Benefit District (TBD): sales tax

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Council (motion Perry, second Stephenson)
- **What:** Discussed a TBD sales tax: an initial 0.1% by resolution plus a proposition for an additional 0.2% before voters (total capped at 0.3% and 10 years); each 0.1% would raise about \$110,000 a year.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 to ask the TBD Board to hold a special meeting Feb 10, 2025 at 6:45 p.m. to consider a sales tax and set a public hearing date.
- **Why (as stated):** Minutes: the Mayor said the sales tax is needed to cover increased costs the City has experienced for transportation maintenance and projects. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 38-39](#) · [Agenda](#)

Card 14 · Jan 27, 2025 · Council · Item R

Progress reports: water/wastewater; joint Planning Commission meeting

- **Topic:** Water, Sewer & Utilities
- **Who:** Woodard & Curran Project Manager Dorien McElroy; Director Steve Croci
- **What:** McElroy: NPDES permit, DOE/DOH reports, lab accreditation, filter trains switched, fully staffed with four operators. Croci: joint Council/Planning Commission meeting Feb 10 on the Land Use Comprehensive Plan update and a new climate section.
- **When:** Mon, Jan 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Minutes spell the permit "NPDS".

Mon, Feb 10, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 15 · Feb 10, 2025 · Council · Item C

Consent agenda: Jan 27 minutes; Feb 10 payroll and claims; reaffirm Planning Commission appointment of Joanne Carr

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Johnson)
- **What:** Feb 10, 2025 claims \$70,736.76 (check range printed "#44026 through #44023"). Reaffirmed the Mayor's appointment of Joanne Carr, 201 Paton St., to the Planning Commission.
- **When:** Mon, Feb 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Absence of Councilor Carlson excused 4-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Check range in the minutes reads "#44026 through #44023" as printed.

Card 16 · Feb 10, 2025 · Council · Item B1

Joint City Council and Planning Commission meeting: Comprehensive Plan periodic update

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission Chair Zack Steigmeyer; contract planner Christina Wollman (Perteet); Councilor Johnson
- **What:** The Commission will update the Land Use Comprehensive Plan, adding a climate and resiliency element (hazards: drought, heat, flooding, wildfire/smoke, snowpack loss). Wollman: the update must be completed by 2026 to comply with the Growth Management Act; zoning must also be changed to allow Accessory Dwelling Units in the single-family zone due to new legislation. Johnson asked that infrastructure costs remain with developers.
- **When:** Mon, Feb 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action. Regular meeting adjourned 6:42 p.m. for a Transportation Benefit District meeting at 6:45 p.m.
- **Why (as stated):** Minutes: GMA requires the plan to be updated every 10 years, with this update due by 2026; new state legislation requires ADUs in the single-family zone. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Feb 24, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 17 · Feb 24, 2025 · Council · Item C

Consent agenda: Feb 10 minutes; Feb 24 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims \$252,968.39; DOR EFT 01/2025 \$7,753.90; refund #44045 \$64.92; #44044 replacing lost #44011 \$283.74.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved unanimously. Agenda approved as amended, removing RH2 TA #10 (Fisher Street PRV); Croci said the Tigner Street PRV is now the priority.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 18 · Feb 24, 2025 · Council · Item 3

Resolution No. 01-2025: consent to change of control from Ziplly Fiber Northwest, LLC to BCE Holding

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Council (motion Pistoresi, second Stephenson)
- **What:** Consented to the transfer of control of the Ziplly franchise to BCE Holding, a Canadian telecommunications company.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Perry voting no).
- **Why (as stated):** Minutes: Ziplly (which bought LocalTel) has the right to make this change under its franchise agreement; consent is a formality. (minutes)
- **Source:** [Minutes](#) · [Packet p. 4](#) · [Agenda](#)

Card 19 · Feb 24, 2025 · Council · Item 4

Ordinance No. 1335: amending Ch. 18.10E Critical Areas Code, frequently flooded areas (repeals Ch. 15.36)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning consultant Christina Wollman (Perteet); Council (motion Pistoresi, second Perry)
- **What:** Updated the floodplain ordinance to match state and FEMA model minimum standards and repealed Chapter 15.36 (flood damage). Wollman said the changes do not alter requirements for homeowners.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Stephenson voting no).
- **Why (as stated):** Minutes: Department of Ecology staff found the City's floodplain ordinance needed updates to be consistent with FEMA and state minimum standards. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 24-25](#) · [Agenda](#)
- **Note:** Minutes motion text reads "Ch. 18.1E".

Card 20 • Feb 24, 2025 • Council • Item 5

Final plat approval: Fruitful Place Subdivision

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (plat: motion Pistoiresi, second Stephenson; utilities: motion Carlson, second Pistoiresi)
- **What:** Closed-record decision on the final plat (preliminary plat approved with conditions by the hearing examiner Mar 21, 2024; no appeal). Two motions: authorize the Mayor to sign the final plat after fees are paid and a construction bond is received; accept the water and sewer extensions effective on receipt of a 24-month maintenance surety and as-built drawings.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Both motions carried unanimously.
- **Why (as stated):** Minutes: the applicant requested final plat approval; Council has authority to act on final plats as a closed-record decision. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 21 • Feb 24, 2025 • Council • Item 6

RH2 Task Authorization #11: 2025 pavement preservation (Julianne Court, Meadowsweet Place)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Pistoiresi, second Johnson)
- **What:** Approved \$49,000 design for pulverizing and full-width overlay of Julianne Court and Meadowsweet Place, with two ADA ramp upgrades.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: the streets were identified in the City's Transportation Improvement Plan. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)
- **Note:** Agenda lists this as item 6; the minutes say item #6 (TA #10 Fisher Street PRV) was removed, but TA #11 was still acted on.

Card 22 • Feb 24, 2025 • Council • Item 7

Contractor selection: sealcoat of Riverside Park pathway

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Council (motion Perry, second Stephenson)
- **What:** Selected Moe Asphalt Patching and Seal Coating, Inc., lowest of 7 bids at \$9,078.14.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: lowest of seven bids. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 23 · Feb 24, 2025 · Council · Item 8

Animal control invoice for January 2025 (Wenatchee Valley Humane Society)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Pistoiresi, second Carlson); Councilor Johnson; Mayor Fletcher
- **What:** WVHS billed \$2,365.88 (1/12 of a proposed 2025 rate of \$28,500, up 43% from \$19,908) after the 2024 agreement ended and Council declined the new one. Johnson said no contract meant no obligation; the Mayor recommended paying something because WVHS was not notified until mid-January.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-2 (Councilors Stephenson and Johnson voting no) to pay \$1,659.00, the 2024 monthly rate.
- **Why (as stated):** Minutes: no contract approved the higher 2025 rate, and WVHS kept serving the City pending a renewal decision. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 24 · Feb 24, 2025 · Council · Item 9

Riverside Center use rate for non-profit and government groups

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Mayor Jim Fletcher; Council (motion Pistoiresi, second Carlson)
- **What:** Set a \$200.00 use rate for non-profit organizations and government agencies at Riverside Center.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: NCW Libraries' move into Riverside Center is delayed until 2026; groups had asked to use it, and \$200 covers janitorial costs rather than leaving the building empty another year. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 25 · Feb 24, 2025 · Council · Item R

Progress reports: library transition timeline; water/wastewater

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Mayor Jim Fletcher; Project Manager Dorien McElroy
- **What:** Library will not occupy Riverside Center until 2026; the library asked to remove interior storage walls and the kitchen front wall and replace the roll-up patio window (interior costs paid by the library). McElroy: SCADA nearly complete; biosolids report submitted and permit renewal started; reservoir diver inspection scope.
- **When:** Mon, Feb 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council consensus supporting removal of the interior walls for the library.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Mar 10, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 26 · Mar 10, 2025 · Council · Item C

Consent agenda: Feb 24 minutes; Mar 10 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Perry)
- **What:** Claims \$66,776.11; payroll \$74,335.75; voided check #44060.
- **When:** Mon, Mar 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved unanimously.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 27 · Mar 10, 2025 · Council · Item B1

RH2 Task Authorization No. 10: Tigner Road PRV station replacement (\$43,528)

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Johnson, second Perry); Councilor Johnson
- **What:** Approved replacement of the Tigner Road pressure reducing valve station, time-and-expense not to exceed \$43,528. Johnson suggested doing all PRV stations together to save costs.
- **When:** Mon, Mar 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: the Water Comprehensive Plan identified four PRV stations that flood from high groundwater (corrosion, maintenance, risk of failure and cross-contamination); Tigner Road was first because its failure would have the largest impact. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 28 · Mar 10, 2025 · Council · Item B2

Resolution No. 02-2025: adopting the 2024 Chelan County Multi-Jurisdictional Hazard Mitigation Plan

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Director Steve Croci; Council (motion Stephenson, second Carlson)
- **What:** Adopted the updated County hazard mitigation plan.
- **When:** Mon, Mar 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: the plan meets FEMA and Washington EMD guidelines, and adoption makes the City eligible for hazard mitigation project funding. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 11-12](#) · [Agenda](#)

Card 29 · Mar 10, 2025 · Council · Item R

Announcements, public comment and reports

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Mayor Jim Fletcher; Carrie Pruett (Chamber of Commerce/Farmers Market); Cali Osborne (Leavenworth and Cashmere Farmers Market)
- **What:** Museum digitization project completed with City funding; Fire District #6 plans an August levy increase (to \$1.40/\$1,000; would not affect City residents); new City fire truck due in November; Farmers Market representatives introduced themselves; SCADA project complete; Solid Waste Advisory Committee report on the Malaga encampment cleanup (300,000 pounds removed).
- **When:** Mon, Mar 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Apr 14, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 30 · Apr 14, 2025 · Council · Item X

Executive session: performance of a public employee (RCW 42.30.110(g))

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; City Attorney Julie Norton
- **What:** Closed session about 5 minutes (6:00-6:05 p.m.).
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No action taken.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 31 · Apr 14, 2025 · Council · Item P

Proclamation: Arbor Day, April 25, 2025 (honoring Dr. Ed Meyer)

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Mayor Jim Fletcher
- **What:** Proclaimed Arbor Day April 25, 2025 as "Dr. Ed Meyer Tree City USA", honoring nearly 50 years of service on the Tree Committee.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Proclamation read.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 32 · Apr 14, 2025 · Council · Item C

Consent agenda: Mar 10 minutes; Mar 24 meeting cancelled; payroll and claims (Mar 24, Apr 14); RH2 TA renumbering; employment agreements

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson)
- **What:** Mar 24 claims \$38,748.43. Apr 14 claims \$408,451.28; payroll \$83,810.46. Also affirmed: Mar 24, 2025 meeting cancelled; RH2 TA #7 (Jan 27) renumbered TA #12 and TA #10 renumbered TA #13; a Resignation, Severance and General Release Agreement; a Payroll/Claims Consultant Employment Agreement.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved unanimously.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The minutes do not name the employee in the severance or consultant agreements.

Card 33 · Apr 14, 2025 · Council · Item W

Woodard & Curran report on budget overage (not on the printed agenda)

- **Topic:** Water, Sewer & Utilities
- **Who:** Project Manager Dorien McElroy; Councilor Johnson
- **What:** First-quarter utility operations over budget: higher programmer wages for SCADA compliance alarms, and more biosolids and higher BOD from industrial waste over six months, raising handling and hauling costs. A meeting with the industrial user was scheduled; Johnson suggested revisiting industrial user contracts.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Report; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 34 · Apr 14, 2025 · Council · Item B1

Charter Communications franchise agreement (renewal)

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Council (motion Pistoresi, second Stephenson); Councilor Perry
- **What:** Renewed and extended Charter's cable franchise. Perry objected to the clause letting Charter trim trees on public property without care standards.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Perry voting no).
- **Why (as stated):** Minutes: Charter has held a franchise for years and wishes to renew it to keep providing service. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 35 · Apr 14, 2025 · Council · Item B2

Ordinance No. 1336: franchise to Intermountain Infrastructure Group, LLC (fiber optic line)

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Director Steve Croci; Council (motion Stephenson, second Pistoresi)
- **What:** Granted a right-of-way franchise for a fiber optic facility; compensation to be negotiated within 180 days (Section 8). Croci said the PUD saw a redundant main fiber line as good for Cashmere and suggested following the County's lead on compensation.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Perry voting no).
- **Why (as stated):** Minutes: IIG applied for a franchise to build and maintain fiber in City right-of-way, similar to its County agreement. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 24-25](#) · [Agenda](#)

Card 36 · Apr 14, 2025 · Council · Item B3

WCIA risk reduction grant: Tigner Road sidewalk (\$17,500)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Pistoresi, second Carlson)
- **What:** Accepted a \$17,500 Washington Cities Insurance Authority grant toward the \$105,000 budgeted to replace failed/hazardous Tigner Road sidewalk.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: to help fund replacement of failed and hazardous sidewalk. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 37 · Apr 14, 2025 · Council · Item B4

Perteet Task Assignment #10: Van Lith project review

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Johnson, second Stephenson)
- **What:** Approved Perteet TA #10 for review of the Van Lith project.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 9, 2025): Complete Design Inc. applied for a planned unit development subdivision on Evergreen Road (Van Lith Development); Perteet will review submittals for code compliance, with all costs reimbursed by the developer. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 52-54](#) · [Agenda](#)

Card 38 · Apr 14, 2025 · Council · Item B5**Perteet Task Assignment #11: Smith Short Plat**

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Carlson, second Pistoiresi)
- **What:** Approved Perteet TA #11 for the Smith Short Plat.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 9, 2025): Mark Smith et al. applied for a short plat on Kennedy Road; Perteet will review submittals for code compliance, with all costs reimbursed by the developer. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 55-58](#) · [Agenda](#)

Card 39 · Apr 14, 2025 · Council · Item B6**Seasons Horticulture & Design: landscape design for the library at 201 Riverside Dr. (\$750)**

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Mayor Jim Fletcher; Council (motion Johnson, second Stephenson)
- **What:** Approved a \$750 landscape design by Betsy Dudash (native plants) for Riverside Center.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: a low-maintenance, attractive plan using minimal water. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 40 · Apr 14, 2025 · Council · Item B7**Woodard & Curran vehicle and equipment lease**

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Stephenson, second Pistoiresi)
- **What:** Approved a lease of City vehicles and equipment to Woodard & Curran for insurance purposes.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: W&C's insurer requires a documented lease before insuring client-owned vehicles and equipment used in daily utility operations. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 41 · Apr 14, 2025 · Council · Item B8**Vendor selection: reservoir inspection**

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Pistoiresi, second Johnson)
- **What:** Selected Advanced Diving Services, Inc., lowest of 5 bids at \$7,973.90.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: lowest of five bids. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 42 · Apr 14, 2025 · Council · Item R

Announcements and progress reports

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Councilors Carlson and Pistoresi; Director Steve Croci
- **What:** Carlson relayed a request to make the crosswalk in front of the NAPA store more visible; Pistoresi said residents asked about allowing chickens. Croci: emergency water repair on Cottage Avenue; spring vegetation management.
- **When:** Mon, Apr 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Apr 28, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 43 · Apr 28, 2025 · Council · Item C

Consent agenda: Apr 14 minutes; Apr 28 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson)
- **What:** Claims \$187,305.96.
- **When:** Mon, Apr 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved unanimously. Agenda approved as amended (progress reports moved after the Tree Committee item).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 44 · Apr 28, 2025 · Council · Item B1

Cashmere Tree Committee presentation: annual report and proposed tree management policy

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Tree Committee members Steve Crossland and Joanne Carr
- **What:** Annual report; proposed a policy for management of City trees. Carr: committee created by ordinance in 1975; Cashmere is the third-oldest Tree City USA in Washington. Crossland wants more trees in neighborhoods and developments and more shade at Riverside Park, where poor soil limits survival.
- **When:** Mon, Apr 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation; no action recorded.
- **Why (as stated):** Minutes: the policy's stated mission is strategic oversight, care, propagation and protection of trees within City limits. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 45 · Apr 28, 2025 · Council · Item R

Progress report: water and wastewater (Woodard & Curran)

- **Topic:** Water, Sewer & Utilities
- **Who:** Plant Manager Dorien McElroy
- **What:** March overage includes \$10,000 in overtime from the SCADA project; water pump #1 has a broken shaft and will be replaced (40 years old); hydrant flushing; DOH sanitary survey of Wells #4 and #10 and reservoirs; trial drying of solids to save hauling costs; non-slip floor paint at the headworks; review of Van Lith development plans.
- **When:** Mon, Apr 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Report; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 46 · Apr 28, 2025 · Council · Item B2

Resolution No. 03-2025: amended and restated interlocal agreement establishing CDTC as the Metropolitan Planning Organization

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Council (motion Johnson, second Perry)
- **What:** Approved the amended and restated Chelan-Douglas Transportation Council (CDTC) interlocal agreement.
- **When:** Mon, Apr 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Packet staff summary (Mayor, Apr 24, 2025) and resolution recitals: the 2015 interlocal agreement establishing the Chelan-Douglas Transportation Council expires after ten years; members want to renew it, make minor amendments to match operations, and provide for automatic renewals. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 5-13](#) · [Agenda](#)

Card 47 · Apr 28, 2025 · Council · Item B3

Preliminary engineering services agreement with BNSF Railway (Maple Street pedestrian crossing)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Carlson, second Pistoresi)
- **What:** Agreement to design a sidewalk and railroad pedestrian crossing on BNSF property next to Maple Street. If engineering grant funding is not approved, the City may cancel or design at its own expense; construction would need a separate BNSF agreement.
- **When:** Mon, Apr 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried unanimously.
- **Why (as stated):** Minutes: the agreement lets the City seek grant funding for engineering and eventually construction. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 48 · Apr 28, 2025 · Council · Item B4

Transportation Benefit District sales tax: workshop

- **Topic:** Budget, Finance & Taxes
- **Who:** Council
- **What:** Discussed the need for added revenue and timing of any ballot measure. The City may assume the Cashmere TBD after six months of operation, as most cities do to avoid running two entities.
- **When:** Mon, Apr 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consensus to assume the CTBD; an ordinance to be drafted for the next meeting.
- **Why (as stated):** Minutes: most cities assume their TBDs so they do not have to operate two separate entities. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, May 12, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 49 · May 12, 2025 · Council · Item C

Consent agenda: Apr 28 minutes; May 12 payroll and claims; set May 27 hearing on assuming the TBD

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Johnson)
- **What:** Claims \$242,459.68; payroll \$80,092.40. Set a public hearing May 27, 2025 on the City Council assuming the Cashmere Transportation Benefit District.
- **When:** Mon, May 12, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 3-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Votes recorded 3-0; in the minutes attendance block, Councilors Pistoiresi and Stephenson are indented under the "Not Present" column (Perry attended digitally).

Card 50 · May 12, 2025 · Council · Item R

Progress reports: public works; sales tax purpose; library landscaping; City Hall hours

- **Topic:** Budget, Finance & Taxes
- **Who:** Director Steve Croci; Mayor Jim Fletcher; Councilor Johnson
- **What:** Croci: pool cleaning, Kennedy and Sherman reservoir inspections, DOH water survey, backflow report, solids drying, draft Cottage Ave sewer plans, Tigner sidewalk and WTP pump #1 out to bid, Van Lith plan review, Comprehensive Plan/climate work. Mayor: the sales tax goal is to replace about \$100,000 lost to large increases in jail and law enforcement costs (0.1% raises about \$100,000); Johnson suggested an additional voter-approved 0.2% for deferred maintenance. Mayor raised reducing City Hall public hours (less walk-in traffic; third office position unfilled).
- **When:** Mon, May 12, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Tue, May 27, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 51 · May 27, 2025 · Council · Item P

Proclamation: June 2025 Ride Transit Month; Link Transit remarks

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Mayor Jim Fletcher; Link Transit CEO Nick Covey
- **What:** Declared June 2025 Ride Transit Month. Covey described Link's capital project in Cashmere: a sidewalk on Mission Street.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Proclamation; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Minutes heading reads "Rider Transit Month"; the text reads "Ride Transit Month".

Card 52 · May 27, 2025 · Council · Item C

Consent agenda: May 12 minutes; May 27 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims \$65,517.51.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 3-0. Agenda approved as amended 3-0, making Resolution No. 04-2025 discussion-only until the next meeting.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 53 · May 27, 2025 · Council · Item 1

Public hearing: City Council assuming the Cashmere Transportation Benefit District

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Hearing opened and closed at 6:11 p.m.; no public present to comment.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Hearing held; no comments.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 54 · May 27, 2025 · Council · Item 2

Ordinance No. 1337: City Council assumes the Cashmere Transportation Benefit District (CTBD)

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Johnson)
- **What:** Authorized the City Council to assume the CTBD.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0.
- **Why (as stated):** Ordinance No. 1337 recitals (packet): the TBD created by Ordinance No. 1329 has boundaries coterminous with the City, RCW 36.74 allows the City to assume it, and assumption would provide more efficient administration of transportation maintenance and improvement funds. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 6-12](#) · [Agenda](#)
- **Note:** The ordinance recitals in the packet (pp. 6-7) refer to a public hearing held "May 26, 2025"; the hearing was held at this May 27, 2025 meeting.

Card 55 · May 27, 2025 · Council · Item 3

Resolution No. 04-2025: additional sales and use tax of one-tenth of one percent (review only)

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Staff report and draft resolution provided for review. The Mayor said Ord. 1337 takes effect five days after publication, so Council can act on the resolution June 9.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion only; no action (per the amended agenda).
- **Why (as stated):** Packet staff summary (Mayor, Apr 24, 2025): in 2024 Chelan County raised Cashmere's jail costs by over 200% (\$65,000 to \$150,000 a year), cutting \$85,000 from transportation projects; the alternatives were a 0.1% sales tax (about \$100,000) or a 13% property tax increase. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 13-15](#) · [Agenda](#)

Card 56 · May 27, 2025 · Council · Item 4

Perteet Task Assignment #7, Amendment #1: Climate Change Resilience Element (+\$11,007)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Johnson, second Perry; tabling motion Carlson, second Perry)
- **What:** Proposed amendment adding \$11,007 to TA #7 (\$23,993) for a \$35,000 total, matching a \$35,000 Department of Commerce grant for a Climate Change Resilience Element.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approval motion failed 1-2 (Councilors Carlson and Perry voting no). Then tabled for more information, 3-0.
- **Why (as stated):** Minutes: the work is funded by a \$35,000 Department of Commerce grant for the climate element of the Comprehensive Plan. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 57 · May 27, 2025 · Council · Item 5

Perteet Task Assignment #8, Amendment #1: Comprehensive Land Use Plan update (+\$14,388)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Perry, second Carlson)
- **What:** Added \$14,388 to TA #8 (\$48,112) for a \$62,500 total.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0.
- **Why (as stated):** Minutes: the City received a \$62,500 Department of Commerce grant to update the Comprehensive Plan; the amendment completes this phase. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 58 · May 27, 2025 · Council · Item 6

Contractor selection: water treatment plant pump #1 replacement

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Carlson, second Perry)
- **What:** Selected Irrigation Technology & Control, the only bid (\$43,360 including tax) under the MRSC Small Works Roster.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0.
- **Why (as stated):** Minutes: pump #1 needed replacement (broken shaft reported Apr 28). (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 59 · May 27, 2025 · Council · Item 7

Contractor selection: Tigner Road sidewalk replacement

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Johnson, second Carlson)
- **What:** Selected Chettos Concrete LLC, apparent low of 3 bids (\$34,438 to \$58,611), at \$34,438 including tax.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0.
- **Why (as stated):** Minutes: lowest of three Small Works Roster bids. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 60 · May 27, 2025 · Council · Item R

Announcements and progress reports

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Project Manager Dorien McElroy
- **What:** Comprehensive Plan community forum June 3 at Riverside Center and survey. McElroy: grass fire at cell #3, WWTP gate repaired, budget improved, drying beds saving hauling costs, reservoir inspections and DOH 3-year sanitary survey complete, split sampling with Crunch Pak, consumer confidence report. Croci: pool ready; Cottage Ave sewer pre-plans; IIG fiber construction soon; Van Lith development progressing.
- **When:** Tue, May 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Jun 9, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#) · [Draft minutes](#)

Notes: The posted Jun 9 minutes (.docx) are incomplete: the Task Assignment #7 paragraph breaks off ("was present explained the"), the Community Visioning Forum recap and Resolution No. 04-2025 headings have no text, and leftover May 27 agenda text follows. A complete version appears as draft minutes in the Jul 14, 2025 packet (pp. 2-4) and is used for outcomes, labeled draft.

Card 61 · Jun 9, 2025 · Council · Item C

Consent agenda: May 27 minutes; Jun 9 payroll and claims; affirm Planning Commission appointment of Micah Haney

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44219, #44222-#44246) \$405,401.82; payroll (#44197-#44218) \$83,518.03; manual check #44220. Affirmed the Mayor's appointment of Micah Haney to the Planning Commission.
- **When:** Mon, Jun 9, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0 (draft minutes, Jul 14 packet). Agenda approved as amended, moving Resolution No. 04-2025 to item 3: 4-0 in the Jul 14 packet copy, 3-0 in the posted .docx.
- **Why (as stated):** not stated
- **Source:** [Minutes · Jun 9, 2025 minutes \(draft\) in Jul 14, 2025 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Jul 14, 2025 packet\)](#)
- **Note:** Councilor Pistoressi is listed in the "Not Present" column of the posted .docx minutes.
Announcement: the Legislative Town Hall at Riverside Center had a good turnout.

Card 62 · Jun 9, 2025 · Council · Item B2

Perteet Task Assignment #7, Amendment #1: climate change element planning (+\$11,007.00)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planner Christina Wollman (Perteet); Council (motion Johnson, second Perry)
- **What:** Adds \$11,007.00 to complete the Climate Change Resiliency Element of the Comprehensive Plan (tabled May 27 for more information). Council had voiced concern about spending more on planning just because it is grant money. Wollman explained the hazards analysis and remaining scope.
- **When:** Mon, Jun 9, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 (draft minutes, Jul 14 packet).
- **Why (as stated):** Packet staff summary (May 27, 2025 packet, p. 16): the \$35,000 Commerce grant funds a Climate Change Resiliency Element under House Bill 1181; the amendment completes additional required work (\$23,993 initial plus \$11,007). (packet staff summary / document)
- **Source:** [Minutes · Jun 9, 2025 minutes \(draft\) in Jul 14, 2025 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Jul 14, 2025 packet\)](#) · [Staff summary \(May 27, 2025 packet\)](#)

Card 63 · Jun 9, 2025 · Council · Item B3

Community Visioning Forum recap

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planner Christina Wollman
- **What:** Summary of the visioning forum and survey results on what matters most to residents and how they would like Cashmere to look in 20 years.
- **When:** Mon, Jun 9, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Report; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes · Jun 9, 2025 minutes \(draft\) in Jul 14, 2025 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Jul 14, 2025 packet\)](#)

Card 64 · Jun 9, 2025 · Council · Item B1

Resolution No. 04-2025: additional sales and use tax of one-tenth of one percent (Cashmere TBD) (moved to item 3)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Mayor Jim Fletcher; Council (motion Carlson, second Stephenson)
- **What:** Authorizes an additional 0.1% sales and use tax within the Cashmere Transportation Benefit District (1 cent on a \$10 purchase). The Mayor recommended legislative approval of 0.1% and waiting until next year to consider taking an additional 0.2% to voters.
- **When:** Mon, Jun 9, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-1 (Councilor Perry voting no) (draft minutes, Jul 14 packet).
- **Why (as stated):** Draft minutes (Mayor): city revenue has not kept up with costs; the jail contract rose 200% last year and the law enforcement contract renewal is expected to increase substantially. (draft minutes in a later packet)
- **Source:** [Minutes](#) · [Jun 9, 2025 minutes \(draft\) in Jul 14, 2025 packet, pp. 2-4](#) · [Packet pp. 2-7](#) · [Agenda](#) · [Draft minutes \(Jul 14, 2025 packet\)](#)
- **Note:** Also on the May 27, 2025 agenda (item 3).

Card 65 · Jun 9, 2025 · Council · Item R

Progress reports

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci
- **What:** City pool opens Thursday; an issue at the wastewater treatment plant regarding phosphorus. Adjourned 7:04 p.m.
- **When:** Mon, Jun 9, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Jun 9, 2025 minutes \(draft\) in Jul 14, 2025 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Jul 14, 2025 packet\)](#)

Mon, Jul 14, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 66 · Jul 14, 2025 · Council · Item PC

Public comment: animal control (Humane Society contract)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Melissa Chipman, Ashley Curtin, Anna Gullickson (County residents); Talon Nieman, Dennis Bailey (Cashmere residents); Councilors Pistoiresi, Carlson, Stephenson; Mayor Fletcher
- **What:** Five speakers described stray dog attacks and feral cats and urged the City to contract with the Humane Society. Pistoiresi said the Humane Society did not help her with feral cats under the prior contract; Carlson said law enforcement and jail contracts are rising substantially and asked which services residents would cut; the Mayor said the City must prioritize services; Stephenson said citizens do a better job and recommended reviewing City codes.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Public comment; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 67 · Jul 14, 2025 · Council · Item C

Consent agenda: Jun 9 minutes; Jun 23 meeting cancelled; payroll and claims (Jun 23, Jul 14); final acceptance of Farmers Electric SCADA contract

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson)
- **What:** Jun 23: claims \$82,808.66 (printed "\$82.808.66"); manual check #44221. Jul 14: claims \$444,490.95; payroll \$109,039.88; manual check #44299; voided #44293, #44298, #44300. Final acceptance of the Farmers Electric SCADA Improvements contract.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 68 · Jul 14, 2025 · Council · Item B1

Chelan County Sheriff: law enforcement services contract renewal 2026-2029 (presentation)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Chelan County Sheriff Mike Morrison; Mayor Jim Fletcher
- **What:** Existing interlocal expires Dec 31, 2025; the proposed 2026-2029 agreement carries a substantial increase. Cashmere is allocated 2.5 FTEs. Morrison cited wage and benefit increases (19%), vehicles, overtime, fuel, expanded state-mandated training and less-lethal equipment, and said he is telling other contract users they will receive fewer hours.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation and discussion; no action recorded.
- **Why (as stated):** Minutes (Sheriff): rising wages and benefits, operating costs and unfunded state mandates drive the increase. (minutes)
- **Source:** [Minutes](#) · [Packet p. 7](#) · [Agenda](#)

Card 69 · Jul 14, 2025 · Council · Item B2

Resolution No. 05-2025: use of TBD sales tax revenue for projects adopted by the CTBD

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Mayor Jim Fletcher; Council (motion Johnson, second Carlson)
- **What:** Identifies projects (or portions) in the six-year transportation improvement plan (Res. 06-2024) eligible for the 0.1% TBD sales tax; the list may be updated with the plan.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-2 (Councilors Pistoiresi and Stephenson voting no).
- **Why (as stated):** Minutes: TBD 0.1% sales tax funds must be used for construction or improvements consistent with the City's adopted transportation plans. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 24-29](#) · [Agenda](#)

Card 70 · Jul 14, 2025 · Council · Item B3

Professional services agreement: Hearing Examiner Andrew Kottkamp, with Jay Eyestone as pro tem

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Perry, second Carlson)
- **What:** Renewed the 2009 hearing examiner agreement, adding Jay Eyestone as pro tem examiner and updating the fee to \$800 per regular hearing.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Minutes: a hearing examiner provides a quasi-judicial third party to review land use applications and public input. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 30-36](#) · [Agenda](#)

Card 71 · Jul 14, 2025 · Council · Item B4

Contractor selection: 2025 pavement overlay project

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Perry, second Johnson)
- **What:** Selected Rudnick & Sons, LLC, the only proposal at the Jul 2, 2025 bid opening, at \$231,231.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 72 · Jul 14, 2025 · Council · Item B5

Change Order #1: Tigner sidewalk replacement (+\$11,437)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Pistoresi, second Carlson)
- **What:** Added \$11,437 for additional sidewalk sections and accessible ramps; new total \$45,874.70.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Minutes: the School District recommended additional sections and ramps and provided \$10,000; the City identified other portions needing replacement. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 37-38](#) · [Agenda](#)

Card 73 · Jul 14, 2025 · Council · Item B6

Change Order #1: sealcoat Riverside Park pathway (+\$1,750 for the pump track)

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Council (motion Stephenson, second Carlson)
- **What:** Added \$1,750 to seal-coat the pump track; new total \$10,828.14, to be paid from an \$11,550 Complete the Loop Coalition grant.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Minutes: the City asked for the pump track to be done while the contractor was on site. (minutes)
- **Source:** [Minutes](#) · [Packet p. 39](#) · [Agenda](#)

Card 74 · Jul 14, 2025 · Council · Item R

Progress reports: June 27 pool chemical incident and repairs; public works

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Mayor Jim Fletcher; Director Steve Croci
- **What:** On June 27, 2025 an excessive release of chlorine and muriatic acid at the pool caused coughing, and two people were hospitalized for respiratory problems; a control system failed to stop chemical flow. The chemical control system was replaced and manual ball valves installed. Fall priorities: investigate dry chemicals and new filter technology. Croci: reservoir hose, pump #1 pulled, Tigner sidewalk removal, Riverside Park leaks, Van Lith project.
- **When:** Mon, Jul 14, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet p. 40](#) · [Agenda](#)

Mon, Jul 28, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Notes: The agenda and packet are filed in the City folder under "July 21, 2025", but the document itself is headed "Monday July 28, 2025" and lists the Jul 14 minutes and Jul 28 payroll and claims; no Jul 21 meeting is documented. The posted agenda and packet are byte-identical.

Card 75 · Jul 28, 2025 · Council · Item C

Consent agenda: Jul 14 minutes; Jul 28 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Perry)
- **What:** Claims \$45,106.11; manual checks #44323-#44326.
- **When:** Mon, Jul 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. The "new agenda" was approved 5-0 with the personal service agreement added (motion Perry, second Stephenson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 76 · Jul 28, 2025 · Council · Item 1

Chelan County Sheriff budget for the 2026-2029 law enforcement contract

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Council; worksheet from Chelan County Administrator Cathy Mulhall
- **What:** Contract allocates 2.5 deputies. Cost per deputy for 2026 is \$270,952 (up \$36,401 from 2025), an annual increase of \$91,003, for a 2026 contract of \$667,380. Proposed terms: 15.52% increase in 2026, then 4% a year. Council discussed reducing to 2 deputies (\$541,904 for 2026).
- **When:** Mon, Jul 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No vote; the Mayor will meet with the County on the Council's request and report back.
- **Why (as stated):** Minutes: the proposed increase is not sustainable with Cashmere's current revenues. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 77 · Jul 28, 2025 · Council · Item 1a

Personal service agreement: Lynn Bourton Consulting, LLC (personnel and HR consulting) (added to agenda)

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Council (motion Perry, second Johnson)
- **What:** Approved an as-needed HR consultant (30 years' experience with Link and the union) who will also comprehensively review the Employee Handbook and discipline policies.
- **When:** Mon, Jul 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Minutes (Mayor): access to an impartial third party on HR issues and discipline policies to avoid future grievances; keep the handbook current with law and best practice. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 78 · Jul 28, 2025 · Council · Item R

Progress reports

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Mayor Jim Fletcher
- **What:** Agenda lists "Appropriation of \$33,000 for the Cashmere Branch Library ADA project" under progress reports. Minutes: \$33,000 Department of Commerce grant for the Cashmere Branch Library ADA project; Tigner Street sidewalks completed; emergency generator delivered; Mayor to meet DOH on pool sanitation and filter changes.
- **When:** Mon, Jul 28, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Aug 11, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 79 · Aug 11, 2025 · Council · Item C

Consent agenda: Jul 28 minutes; Aug 11 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims \$189,630.22; payroll \$117,895.01.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved 5-0; the Link Transit agreement was added during the meeting (motion Perry, second Pistoresi, 5-0).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** Minutes were taken by Director of Operations Steve Croci.

Card 80 · Aug 11, 2025 · Council · Item B1

Woodard & Curran: 2024 annual report, water and wastewater utilities

- **Topic:** Water, Sewer & Utilities
- **Who:** Woodard & Curran
- **What:** 2024 work: SCADA, emergency generator connections, S. Douglas improvements, negotiation of an EPA wastewater discharge violation, staff turnover. 2025 projects: hydrants, portable generator, reservoir inspections, truck, N. Douglas/Norman water lines, Cottage Ave, Tigner PRV.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 81 · Aug 11, 2025 · Council · Item B2

Purchase and sale agreement with Chelan County: surplus Monroe Sander #H355 (serial #11-08-7564)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Johnson, second Perry)
- **What:** Approved purchase of the County's surplus sander.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 4-5](#) · [Agenda](#)

Card 82 · Aug 11, 2025 · Council · Item B3

Change Order #2 with Chettos: Tigner sidewalk replacement

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Pistoresi, second Johnson)
- **What:** Approved Change Order #2; a possible further change order was mentioned.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 83 · Aug 11, 2025 · Council · Item B4

Lease agreement with Chelan County: storage and office space 2026-2029

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Perry, second Carlson)
- **What:** Lease of portions of City Hall (first and second floors) and the City garage to Chelan County (Sheriff) for 2026-2029; annual rent \$53,044.47 (2026), \$55,166.25 (2027), \$57,372.90 (2028), \$59,667.82 (2029), in effect for the same period as the law enforcement services contract.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 5-0 until agreement is reached with the Sheriff on the law enforcement interlocal.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 6-11](#) · [Agenda](#)

Card 84 · Aug 11, 2025 · Council · Item B4a

Link Transit interlocal cooperation agreement: transit improvements and right-of-way license (added to agenda)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Carlson, second Johnson)
- **What:** Approved the interlocal agreement with Link Transit for transit improvements and a right-of-way license.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Mayor, Jul 25, 2025): Link Transit wants to improve pedestrian access to its Mission Ave. bus stop at Railroad Park, where pedestrians walk in the street or on rough rock; Link pays all construction costs for about 190 feet of new sidewalk and ADA ramps. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 16-20](#) · [Agenda](#)

Card 85 · Aug 11, 2025 · Council · Item B5

Resolution No. 06-2025: ballot proposition to increase sales tax for criminal justice purposes

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Pistoresi, second Johnson)
- **What:** Places a sales tax increase for criminal justice purposes on the November 2025 ballot; election cost estimated at \$10,000-\$15,000.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Stephenson voting no).
- **Why (as stated):** Packet staff summary (Mayor, Aug 7, 2025): a 0.1% criminal justice sales tax (est. \$90,000 a year) would help pay the Chelan County law enforcement contract (est. 2026 budget \$677,380) and keep service at 2.5 FTE deputies; alternatives were a property tax increase or cutting other services. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 12-15](#) · [Agenda](#)

Card 86 · Aug 11, 2025 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Director Steve Croci
- **What:** Commerce grant contracts; engineer questions on the Tigner PRV, N. Douglas/Norman and Olive St. sidewalk projects; Nelson Family Lights holiday show may relocate to Cashmere (Chamber sponsor; Port property); DOH meeting on the pool; about ten applications for Deputy Clerk/Treasurer; library progress on Riverside Center plans. Adjourned 7:30 p.m.
- **When:** Mon, Aug 11, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Aug 25, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 87 · Aug 25, 2025 · Council · Item C

Consent agenda: Aug 11 minutes; Aug 25 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (direct pay and checks #44411-#44439) \$101,857.96.
- **When:** Mon, Aug 25, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved as presented 5-0 (motion Carlson, second Pistoresi).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 88 · Aug 25, 2025 · Council · Item B1

Resolution No. 07-2025: rescinding Resolution No. 06-2025 (criminal justice sales tax ballot proposition)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Council (motion Stephenson, second Pistoresi)
- **What:** Rescinded Resolution No. 06-2025, which had provided for a ballot proposition increasing the sales and use tax for criminal justice purposes.
- **When:** Mon, Aug 25, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Minutes (Mayor): he had the filing deadline mixed up, and the deadline for the ballot proposition had already passed when Council approved Resolution No. 06-2025. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 5-6](#) · [Agenda](#)

Card 89 · Aug 25, 2025 · Council · Item B2

Waste Management: 2.287% inflation and 0.35% B&O tax rate adjustments for solid waste collection

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Pistoresi, second Johnson)
- **What:** Approved a 2.287% CPI-W rate increase effective Oct 1, 2025 and a 0.35% B&O tax adjustment effective Nov 1, 2025.
- **When:** Mon, Aug 25, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Minutes: the contract allows an annual increase of 1%-4% tied to CPI-W (2.287% this year) and rate adjustments when laws raise taxes; House Bill 2081 raised the B&O tax by 0.35%. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 90 • Aug 25, 2025 • Council • Item B3

Interlocal law enforcement service agreement 2026-2029 (Chelan County Sheriff)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Council
- **What:** The 2026 increase of 15.52% reflects arbitrated wages and new state requirements and training. Cashmere is allocated 2.5 deputies; the 2026 amount is \$677,380.00, rising to \$761,960.58 by 2029; Rivercom dispatch is extra. The Sheriff is not comfortable reducing to 2 deputies. The Mayor is discussing the Public Safety Funding Program (House Bill 2015) criminal justice sales and use tax with the County, which must qualify first.
- **When:** Mon, Aug 25, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action recorded.
- **Why (as stated):** Minutes: the Council discussed reducing deputies to keep costs down; Council is frustrated by having no say over increasing costs. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)
- **Note:** The Aug 25 minutes give the 2026 amount as \$677,380.00; the Jul 28 minutes give \$667,380. Both reproduced as printed.

Card 91 • Aug 25, 2025 • Council • Item B4

Budget workshop: 2026 budget

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Council
- **What:** Discussed how law enforcement and animal control cost increases will affect the 2026 budget.
- **When:** Mon, Aug 25, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; the next workshop will cover prioritizing services and what to reduce or cut.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 92 • Aug 25, 2025 • Council • Item R

Progress reports: public works

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Public works
- **What:** Crew working on streetlights and storm drains and will replace a few fire hydrants. Adjourned 7:17 p.m.
- **When:** Mon, Aug 25, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Mon, Sep 8, 2025 • City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) • [Packet](#) • [Minutes](#)

Card 93 · Sep 8, 2025 · Council · Item PC

Public comment: camping and vehicle-dwelling concerns

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Talon Neiman (212 N. Douglas); Mayor Jim Fletcher
- **What:** Speaker described a homeless person camping, trespassing and stealing, a camper moving street to street drawing residents' power at night, and cars parked around town, and asked what the City can do. The Mayor said the issue is complicated and the City has codes for law enforcement to enforce when needed.
- **When:** Mon, Sep 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Public comment; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 94 · Sep 8, 2025 · Council · Item C

Consent agenda: Aug 25 minutes; Sep 8 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Pistoresi)
- **What:** Claims (#44478-#44500) \$278,762.82; payroll (#44441-#44477) \$106,687.20; manual check #44440.
- **When:** Mon, Sep 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved 5-0 with Cashmere Librarian Lisa Lawless added after the Humane Society (motion Perry, second Pistoresi).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 95 · Sep 8, 2025 · Council · Item B1

Wenatchee Valley Humane Society: revised animal control contract amounts

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** WVHS Executive Director BJ Anderson; Mayor Jim Fletcher
- **What:** Cashmere's allocation is 2.28% of the WVHS budget. Proposed 2025-2027 amounts of \$28,500, \$30,000 and \$34,000 were revised to \$21,501, \$22,146 and \$22,810. Without an animal control contract the City cannot surrender strays; owned animals can still be surrendered. Trap-Neuter-Return is not part of the contract. Better reporting and updated City animal codes were discussed.
- **When:** Mon, Sep 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation; no action recorded.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 96 · Sep 8, 2025 · Council · Item B1a

Cashmere Librarian Lisa Lawless: library card sign-up month (added to agenda)

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Librarian Lisa Lawless
- **What:** Presentation on library resources, programs, outreach events, summer reading and book sales.
- **When:** Mon, Sep 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 97 · Sep 8, 2025 · Council · Item B2

Chettos Concrete settlement: Tigner Road sidewalk asphalt

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director of Operations Steve Croci; Council (motion Johnson, second Pistoiresi)
- **What:** A \$30,000 invoice for asphalt was submitted, but the bid and both change orders did not include asphalt. The City disputes any amount owed for the base project; the Director proposed a \$16,749 settlement for asphalt associated with the two change orders.
- **When:** Mon, Sep 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 5-0 for more information; Council wanted to see the actual settlement agreement.
- **Why (as stated):** Minutes: to avoid potential future litigation (printed "To elevate any potential future litigation"). (minutes)
- **Source:** [Minutes](#) · [Packet p. 12](#) · [Agenda](#)

Card 98 · Sep 8, 2025 · Council · Item B3

Budget workshop: core services

- **Topic:** Budget, Finance & Taxes
- **Who:** Council; Councilor Johnson
- **What:** Discussed core services (roads; safety including law enforcement, jail, fire; whether animal control, parks and pools are safety or quality of life). Johnson said residents would want to keep 2.5 officers, animal control, fire safety, roads, parks and pool. Revenue options: sales and use tax, property tax, utility tax; no single source will solve the problem.
- **When:** Mon, Sep 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 99 · Sep 8, 2025 · Council · Item R

Progress reports: public works and water

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Public works
- **What:** Crew installing storm drains for the pavement preservation project; reservoir hose replacement completed, which should help pressure. Adjourned 7:51 p.m.
- **When:** Mon, Sep 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Sep 22, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 100 · Sep 22, 2025 · Council · Item PC

Public comment: civic involvement; clear-view triangle at Kimber and Evergreen

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Lili Nichols (121 White Birch Place); Steff Haney (3 Big Rock)
- **What:** Nichols spoke on getting citizens more involved and on essential services, elm trees, street lights and animal control. Haney asked the City to investigate an overgrown tree blocking the clear-view triangle at Kimber and Evergreen, making it dangerous to pull out.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Public comment; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Announcements: AWC district meeting Oct 7 at Mile Post 111; Chamber-sponsored Christmas in Cashmere with the Nelson family lighting at the Port District property; Chamber meet and greet Oct 1 at Weeds Cafe.

Card 101 · Sep 22, 2025 · Council · Item C

Consent agenda: Sep 8 minutes; Sep 22 payroll and claims; set budget and revenue public hearings

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Pistoresi, second Perry)
- **What:** Claims (#44512-#44525) \$60,535.39; checks #44501-#44502 replace lost checks; manual checks #44503 and #44511; voided check #44496 (\$556.00). Set public hearings: Oct 27 on revenue sources including a possible property tax increase; Nov 10 on the 2026 preliminary budget; Nov 24 on the 2026 final budget.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved as submitted 5-0 (motion Perry, second Pistoresi).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-7](#) · [Agenda](#)

Card 102 · Sep 22, 2025 · Council · Item B1

Chelan County Commissioner Shon Smith: law enforcement contract

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Chelan County Commissioner Shon Smith; County Executive Director Cathy Mulhall (minutes spell "Mullhall")
- **What:** Council raised concerns that the law enforcement contract increase is not sustainable; Smith described the County's financial difficulties and said it faces many of the same issues.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 103 · Sep 22, 2025 · Council · Item B2

Ordinance No. 1338: amending the 2025 budget

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Stephenson, second Johnson)
- **What:** Amended Ordinance No. 1332 (2025 budget): revised fund appropriations (Exhibit A), added the Deputy Clerk-Treasurer position to the salary schedule (Exhibit B) and amended fund budgets (Exhibit C).
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Ordinance No. 1338 recitals (packet): amendments are in the City's best interest to provide for additional revenues and expenditures not identified when the 2025 budget was adopted; Exhibit B adds the Deputy Clerk-Treasurer position and salary. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 8-14](#) · [Agenda](#)

Card 104 · Sep 22, 2025 · Council · Item B3

Chettos Concrete LLC settlement agreement (\$16,749.00)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Johnson, second Carlson)
- **What:** Approved the settlement agreement for \$16,749.00 for asphalt associated with the two Tigner Road sidewalk change orders (tabled Sep 8).
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-2 (Councilors Perry and Stephenson voting no).
- **Why (as stated):** Minutes (Sep 8, 2025): the bid and change orders did not include asphalt; the settlement addresses asphalt associated with the two change orders and avoids potential litigation. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 15-17](#) · [Agenda](#)

Card 105 · Sep 22, 2025 · Council · Item B4

Agreement with Blades Code Services

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Pistoresi, second Johnson)
- **What:** Agreement with BLADES Code Services, LLC (Ephrata) for building department duties: plan review and inspections for compliance with the International Building Codes and Washington State Energy Code; fees include a share of plan review fees and \$100/hour on-call.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 18-21](#) · [Agenda](#)

Card 106 · Sep 22, 2025 · Council · Item B5

Comprehensive Plan update grant agreement

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Stephenson, second Johnson)
- **What:** Approved the grant agreement for the Comprehensive Plan update.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Sep 18, 2025): the Growth Management Act requires periodic Comp Plan updates to stay eligible for state infrastructure grants; Commerce provides up to \$125,000 (the City received \$62,500 in 2024-2025 and requests \$40,625 for 2025-2026, with \$21,875 left for 2026-2027). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 22-36](#) · [Agenda](#)

Card 107 · Sep 22, 2025 · Council · Item B6

Perteet Task Authorization #8 (Amendment 2): Comprehensive Plan update, phases 2 and 3

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Pistoiresi, second Johnson)
- **What:** Amendment 2 to Perteet Task Assignment 8 adds Phase 2 (\$20,625, due Jun 30, 2026) and Phase 3 (\$15,875, due Dec 31, 2026) Comprehensive Plan update services; Phase 1 was \$62,500.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Sep 18, 2025, GMA periodic update grant) gives the funding basis: the Comp Plan update is funded by Commerce GMA grants. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet p. 37](#) · [Agenda](#)

Card 108 · Sep 22, 2025 · Council · Item B7

Climate planning grant agreement

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Stephenson, second Pistoiresi)
- **What:** Approved the grant agreement for climate element planning.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Sep 18, 2025): the Comp Plan must include a climate element under House Bill 1181; the element is funded by a \$100,000 grant, and this agreement is for the remaining \$65,000. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 38-53](#) · [Agenda](#)

Card 109 · Sep 22, 2025 · Council · Item B8

Perteet Task Authorization #7: climate change element, phase 2

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Perry, second Johnson)
- **What:** Perteet Task Assignment 7 amended to add Phase 2 (\$50,000, due Dec 31, 2026); Phase 1 (\$35,000) completed.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet task assignment (p54): the scope adds Phase 2 to prepare a Climate Change Resiliency Element under House Bill 1181 and Commerce guidance. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet p. 54](#) · [Agenda](#)

Card 110 · Sep 22, 2025 · Council · Item B9

Landowner agreement with Trout Unlimited for beaver management

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Council (motion Johnson, second Carlson)
- **What:** Landowner agreement with Trout Unlimited (Wenatchee-Entiat Beaver Project) for beaver coexistence services: TU installs a flow device (pond leveler) and provides up to 20 hours of on-site service for one year; the City then monitors the device.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 55-60](#) · [Agenda](#)

Card 111 · Sep 22, 2025 · Council · Item B10

Change Order #1: pavement preservation project (Julie Ann Ct) (+\$6,265.00)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Perry, second Johnson)
- **What:** Rudnick & Sons LLC change order: 60 LF curb and gutter (\$2,940), 11 SY driveway entrance (\$1,375) and 5 CY roadway excavation (\$1,950), totaling \$6,265.00; contract revised from \$231,231.00 to \$237,496.00.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet p. 61](#) · [Agenda](#)

Card 112 · Sep 22, 2025 · Council · Item B11

Surplus equipment

- **Topic:** Personnel & Administration
- **Who:** Council (motion Stephenson, second Johnson)
- **What:** Declared surplus: a 2000 International dump truck with plow/sander, a 2005 Kubota utility vehicle, a Lowe 14-foot boat with motor and trailer, and a Model P994 hydraulic press, to be sold online or at the Chelan County auction.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet p. 62](#) · [Agenda](#)

Card 113 · Sep 22, 2025 · Council · Item B12

Budget workshop: law enforcement and animal control contracts

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Council
- **What:** Mayor asked how Council wanted to proceed on the law enforcement and animal control contracts.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consensus to place both contracts on the next agenda for discussion and possible action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 114 · Sep 22, 2025 · Council · Item R

Progress reports: water and wastewater (Woodard & Curran)

- **Topic:** Water, Sewer & Utilities
- **Who:** Manager Dorien McElroy
- **What:** Annual maintenance on wells #4 and #10 completed; third-quarter industrial discharger meeting held; suggested revisiting the solids handling charge for Crunch Pak; first review of the Van Lith project complete; working with the Port on the new brewery; 2026 operating budget submitted; emergency generator delivered and to be tested at every site. Adjourned 7:45 p.m.
- **When:** Mon, Sep 22, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Oct 13, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 115 · Oct 13, 2025 · Council · Item C

Consent agenda: Sep 22 minutes; Oct 13 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44527, #44531-#44555) \$233,717.86; payroll (#44528-#44530) \$91,214.46.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved as submitted 5-0 (motion Johnson, second Perry).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 116 · Oct 13, 2025 · Council · Item B1

Interlocal law enforcement service agreement 2026-2029

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Sheriff Mike Morrison (statement of support); Council (motion to table: Stephenson, second Carlson)
- **What:** Sheriff Morrison provided a statement of support for the City to qualify for a 0.1% criminal justice sales tax (potential revenue about \$110,000, used only for criminal justice). The City and County must verify compliance with state Criminal Justice Training Commission policies and standards; the Sheriff's Office is at or near full compliance.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council consensus: the 2026-2029 agreement is too high to sustain and negotiation with the County should continue. Tabled 5-0 together with item 2 for further information.
- **Why (as stated):** Minutes: Council considers the agreement too high for the City to sustain. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 117 · Oct 13, 2025 · Council · Item B2

Lease agreement for storage and office facilities 2026-2029 (Chelan County)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Stephenson, second Carlson)
- **What:** Lease of City storage and office facilities to the County, considered alongside the law enforcement agreement.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 5-0 for further information.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 118 · Oct 13, 2025 · Council · Item B3

Animal control service agreement 2025-2027 (Wenatchee Valley Humane Society)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Perry, second Carlson)
- **What:** Revised agreement starts Oct 1, 2025; the fourth-quarter 2025 amount is \$5,375.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Stephenson voting no).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 119 · Oct 13, 2025 · Council · Item B3a

Change Order #2: pavement preservation project (Julie Ann Ct) (+\$100.00) (not on posted agenda)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council (motion Stephenson, second Johnson)
- **What:** Change Order #2 of \$100.00 revises the total construction contract to \$237,596.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Carlson voting no).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Item appears in the minutes but not on the posted agenda.

Card 120 · Oct 13, 2025 · Council · Item B4

2026 Woodard & Curran budget for the water and wastewater utilities

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Johnson, second "Stevenson" as printed)
- **What:** Annual budget for managing the water and wastewater utilities increases \$72,224.00 (4.5%), from \$1,615,310 to \$1,687,534.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 121 · Oct 13, 2025 · Council · Item B5

Ordinance No. 1339: amending Section 5.04.050, threshold exemption from business license fees

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Johnson, second Pistoresi)
- **What:** Raises the business license threshold for non-resident businesses from \$2,000 to \$4,000.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes under this heading record a motion "to approve the 2026 Woodard & Curran Budget for the water and wastewater utilities. Motion carried 5-0" (as printed); the motion text for Ordinance No. 1339 is not stated.
- **Why (as stated):** Minutes: to stay consistent with the updated model ordinance for business licensing through Department of Revenue Business Licensing Services. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 38-40](#) · [Agenda](#)
- **Note:** Minutes repeat the W&C budget motion text under the Ordinance No. 1339 heading.

Card 122 · Oct 13, 2025 · Council · Item B6

Budget workshop: 2026 capital equipment and projects

- **Topic:** Budget, Finance & Taxes
- **Who:** Council
- **What:** Reviewed 2026 capital equipment and projects.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 123 · Oct 13, 2025 · Council · Item R

Progress reports: public works; water and wastewater

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Manager Dorien McElroy
- **What:** Crew: stormwater management, fall vegetation management, winter transition. W&C: chlorination and PRV maintenance; clear-well transducer replaced; emergency generator training; water valve replaced on Cottage Avenue; solids testing and hauling; Van Lith Development and Crunch Pak construction; new employee hired. Adjourned 7:22 p.m.
- **When:** Mon, Oct 13, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Oct 27, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 124 · Oct 27, 2025 · Council · Item C

Consent agenda: Oct 13 minutes; Oct 27 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson)
- **What:** Claims (#44556-#44571) \$489,100.14.
- **When:** Mon, Oct 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved as submitted 5-0 (motion Carlson, second Stephenson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 125 · Oct 27, 2025 · Council · Item B1

Public hearing: revenue sources and possible increase in property tax

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Hearing opened 6:07 p.m. The Mayor presented general government revenues (fees and charges, property tax, sales tax, utility tax) and the preliminary 2026 regular property tax levy of \$797,821.24; the prior levy was \$780,683.39, and the maximum 1% increase is \$7,806.83, plus new construction and annexation.
- **When:** Mon, Oct 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No public comment; hearing closed 6:12 p.m. No action.
- **Why (as stated):** Consent agenda (Sep 22, 2025) set the hearing on revenue sources including a possible property tax increase. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 126 · Oct 27, 2025 · Council · Item B2

NCW Libraries: plans for the new library building (Riverside Center)

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** NCW Libraries Facility Manager Amanda Lawson; Associate Director Tim Dillman
- **What:** Presented renovation and space planning for the new library location: plans to be finalized December 2025, renovation to begin March 2026 and finish fall 2026.
- **When:** Mon, Oct 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 127 · Oct 27, 2025 · Council · Item B3

Interlocal law enforcement service agreement 2026-2029

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Perry, second Carlson); Councilors Perry and Carlson
- **What:** Council has tried to negotiate since August 2025; the County's position is that the cost is not negotiable. The alternative is a City police department. Perry did not support signing without knowing how to pay for it; Carlson said he would not support it. Council expressed disappointment in the lack of collaboration and said the Sheriff's Department needs to keep the City better informed.
- **When:** Mon, Oct 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-2 (Councilors Perry and Carlson voting no).
- **Why (as stated):** Minutes: law enforcement costs have risen statewide and the County says the cost is not negotiable; the alternative is forming a City police department. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 128 · Oct 27, 2025 · Council · Item B4

Lease agreement for storage and office facilities 2026-2029 (Chelan County)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Johnson, second Stephenson)
- **What:** Lease rates increase each year by the same percentage as the law enforcement agreement.
- **When:** Mon, Oct 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3 in favor, Councilor Carlson ("Carlos" as printed) voting no and Councilor Perry abstaining.
- **Why (as stated):** Minutes: the lease is tied to the interlocal law enforcement agreement. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 129 · Oct 27, 2025 · Council · Item B5

Prosecution service agreement for 2026

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Carlson, second Stephenson)
- **What:** Per-case pricing: 35 cases at \$300 per case, \$10,500 for 2026.
- **When:** Mon, Oct 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 130 · Oct 27, 2025 · Council · Item R

Progress reports: BVF tank property sale; City Hall hours; fire truck; public works

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Director Steve Croci
- **What:** Mayor is selling the BVF Tank property as is (only two adjoining owners can buy it due to access; buyer responsible for cleanup). City Hall will close to the public on Fridays starting November due to lack of staff. New fire truck expected ready for inspection by December. Crew: stormwater management, finishing South Douglas Street. Van Lith 48-unit project public hearing "Wednesday, November 10th at 1:00pm" (as printed). Winter parking restrictions start Nov 1. Adjourned 6:57 p.m.
- **When:** Mon, Oct 27, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Nov 10, 2025 was a Monday; the minutes print "Wednesday".

Mon, Nov 10, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 131 · Nov 10, 2025 · Council · Item C

Consent agenda: minutes; payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson)
- **What:** Claims (#44575-#44593) \$188,417.04; payroll (#44572-#44574) \$86,876.22; voided check #44556 (\$16,413.84).
- **When:** Mon, Nov 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Absence of Councilor Pistoiresi excused 4-0. Agenda approved 4-0 with Item #5 Parking Lot Surplus added.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The agenda lists Oct 27 minutes and the Nov 10 payroll and claims packet; the minutes print "Minutes of October 13, 2025" and "Packet Dated October 27, 2025". Announcements: NCW Libraries will start early on the Cashmere library (removing interior walls) while Chelan's project pauses; winter parking rules took effect Nov 1.

Card 132 · Nov 10, 2025 · Council · Item B1

Public hearing: 2026 preliminary budget

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Hearing opened 6:07 p.m.
- **When:** Mon, Nov 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No public present; hearing closed 6:07 p.m. No action.
- **Why (as stated):** Consent agenda (Sep 22, 2025) set the hearing on the 2026 preliminary budget. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 133 · Nov 10, 2025 · Council · Item B2

Ordinance No. 1340: regular property tax levy (1% increase)

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Johnson); Councilors Carlson and Stephenson
- **What:** First vote tied 2-2 (Perry, Johnson yes; Carlson, Stephenson no). Carlson cited the Sheriff contract and lack of negotiation; Stephenson cited the \$22,000 Humane Society contract that covers dogs but not cats and asked for other revenue options. Supporters said few taxes can be raised legislatively, the 1% compounds and is under \$8,000, and the contracts are already approved. Carlson then said he agreed with the arguments for the increase.
- **When:** Mon, Nov 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Revote approved 4-0 (motion Perry, second Johnson); Ordinance No. 1340 carried 3-1 (Councilor Stephenson voting no).
- **Why (as stated):** Minutes: the 1% increase is the amount the City may take legislatively; declining it would leave revenue on the table while contract costs rise. (minutes)
- **Source:** [Minutes](#) · [Packet p. 6](#) · [Agenda](#)

Card 134 · Nov 10, 2025 · Council · Item B3

Budget workshop on expenditures: lodging tax funds to the Chamber

- **Topic:** Budget, Finance & Taxes
- **Who:** Councilor Perry
- **What:** Perry asked to revise the Chamber contract for lodging tax funds passed through for tourism, keeping some funds for City tourism spending, as the amount has grown in recent years.
- **When:** Mon, Nov 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 135 · Nov 10, 2025 · Council · Item B4

Future revenue choices

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Councilors Johnson, Carlson, Stephenson
- **What:** Options: criminal justice sales tax (legislative); public safety sales tax, EMS levy and property tax levy (ballot). A decision is needed early in 2026. Johnson supports a tax increase to maintain services; Carlson said any increase must be sustainable; Stephenson said a tax increase cannot be the only answer.
- **When:** Mon, Nov 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 136 · Nov 10, 2025 · Council · Item B5

Parking lot surplus: Aplets Way lot (added to agenda)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Councilor Johnson
- **What:** Johnson recommended declaring the Aplets Way parking lot surplus, calling it underutilized and of more economic value in the private sector.
- **When:** Mon, Nov 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action recorded.
- **Why (as stated):** Minutes (Johnson): the lot is underutilized and would add more economic value in the private sector. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 137 · Nov 10, 2025 · Council · Item R

Progress reports: public works

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci
- **What:** Fall cleanup; brush pickup; winter preparation. Adjourned 7:44 p.m.
- **When:** Mon, Nov 10, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Nov 24, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 138 · Nov 24, 2025 · Council · Item PC

Public comment: proposed in-home adult day care

- **Topic:** Land Use, Planning & Annexation
- **Who:** Marlana Moses; Director Steve Croci
- **What:** Moses described a plan for an in-home day care for the elderly. Croci: child day cares for six or fewer children are allowed in residential zones with a home occupation license (more require a conditional use permit); City code does not yet address adult day cares and will in the code update; another agency regulates adult day cares.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Public comment; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Announcements: Christmas in Cashmere Dec 6; the Port property light show starts Thanksgiving night.

Card 139 · Nov 24, 2025 · Council · Item C

Consent agenda: Nov 10 minutes; Nov 24 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44594-#44606) \$586,818.93.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Absence of Councilor Pistoresi excused 4-0. Agenda approved as submitted 4-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 140 • Nov 24, 2025 • Council • Item B1

Public hearing: 2026 final budget

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Hearing opened 6:12 p.m.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No public comment; hearing closed 6:13 p.m. No action.
- **Why (as stated):** Consent agenda (Sep 22, 2025) set the hearing on the 2026 final budget. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 141 • Nov 24, 2025 • Council • Item B2

Change Order #1: emergency generator, add sales tax (\$9,303.99)

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Johnson, second Carlson)
- **What:** The approved Cummins generator purchase (\$110,761.86) excluded \$9,303.99 sales tax; the change order adds it.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Minutes: the change order is needed so the invoice can be paid. (minutes)
- **Source:** [Minutes](#) • [Packet p. 5](#) • [Agenda](#)

Card 142 • Nov 24, 2025 • Council • Item B3

King County / Boulder Park agreement for biosolids beneficial use services

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Johnson, second Carlson)
- **What:** Three-party contract: the City buys Boulder Park Inc.'s services to beneficially use City biosolids at the Boulder Park Project and pays King County a use fee for its land-application equipment.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet pp. 6-59](#) • [Agenda](#)

Card 143 · Nov 24, 2025 · Council · Item B4

Employment agreement for temporary snowplow drivers

- **Topic:** Personnel & Administration
- **Who:** Council (motion Perry, second Carlson)
- **What:** Temporary seasonal on-call snowplow operators, no guaranteed work, no benefits beyond mandated sick leave; hourly rate negotiated by the Mayor.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Minutes: hiring at least two temporary seasonal employees helps ensure adequate help for unpredictable snow work, as in past years. (minutes)
- **Source:** [Minutes](#) · [Packet p. 60](#) · [Agenda](#)

Card 144 · Nov 24, 2025 · Council · Item B5

Resolution No. 08-2025: revised employee handbook

- **Topic:** Personnel & Administration
- **Who:** Council (motion Carlson, second Johnson)
- **What:** Resolution No. 08-2025 adopts a revised Employee Handbook (prepared by Lynn Bourton, reviewed by City Attorney Julie Norton), replacing the handbook adopted by Resolution No. 05-2018. As printed, Section 2 repeals "Resolution 08-2025" and prior inconsistent resolutions.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Packet staff summary (Mayor, Nov 18, 2025): the 2018 Employee Handbook was updated for changes in State and Federal employment laws, with minor wording edits; Resolution No. 08-2025 recitals cite recent state law changes on paid sick and family leave. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 120-122](#) · [Agenda](#)
- **Note:** Packet p. 121 (Resolution No. 08-2025, Section 2) repeals "Resolution 08-2025, and any prior inconsistent resolution", which names the resolution itself; the recital cites Resolution 05-2018 as the prior handbook resolution.

Card 145 · Nov 24, 2025 · Council · Item B6

Interlocal cooperation agreement: Icicle Peshastin Irrigation District (IPID) pump exchange project

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Council (motion Johnson, second Carlson); Councilor Perry
- **What:** The preferred pump station site for the lowest IPID canal section (Cashmere to Monitor) is on City property near the wastewater treatment plant; the agreement covers site access for survey and investigation, City feedback on design and construction, and construction agreements and long-term IPID access. Perry questioned the \$5 million liability in Section 12.2 (to be amended if it does not match WCIA coverage) and said the project would not directly benefit most residents; others cited ecological and regional benefits.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-1 (Councilor Perry voting no).
- **Why (as stated):** Minutes: Chelan County and IPID evaluated alternative Wenatchee River pumping locations and selected a site on City-owned property. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 109-117](#) · [Agenda](#)

Card 146 · Nov 24, 2025 · Council · Item B7

Waste Management B&O tax rate increase requests for 2026

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Perry, second Carlson)
- **What:** WM asked (letter Oct 10, 2025) for a 0.03% increase from Jan 1, 2026 to recoup a one-month implementation delay of the HB 2081 B&O increase (removed Jan 1, 2027), and a second 0.5% increase from Jan 1, 2026 for a new state surcharge on businesses with taxable income over \$250 million.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 to deny both requested increases.
- **Why (as stated):** Packet staff summary (Mayor, Oct 23, 2025) and WM letter (Oct 10, 2025): WM requested a 0.03% increase for 2026 (backed out in 2027) to recoup a one-month delay in the Aug 25 B&O adjustment, plus a 0.32% increase (blended 2.42%) for a new 0.5% state surcharge on businesses over \$250 million, citing contract Section 2.7.2; staff recommended denial. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 118-119](#) · [Agenda](#)

Card 147 · Nov 24, 2025 · Council · Item R

Progress reports: sewer backup from wipes; Crunch Pak NPDES; Van Lith; library; fire truck

- **Topic:** Water, Sewer & Utilities
- **Who:** Project Manager Dorien McElroy; Director Steve Croci; Mayor Jim Fletcher
- **What:** A manhole sewer leak was caused by flushable wipes; DOE notified and report submitted; door hangers distributed. Crunch Pak's NPDES permit is up for renewal and it requests a higher BOD load. Hearing Examiner approved the Van Lith project; Tigner PRV test holes done; two new sewer meters at the fairgrounds. NCW Libraries finished removing interior walls at Riverside Center. New fire truck due about the second week of December. Adjourned 7:06 p.m.
- **When:** Mon, Nov 24, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Dec 8, 2025 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 148 · Dec 8, 2025 · Council · Item C

Consent agenda: Nov 24 minutes; Dec 8 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Perry)
- **What:** Claims (#44607, #44665-#44681) \$688,955.66; payroll (#44608-#44610) \$80,987.46; Fire Department payroll (#44631-#44664) \$28,903.17; voided checks #44611-#44630 (printer error).
- **When:** Mon, Dec 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 3-0. Councilors Pistoiresi and Stephenson listed as not present; Stephenson's absence excused 3-0. Agenda approved as presented 3-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Announcement: NCW Foundation awards ceremony for local non-profits.

Card 149 · Dec 8, 2025 · Council · Item B1

Ordinance No. 1341: adopting the 2026 budget

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Johnson, second Carlson)
- **What:** Adopted the 2026 budget.
- **When:** Mon, Dec 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0.
- **Why (as stated):** Ordinance No. 1341 recitals (packet): the Council filed its preliminary 2026 budget, gave notice of the hearing according to law and considered the proposed budget, including salaries; adoption is under RCW 35A.33.075. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 6-8](#) · [Agenda](#)

Card 150 • Dec 8, 2025 • Council • Item B2

Woodard & Curran 2025 budget adjustment (true-up) and Ordinance No. 1342 amending the 2025 budget

- **Topic:** Water, Sewer & Utilities
- **Who:** W&C Area Manager Chris McMahon; Council (both motions Carlson/Johnson, Johnson/Carlson)
- **What:** Approved a \$68,570 adjustment to the 2025 W&C budget (spending 4.2% over estimate in labor/benefits/tech support, chemicals, residuals management, laboratory and miscellaneous operating costs), then adopted Ordinance No. 1342 amending the 2025 budget for the adjustment.
- **When:** Mon, Dec 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Both motions carried 3-0.
- **Why (as stated):** Minutes (McMahon): spending for the year was higher than expected and exceeded the estimated budget by 4.2%. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)
- **Note:** Ordinance No. 1342 is not listed on the posted agenda; it was taken up under the W&C item.

Card 151 • Dec 8, 2025 • Council • Item B3

2026 agreement for emergency services (Chelan County Emergency Management)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Carlson, second Johnson); Councilor Johnson
- **What:** County 2026 emergency services budget, less grants, is \$663,106, allocated per capita; Cashmere's share (population 3,420) is \$13,687. Johnson questioned per-capita allocation and asked what direct services the City receives.
- **When:** Mon, Dec 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 3-0 for more information on services provided directly to Cashmere.
- **Why (as stated):** Packet agreement (2026 Agreement for Emergency Services, Purpose): Chelan County will help the City develop a comprehensive emergency management plan and program and other emergency functions required under Ch. 38.52 RCW. (packet staff summary / document)
- **Source:** [Minutes](#) • [Packet pp. 12-16](#) • [Agenda](#)

Card 152 • Dec 8, 2025 • Council • Item B4

L&I insurance claims management

- **Topic:** Personnel & Administration
- **Who:** Council (motion Perry, second Carlson)
- **What:** not stated
- **When:** Mon, Dec 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 3-0 for more information and further discussion.
- **Why (as stated):** Packet staff summary (Mayor, Oct 23, 2025): Cashmere averages one L&I claim a year; claim administration can reduce claim costs and future rate increases, and an on-call service (STOP CLAIMS, Corp.) would support administrative staff with workers' compensation procedures; staff recommended a service agreement. (packet staff summary / document)
- **Source:** [Minutes](#) • [Packet p. 17](#) • [Agenda](#)

Card 153 · Dec 8, 2025 · Council · Item R

Progress reports: utilities; planning; parks; housing idea

- **Topic:** Water, Sewer & Utilities
- **Who:** W&C Plant Manager Dorien McElroy; Director Steve Croci; Councilor Johnson
- **What:** Flow meter calibration done (transducer replacement to be added to the CIP); sewer jetting; Crunch Pak asks for higher maximum loading, with conditions such as more sampling and real-time data under discussion. Planning Commission working on climate elements of the comp plan update; fairgrounds sewer meters; 90% plans received for Cottage Ave sewer and sidewalk preservation; park grant applications; School District discussing partnering on tennis and pickleball courts. Johnson asked to look into a project similar to Wenatchee's Majestic Apartments (work-live spaces). Adjourned 7:16 p.m.
- **When:** Mon, Dec 8, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Dec 29, 2025 · City Council Special Meeting

Time: 5:30 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted; draft in later packet

Documents: [Agenda](#) · [Packet](#) · [Notice December 29, 2025 Special Council Mtg](#) · [Draft minutes](#)

Notes: Notice of special meeting (posted Word .doc) gives Monday, December 29, 2025, 5:30 PM at Cashmere City Hall; purpose: Resolution No. 09-2025.

Card 154 · Dec 29, 2025 · Council special · Item O

Oath of office for incoming council members

- **Topic:** Personnel & Administration
- **Who:** Councilmembers John Perry, Chris Carlson and Joyce Williams
- **What:** Sworn into office for the 2026-2029 term.
- **When:** Mon, Dec 29, 2025, 5:30 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Oaths administered (draft minutes, Jan 12, 2026 packet).
- **Why (as stated):** not stated
- **Source:** [Dec 29, 2025 minutes \(draft\) in Jan 12, 2026 packet, pp. 2-3](#) · [Packet](#) · [Agenda](#) · [Notice December 29, 2025 Special Council Mtg](#) · [Draft minutes \(Jan 12, 2026 packet\)](#)
- **Note:** Draft minutes say the Mayor "opened the regular City Council meeting at 6:00 p.m." and adjourned at 5:55 PM; the posted notice gives 5:30 PM. Attendance lists Perry, Carlson, Pistoresi (digital), Stephenson and Johnson present; City Attorney Julie Norton in the Not Present column. Agenda approved 5-0 (motion Stephenson, second Carlson).

Card 155 · Dec 29, 2025 · Council special · Item C

Consent agenda: Dec 8 regular meeting minutes

- **Topic:** Personnel & Administration
- **Who:** Council (motion Stephenson, second Johnson)
- **What:** Minutes of the Dec 8, 2025 regular meeting.
- **When:** Mon, Dec 29, 2025, 5:30 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0 (draft minutes, Jan 12, 2026 packet).
- **Why (as stated):** not stated
- **Source:** [Dec 29, 2025 minutes \(draft\) in Jan 12, 2026 packet, pp. 2-3](#) · [Packet](#) · [Agenda](#) · [Notice December 29, 2025 Special Council Mtg](#) · [Draft minutes \(Jan 12, 2026 packet\)](#)

Card 156 · Dec 29, 2025 · Council special · Item B1

Resolution No. 09-2025: declaring a state of emergency, Wenatchee River flood condition

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Carlson, second Johnson)
- **What:** Declares an emergency under RCW 38.52.010 for Wenatchee River flooding; authorizes the Mayor and Director of Operations to forgo competitive bidding (RCW 39.04.280), use City personnel and resources to reduce flood risk, and give Council copies of any contracts at the next regular meeting; effective on passage, ending when flood protection measures installed from Dec 10, 2025 are removed.
- **When:** Mon, Dec 29, 2025, 5:30 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 (draft minutes, Jan 12, 2026 packet).
- **Why (as stated):** Resolution No. 09-2025 recitals (packet): an atmospheric rainstorm from Dec 9, 2025 produced Wenatchee River flows exceeding projections on Dec 10, posing a substantial risk to City property, public safety, nearby homes and the environment; the Council found immediate action necessary to protect life and property. (packet staff summary / document)
- **Source:** [Dec 29, 2025 minutes \(draft\) in Jan 12, 2026 packet, pp. 2-3](#) · [Packet pp. 6-7](#) · [Agenda](#) · [Notice December 29, 2025 Special Council Mtg](#) · [Draft minutes \(Jan 12, 2026 packet\)](#)

Mon, Jan 12, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 157 · Jan 12, 2026 · Council · Item C

Consent agenda: Dec 29 special minutes; Dec 31, 2025 month-end payroll and claims; ratify Planning, Tree and Outside committee appointments

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Perry)
- **What:** Claims (#44686-#44719) \$212,058.50 (printed "\$212.058.50"); payroll (#44683-#44685) \$127,231.60; Fire Department payroll (#44631-#44664) \$28,903.17; manual check #44682. Agenda items 3-5 ratify Planning, Tree and Outside committee appointments (names not stated in the minutes).
- **When:** Mon, Jan 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved as presented 5-0 (motion Stephenson, second Carlson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-9](#) · [Agenda](#)
- **Note:** The Fire Department payroll line repeats the check range and total recorded on Dec 8, 2025. Councilor Joyce Williams appears in the attendance list for the first time. Announcement: the Port District is working with Dollar General on a store on Port property north of Sunset Highway.

Card 158 · Jan 12, 2026 · Council · Item B1

Emergency services discussion: Sheriff Mike Morrison and Sergeant Jason Reinfeld

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Sheriff Mike Morrison; Sergeant Jason Reinfeld; Councilors Johnson and Carlson; Director Steve Croci
- **What:** Explained services under the emergency services agreement and the December 2025 flood (floods, power outages, road closures countywide). The contract was described as like an insurance policy and provides the Hazard Mitigation Plan needed for grant eligibility. Carlson said the City received no help during the December floods; Croci said he called and was told help was unavailable. Morrison said responsibility falls to City Public Works but agreed assistance or coordination should have been provided; Reinfeld cited better communication and 30-minute public updates.
- **When:** Mon, Jan 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 159 · Jan 12, 2026 · Council · Item B2

2026 agreement for emergency services (Chelan County)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council (motion Stephenson ("Stepheson" as printed), second Johnson)
- **What:** County 2026 emergency services budget less grants \$663,106, allocated per capita; Cashmere share (3,420) \$13,687 (tabled Dec 8, 2025).
- **When:** Mon, Jan 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Minutes: the agreement provides the Hazard Mitigation Plan, which makes the City eligible to apply for grants. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 10-14](#) · [Agenda](#)

Card 160 · Jan 12, 2026 · Council · Item B3

Perteet Task #12: general planning services for 2026

- **Topic:** Land Use, Planning & Annexation
- **Who:** not stated
- **What:** Perteet Task Assignment 12, General Planning Services 2026, under the Feb 25, 2020 on-call agreement: project management and on-call planning (permit review, code interpretation, GIS, grants, staff reports, Comprehensive Plan, Shoreline and SEPA guidance); maximum \$15,000.00; completion Dec 31, 2026.
- **When:** Mon, Jan 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Not recorded in the posted minutes.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 15-16](#) · [Agenda](#)

Card 161 · Jan 12, 2026 · Council · Item B4

Letter from the Cashmere Chamber regarding lodging tax funds

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Chamber President Kendra Clark; Council
- **What:** Clark presented Chamber plans for 2026 to promote tourism. Changes to the lodging tax agreement were discussed so that lodging tax receipts are split 50% Chamber, 50% City.
- **When:** Mon, Jan 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council consensus to pay the 2025 lodging tax funds according to the agreed 2026 contract change of 50/50 (the packet staff recommendation was a \$10,000 cap).
- **Why (as stated):** Packet staff summary (Mayor, Jan 7, 2026): lodging tax revenue, long under \$5,000 a year and passed to the Chamber up to \$5,000, rose to \$11,426 (2023), \$15,315 (2024) and \$13,252 (2025); staff recommended raising the Chamber amount to \$10,000 or actual revenue, whichever is less, with any excess held in reserve for tourism capital projects. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 17-25](#) · [Agenda](#)

Card 162 · Jan 12, 2026 · Council · Item B5

Special use permit agreement: overhead pipeline between the City and Crunch Pak

- **Topic:** Water, Sewer & Utilities
- **Who:** not stated
- **What:** Agenda item: special use permit agreement for an overhead pipeline between the City and Crunch Pak.
- **When:** Mon, Jan 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Not recorded in the posted minutes; tabled 5-0 on Feb 23, 2026 (see that meeting).
- **Why (as stated):** Packet staff summary (Director of Operations, Jan 8, 2026): Crunch Pak wants a pipeline over Sunset Highway to move product between its buildings, eliminating forklifts crossing the road. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 26-35](#) · [Agenda](#)

Card 163 · Jan 12, 2026 · Council · Item R

Progress reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci
- **What:** Joint Planning Commission/City Council meeting Feb 9; Cottage Ave sewer project out for bid. Adjourned 7:43 p.m.
- **When:** Mon, Jan 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Jan 26, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 164 · Jan 26, 2026 · Council · Item PC

Public comment: proposed Dollar General store on Port District property

- **Topic:** Land Use, Planning & Annexation
- **Who:** Seventeen members of the public; Mayor Jim Fletcher
- **What:** Speakers opposed a Dollar General store in the community, citing articles and studies on effects in other communities, and asked about the Chelan Douglas Regional Port Authority's plans for the land, noting a \$282,000 CDRPA grant for infrastructure supporting affordable housing and family-wage jobs. The Mayor said the decision is the Port's; the land is private property zoned mixed commercial/light industrial and the City must follow the zoning code; he would relay concerns to the Port.
- **When:** Mon, Jan 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Public comment; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 165 · Jan 26, 2026 · Council · Item C

Consent agenda: Jan 12 minutes; payroll and claims (Jan 20 and Jan 26, 2026)

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Jan 20: claims (#44721-#44737) \$130,769.33. Jan 26: claims (printed "#44721 through #44720" and #44750-#44761) \$399,423.94; voided checks #44738-#44749 (printer issues).
- **When:** Mon, Jan 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Absence of Councilor Johnson excused 4-0. Agenda approved as presented 4-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Check ranges reproduced as printed.

Card 166 · Jan 26, 2026 · Council · Item B1

Cottage Avenue sewer project: contractor selection

- **Topic:** Water, Sewer & Utilities
- **Who:** Council (motion Perry, second Stephenson ("Stepheson" as printed))
- **What:** Seven bids opened Jan 22, 2026; selected Pipkin Construction at \$400,570.07, as staff recommended.
- **When:** Mon, Jan 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 167 · Jan 26, 2026 · Council · Item B2

Amendment No. 1: Cashmere Chamber of Commerce agreement for lodging tax

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Council (motion Carlson, second Williams)
- **What:** Splits lodging tax funds 50% to the Chamber; the City uses the rest for eligible lodging tax projects it identifies.
- **When:** Mon, Jan 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 to approve the 50/50 split and present it to the Chamber for signature.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 168 · Jan 26, 2026 · Council · Item B3

Discussion topics for the joint City Council and Planning Commission meeting

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council
- **What:** Council was asked for planning project ideas to add to the docket.
- **When:** Mon, Jan 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No topics added.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 169 · Jan 26, 2026 · Council · Item B4

Scheduling a community forum

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher
- **What:** A forum date and topics are needed; the Mayor will ask the School District about the high school community room; table-topic format planned.
- **When:** Mon, Jan 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 170 · Jan 26, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Director Steve Croci
- **What:** Retro (medical insurance claims support) contract renewed. Office workload: historically three office staff; time to fill the third position. December flood damaged the boat launch (rafting agreement requires a landing; permitting and funding are challenges). Woodard & Curran's Dorien (surname not stated) resigned effective Feb 4, 2026; interim project manager assigned. Tennis court grants with the School; County Streets to School grant for Tigner Rd sidewalk. New development application near Kennedy Reservoir. Adjourned 7:01 p.m.
- **When:** Mon, Jan 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Feb 9, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 171 • Feb 9, 2026 • Council • Item C

Consent agenda: Jan 26 minutes; payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson ("Stepheson" as printed))
- **What:** Minutes list: "Packet Dated January 20, 2026" claims (#44767-#44778) \$45,879.08; "Packet Dated January 26, 2026" claims (#44721-#44720 and #44750-#44761) \$399,423.94; payroll (#44764-#44766) \$80,058.27; manual checks #44762-#44763.
- **When:** Mon, Feb 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Absence of Councilor Williams excused 4-0. Agenda approved 4-0 with a fourth item, Drought Control, added at Councilor Stephenson's request.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)
- **Note:** The agenda lists the Feb 9, 2026 payroll and claims packet; the minutes print packet dates of Jan 20 and Jan 26 and repeat the \$399,423.94 total and check range recorded on Jan 26. Reproduced as printed. Announcements: Tree City USA renewal (39 years); unified basketball game Feb 11.

Card 172 • Feb 9, 2026 • Council • Item B1

Joint City Council and Planning Commission meeting: Comprehensive Plan and municipal code update

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission; Council
- **What:** Comprehensive Plan (updated every ten years) elements: land use, housing, recreation, climate and resiliency, transportation, capital facilities, utilities. Code changes for state law: ADUs on single-family lots; unit lot subdivisions and residential lot splitting; zoning map updates from the Land Capacity Analysis; critical areas per best available science; permit processing; flood ordinance simplification; asset protection for climate hazards. A Planning Commission meeting in May for public involvement and a community forum in March are planned.
- **When:** Mon, Feb 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation and discussion; no action.
- **Why (as stated):** Minutes: the update keeps the City in compliance with updated Washington State law; the plan must be updated every ten years. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 173 • Feb 9, 2026 • Council • Item B2

Purchase of payroll automation software (TimeClock Plus / TCP Software)

- **Topic:** Personnel & Administration
- **Who:** City staff; Council (motion Johnson, second Stephenson)
- **What:** Staff demoed Vision Timesheet Portal, ADP and TimeClock Plus and recommended TCP Software.
- **When:** Mon, Feb 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0.
- **Why (as stated):** Minutes (staff): TimeClock Plus will improve monitoring, pool staff scheduling and labor cost reports, and eliminate manual timesheets and data entry. (minutes)
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 174 · Feb 9, 2026 · Council · Item B2a

Drought control (added to agenda)

- **Topic:** Water, Sewer & Utilities
- **Who:** Councilor Stephenson
- **What:** Discussed as part of the Comprehensive Plan discussion.
- **When:** Mon, Feb 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 175 · Feb 9, 2026 · Council · Item B3

Workshop on new revenue

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Options: criminal justice sales tax (legislative); public safety sales tax, EMS levy, property tax levy (ballot).
- **When:** Mon, Feb 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 176 · Feb 9, 2026 · Council · Item R

Progress reports: Waste Management contract renewal; boat launch

- **Topic:** Water, Sewer & Utilities
- **Who:** Mayor Jim Fletcher
- **What:** A negotiation meeting is needed for the Waste Management contract renewal; working with Chelan County on permits and funds to rehabilitate the boat launch. Adjourned 8:05 p.m.
- **When:** Mon, Feb 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Feb 23, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 177 · Feb 23, 2026 · Council · Item C

Consent agenda: Feb 9 minutes; Feb 23 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson ("Stepheson" as printed))
- **What:** Claims (#44767-#44778) \$185,903.02.
- **When:** Mon, Feb 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved as amended 5-0, adding Boat Ramp Repair as item 1 "to replace the Tree Committee" (motion Carlson, second Williams).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The check range #44767-#44778 is the same range printed for the Jan 20 packet in the Feb 9 minutes (total \$45,879.08); reproduced as printed. Announcements: a recurring meeting with a Chelan County deputy on what a shift consists of (Councilors Perry and Stephenson to attend).

Card 178 · Feb 23, 2026 · Council · Item B1

Boat ramp repairs: City contribution of \$10,000

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** City staff; Council (motion Perry, second Carlson)
- **What:** Chelan County will handle permitting and, if needed, bidding; staff will apply to the Port District for \$15,000; state funding could take about two years. Staff recommended using \$10,000 of the City's lodging tax funds.
- **When:** Mon, Feb 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 to approve the \$10,000 contribution.
- **Why (as stated):** Minutes: the December flood damaged the ramp, repairs are needed before the spring rafting season, and the ramp draws tourists and rafting companies that generate City revenue. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 7-18](#) · [Agenda](#)

Card 179 · Feb 23, 2026 · Council · Item B2

Ordinance No. 1343 (printed "1334" on the agenda and in the minutes): moratorium on mini storages

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Johnson, second Carlson); Councilor Perry
- **What:** Moratorium on mini-storage facilities until Aug 23, 2026, drafted by the City Attorney at Council's Feb 9 request; public hearing set for Mar 9, 2026 at 6 p.m. Perry was not comfortable with the language declaring an emergency and public health and safety.
- **When:** Mon, Feb 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Perry voting no).
- **Why (as stated):** Minutes: one step to start a review of and changes to the zoning code. (minutes)
- **Source:** [Minutes](#) · [Packet pp. 19-24](#) · [Agenda](#)
- **Note:** The ordinance in the packet (p. 21) is numbered 1343; the agenda and minutes print 1334, the number of the Jan 27, 2025 unauthorized-use ordinance. See the source problems section.

Card 180 • Feb 23, 2026 • Council • Item B3

Special use permit agreement with Crunch Pak for an overhead pipeline

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Council (motion Stephenson ("Stevenson" as printed), second Williams)
- **What:** Director presented the updated agreement; councilors found the plans hard to understand and asked for Crunch Pak to attend with visual renderings.
- **When:** Mon, Feb 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 5-0, asking for renderings of the pipeline bridge.
- **Why (as stated):** Packet staff summary (Director of Operations, Feb 19, 2026): the pipeline over Sunset Highway would replace forklift crossings; this version adds a term limit with renewal options, and aesthetics will be addressed in the building permit. (packet staff summary / document)
- **Source:** [Minutes](#) • [Packet pp. 25-42](#) • [Agenda](#)

Card 181 • Feb 23, 2026 • Council • Item B4

Amendment No. 1 to the Chamber agreement regarding lodging tax funds

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Council (motion Johnson, second Carlson)
- **What:** The Chamber returned the signed 50/50 amendment with no requested changes; staff recommended the Mayor sign.
- **When:** Mon, Feb 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet pp. 43-44](#) • [Agenda](#)

Card 182 • Feb 23, 2026 • Council • Item R

Progress reports: park district revenue options; comprehensive plan

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Director Steve Croci
- **What:** Council reviewed three park district options (Park and Recreation District, Park and Recreation Service Area, Metropolitan Park District) and decided to continue discussing other revenue options. Comprehensive plan work continues. Adjourned 7:04 p.m.
- **When:** Mon, Feb 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet pp. 45-52](#) • [Agenda](#)

Mon, Mar 9, 2026 • City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) • [Packet](#) • [Minutes](#) • [Draft minutes](#)

Notes: The posted Mar 9 minutes PDF has two pages: page 1 ends at the payroll line and page 2 begins mid-sentence in the deputy-meeting report, so the page covering the consent motion, the moratorium hearing, the EMS plan, the Vision fee, Crunch Pak and the Tree Committee is missing. The complete text appears as draft minutes in the Mar 23, 2026 packet (pp. 2-4) and is used for those outcomes, labeled draft.

Card 183 · Mar 9, 2026 · Council · Item C

Consent agenda: Feb 23 minutes; Mar 9 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Stephenson ("Stepheson" as printed))
- **What:** Claims (#44794-#44799) \$263,791.92; payroll (#44795-#44797) \$78,968.98; manual check #44798.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0 (draft minutes, Mar 23 packet; this motion is on the page missing from the posted minutes). Absence of Councilor Perry excused 4-0. Agenda approved as amended to add the moratorium hearing 4-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet pp. 2-4](#) · [Agenda](#) · [Draft minutes \(Mar 23, 2026 packet\)](#)
- **Note:** Check ranges reproduced as printed (claims and payroll ranges overlap). The draft copy lists "Minutes of March 9, 2026" under consent; the posted page 1 lists Feb 23.

Card 184 · Mar 9, 2026 · Council · Item B1

Public hearing: moratorium on new mini or self-storage facilities (Ordinance No. 1343)

- **Topic:** Land Use, Planning & Annexation
- **Who:** City staff; one member of the public
- **What:** Hearing opened 6:02 p.m. Staff said the moratorium runs six months. One commenter asked Council to review the zoning areas included; staff said all zones were included while the City decides final zone areas and changes the zoning code. Closed 6:07 p.m.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Hearing held; no action recorded (draft minutes, Mar 23 packet).
- **Why (as stated):** Ordinance No. 1343 (Feb 23, 2026) set this hearing for Mar 9, 2026. (minutes)
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Mar 23, 2026 packet\)](#)

Card 185 · Mar 9, 2026 · Council · Item B2

Chelan County Comprehensive Emergency Management Plan update and City appendix

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Program Specialist Stan Smoke; Sergeant Jason Reinfeld; Council (motion Johnson, second Williams)
- **What:** Periodic update of the County Comprehensive Emergency Management Plan (639 pages) with a City of Cashmere Public Works appendix; County Commissioners approved it and asked each city to approve its appendix.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 for the Mayor to sign the EMS Plan update (draft minutes, Mar 23 packet).
- **Why (as stated):** Packet staff summary (Mayor, Feb 17, 2026): Chelan County Emergency Management completed a periodic update of the Comprehensive Emergency Management Plan, approved by County Commissioners, who ask each city to approve the plan and its city appendix. (packet staff summary / document)
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet pp. 5-25](#) · [Agenda](#) · [Draft minutes \(Mar 23, 2026 packet\)](#)

Card 186 · Mar 9, 2026 · Council · Item B3

Vision payroll integration fee

- **Topic:** Personnel & Administration
- **Who:** Deputy Clerk Elizabeth Martinez; Council (motion Stephenson, second Johnson)
- **What:** Vision charges a one-time and an annual integration fee on top of the TimeClock Plus software approved Feb 9. Packet comparison: Vision Timesheet Portal \$1,500 + \$5,400/yr; ADP \$200 + \$2,035/yr; TCP \$4,830 + \$2,000 Vision fee = \$6,830, and \$2,250 + \$1,500 Vision annual fee = \$4,750/yr.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 to approve the Vision annual integration fee (draft minutes, Mar 23 packet).
- **Why (as stated):** Minutes: TCP plus the Vision fees remained the best annual option. (minutes)
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet p. 26](#) · [Agenda](#) · [Draft minutes \(Mar 23, 2026 packet\)](#)

Card 187 · Mar 9, 2026 · Council · Item B4

Update on meeting with a Chelan County deputy

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Councilors Stephenson and Johnson
- **What:** The Cashmere Sheriff office serves as a central location, explaining cars parked outside City Hall; paperwork for cases such as domestic violence can take up to three hours; speeding concerns can be reported to the RiverCom non-emergency number.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Report; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Mar 23, 2026 packet\)](#)

Card 188 · Mar 9, 2026 · Council · Item B5

Special use permit agreement with Crunch Pak for an overhead pipeline

- **Topic:** Water, Sewer & Utilities
- **Who:** not stated
- **What:** Crunch Pak could not attend.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled to the next meeting (draft minutes, Mar 23 packet).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Mar 23, 2026 packet\)](#)

Card 189 · Mar 9, 2026 · Council · Item B6

Tree Committee update

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Tree Committee
- **What:** The committee left before presenting.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Moved to a later meeting (draft minutes, Mar 23 packet).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Mar 23, 2026 packet\)](#)

Card 190 · Mar 9, 2026 · Council · Item B7

Wenatchee Valley Humane Society: feral cat Trap-Neuter-Return (TNR) program

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** BJ Anderson, Wenatchee Valley Humane Society
- **What:** WVHS received a grant and asked the City to partner in funding TNR for feral cats in city limits at \$50 per cat, with a City contribution of \$2,000 to match the grant.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council to review and decide at the next meeting.
- **Why (as stated):** Minutes: to help reduce the free-roaming cat population. (minutes)
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet pp. 27-36](#) · [Agenda](#)

Card 191 · Mar 9, 2026 · Council · Item R

Progress reports and council comments

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Director Steve Croci; Councilors Stephenson and Johnson
- **What:** Croci to ask CDRPA on Mar 10 for \$15,000 for boat ramp rehabilitation (out for bid; County handling permits). Stephenson: complaints about Elberta Ave parking and a parked motor home. Johnson: the agenda was not posted to the website before the meeting; the Deputy Clerk said it will be posted beforehand going forward. Adjourned 6:57 p.m.
- **When:** Mon, Mar 9, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Mar 9, 2026 minutes \(draft\) in Mar 23, 2026 packet, pp. 2-4](#) · [Packet](#) · [Agenda](#)

Mon, Mar 23, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 192 · Mar 23, 2026 · Council · Item C

Consent agenda: Mar 9 minutes; Mar 23 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44817-#44826) \$28,339.91.
- **When:** Mon, Mar 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved 5-0 as amended to add item 4, discussion on declaring property surplus (motion Johnson, second Perry).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-4](#) · [Agenda](#)
- **Note:** Announcement: new Administrative Assistant Ethan Maffey started Mar 23.

Card 193 • Mar 23, 2026 • Council • Item B1

Financial participation in the Humane Society's feral cat (TNR) program

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council
- **What:** WVHS Community Cat TNR Matching Grant: WVHS matches the City contribution; residents trap cats, WVHS neuters them, and residents return them to the colony. Separate from the annual animal control contract.
- **When:** Mon, Mar 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council consensus to approve \$2,000 participation; Council asked for a more formal contract and information on the reports the City will receive.
- **Why (as stated):** Packet staff summary (Mayor, Mar 4, 2026): feral cat colonies exist at several locations and are not covered by the City's dangerous animal laws; most public concerns during the animal control renewal were about feral cats; the proposal funds feral cats separately; staff recommended up to \$2,000 to match a WVHS grant. (packet staff summary / document)
- **Source:** [Minutes](#) • [Packet pp. 5-7](#) • [Agenda](#)

Card 194 • Mar 23, 2026 • Council • Item B2

Interlocal agreement with the Chelan Douglas Regional Port Authority: boat ramp rehabilitation

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Council (motion Perry, second Johnson)
- **What:** Port provides \$15,000 toward rehabilitating the Riverside Park boat ramp.
- **When:** Mon, Mar 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0, authorizing the Mayor to sign.
- **Why (as stated):** Packet staff summary (Director of Operations, Mar 19, 2026): rehabilitation will improve access for river users and improve riverine habitat by reconnecting a side channel. (packet staff summary / document)
- **Source:** [Minutes](#) • [Packet pp. 8-13](#) • [Agenda](#)
- **Note:** The minutes motion names the "Chelan County Regional Port Authority"; the heading text and staff summary say Chelan Douglas Regional Port Authority.

Card 195 • Mar 23, 2026 • Council • Item B3

Discussion on new revenue options: property tax levy lid lift

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Levy scenarios: 2% annual increase; a \$100,000 increase then 1% a year; a \$150,000 increase then 1% a year. Added revenue would go to public safety. Council must choose an option for the ballot; the filing deadline is in August, with hearings and documents completed before then.
- **When:** Mon, Mar 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 196 · Mar 23, 2026 · Council · Item B4

Discussion on declaring property surplus (added to agenda)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Councilors Johnson and Stephenson; Mayor Jim Fletcher; Council (motion Johnson, second Stephenson)
- **What:** Johnson proposed selling the City parking lot on Aplets Way next to the Baptist Church with conditions (commercial and residential use with designated public parking, like the Majestic development in Wenatchee) and locating the sewer line under it. Stephenson asked about the library property; the regional library plans to move to its new location by end of May and vacate by end of June.
- **When:** Mon, Mar 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 to declare the library property at 300 Woodring surplus.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 197 · Mar 23, 2026 · Council · Item R

Progress reports

- **Topic:** Water, Sewer & Utilities
- **Who:** Adam Key (Woodard & Curran); Director Steve Croci
- **What:** Key is now W&C's Project Manager for Cashmere (interim since Dorien McElroy's resignation, as printed). Croci: Olive St. sidewalk project soon out to bid; Cottage Ave sewer project begins in April; Comp Plan public meeting in May; interest in downtown townhouses and in development on Kennedy Rd. Adjourned 7:03 p.m.
- **When:** Mon, Mar 23, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Apr 13, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 198 · Apr 13, 2026 · Council · Item C

Consent agenda: Mar 23 minutes; Apr 13 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (printed "#448831" through #44855) \$89,182.75.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved "as amended" 5-0 (motion Carlson, second Williams; amendment not described).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Agenda business items are numbered 3-9 as printed. Announcement: Rotary student volunteers to work in the Riverside Center garden Apr 18.

Card 199 · Apr 13, 2026 · Council · Item B3

Special use permit agreement with Crunch Pak for an overhead pipeline

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Crunch Pak VP of Operations Drew (surname not stated); Council (motion Johnson, second Stephenson)
- **What:** Crunch Pak brought the rendering Council requested. Councilor Carlson asked for an arch on the pipeline bridge; staff recommended approval with design changes for the arch.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 to approve the agreement with the requested arch design changes and authorize the Mayor to sign (motion text reads "approve the Interlocal Agreement with the Special Use Permit Agreement", as printed).
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 8, 2026): the pipeline over Sunset Highway would replace forklift crossings between Crunch Pak buildings; the agreement has a term limit with renewal options, and aesthetics will be addressed in the building permit. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 5-18](#) · [Agenda](#)

Card 200 · Apr 13, 2026 · Council · Item B4

Ordinance No. 1344: findings of fact for the continued six-month moratorium on certain storage facilities

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Perry, second Carlson)
- **What:** Councilors found errors in the ordinance.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 5-0 to the next meeting for a revised ordinance.
- **Why (as stated):** Ordinance No. 1344 recitals (packet): Ordinance No. 1343, adopted Feb 23, 2026, imposed the moratorium; after the Mar 9 hearing the Council adopts findings of fact justifying its continuation for six months. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 19-23](#) · [Agenda](#)

Card 201 · Apr 13, 2026 · Council · Item B5

Resolution No. 01-2026: amending the utility billing policies

- **Topic:** Water, Sewer & Utilities
- **Who:** City staff; Councilors Perry and Carlson; Council (motion Stephenson, second Perry)
- **What:** Would put all utility accounts permanently in the owner's name when tenants' leases end, to avoid landlord-tenant disputes over billing (current policy already allows moving past-due amounts to the owner). Perry, joined by Carlson, raised concerns about the effect on residents.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 5-0 for further review and different ideas.
- **Why (as stated):** Resolution No. 01-2026 recitals (packet): billing tenants under Landlord/Tenant Agreements has created considerable administrative burdens for high-turnover rentals, and the City wants to streamline rental billing; amends Resolution 07-2022. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 24-33](#) · [Agenda](#)

Card 202 · Apr 13, 2026 · Council · Item B6

Perteet Task Assignment #8, Amendment 3: Comprehensive Plan update (+\$10,000)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Councilor Johnson; Council (motion Johnson, second Carlson)
- **What:** Increases Perteet's Phase 2 budget because City staff were busy with other projects; Johnson suggested AI could reduce hours and costs in future.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-2 (Councilors Perry and Stephenson voting no).
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 8, 2026): Commerce provided \$62,500 for 2026-2027 to fund Phases 2 and 3; Amendment 3 adds \$10,000 to Phase 2 so Perteet supports the Capital Facilities and Utilities elements, originally the job of City staff and the City engineer, using the remaining grant. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 34-40](#) · [Agenda](#)

Card 203 · Apr 13, 2026 · Council · Item B7

Interlocal agreement with Chelan County for fire investigation

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Director Steve Croci; Council (motion Perry, second Carlson)
- **What:** After a fire on Elberta a few years ago, staff found the City had no fire investigation contract; the County team would be paid \$200 an hour only during investigations. Council asked staff to ask the County Commissioners what property taxes cover.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 8, 2026): the ILA provides mutual assistance for fire and explosion investigation services. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 41-46](#) · [Agenda](#)
- **Note:** The motion line is partly lost in the OCR text layer ("...to approve the In[terlocal Agreement]"), confirmed by the second OCR pass.

Card 204 · Apr 13, 2026 · Council · Item B8

Interlocal agreement with Chelan County for boat launch repairs

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Director Steve Croci; Council (motion Johnson, second Stephenson)
- **What:** The Port gives the City \$15,000 and the City contributes \$10,000, for a total of \$25,000.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 8, 2026): repairs the Riverside Park boat ramp and reconnects a side channel; the County coordinates permitting and the contractor; the City pays \$25,000, including the Port's \$15,000 grant and the City's \$10,000. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 47-61](#) · [Agenda](#)

Card 205 · Apr 13, 2026 · Council · Item B9

Setting a date for the community forum

- **Topic:** Personnel & Administration
- **Who:** Director Steve Croci; Mayor Jim Fletcher
- **What:** Proposed Tuesday, May 5 at 6:00 p.m. at the Cashmere High School Community Center, with topic tables including taxes and land use planning. Council suggested another date because May 5 is Cinco de Mayo.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Date to be changed and announced at the next meeting.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 206 · Apr 13, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; City staff
- **What:** Website updates under way. A City Facebook page will be created for information only (no replies; two employees; posts pre-approved). Clerk-Treasurer Kay Jones retires Apr 30, 2026 after more than 22 years; reception Apr 27 at 7:30 p.m. Tigner Road construction starts next week. Adjourned 7:42 p.m.
- **When:** Mon, Apr 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Apr 27, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 207 · Apr 27, 2026 · Council · Item C

Consent agenda: Apr 13 minutes; Apr 27 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Williams, second Carlson)
- **What:** Claims (#44856-#44866) \$49,567.32.
- **When:** Mon, Apr 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved "as amended" 5-0 (motion Carlson, second Williams; amendment not described).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Announcements: Clerk-Treasurer Kay Jones's last meeting before retiring Apr 30, 2026; Arbor Day proclamation (Apr 24) and a tree planted at Vale Elementary School.

Card 208 · Apr 27, 2026 · Council · Item B3

Interlocal agreement with Chelan County: Tigner Rd sidewalk improvements

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci; Council (motion Carlson, second Perry)
- **What:** ILA for design and funding of Tigner Road improvements (pavement, lighting, access control, curb, gutter, sidewalks, drainage, sewer and/or water). The County secured funding for Tigner and Binder Roads from the city limits for about 900 feet to the sharp bend in Binder Road; the City applied for a grant and will seek other construction funds. Packet estimate (Exhibit A): construction \$660,000; total project costs \$933,500.
- **When:** Mon, Apr 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0, authorizing the Mayor to sign.
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 23, 2026): the agreement lets the City stay on the County's construction schedule and serves the mutual interests of the County and City. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 9-20](#) · [Agenda](#)

Card 209 · Apr 27, 2026 · Council · Item B4

Community forum (tax discussion), Wednesday May 6, 2026, 6-8 p.m., Cashmere High School Community Center

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Councilor Stephenson
- **What:** Stephenson said she could not attend on that date.
- **When:** Mon, Apr 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council agreed to keep the May 6 date.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 210 · Apr 27, 2026 · Council · Item B5

Ordinance No. 1344: findings of fact for the continued six-month moratorium on certain storage facilities

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Carlson, second Williams)
- **What:** Revised and corrected ordinance (tabled Apr 13). Keeps the Ordinance No. 1343 moratorium on mini-storage applications, permits and licenses in effect until Aug 23, 2026, or until zoning amendments are adopted, whichever is sooner; directs staff and the planning agency to draft zoning recommendations; existing businesses' license renewals are not affected.
- **When:** Mon, Apr 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1 (Councilor Perry voting no; printed "Motion carried 4, and Councilor Perry voting No").
- **Why (as stated):** Ordinance No. 1344 findings (packet): the integrity of the land use planning process would suffer significant harm unless mini-storage applications are suspended until location and operation are studied and set by land use regulations; RCW 36.70A.390 and 35A.63.220 authorize moratoria; concerns from the Mar 9 hearing were considered. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 21-26](#) · [Agenda](#)

Card 211 · Apr 27, 2026 · Council · Item R

Progress reports

- **Topic:** Water, Sewer & Utilities
- **Who:** Adam Key (Woodard & Curran); Mayor Jim Fletcher; Councilor Perry; Director Steve Croci
- **What:** Lift station issue: temporary emergency connection made, permanent fix in progress. Perry asked why W&C was already over budget in Q1; Adam said chemicals are bought early in the year and there was overtime. Library: walk-through of the new Riverside Center location; current library closes May 30, 2026, soft opening in June, full opening early July; Perry asked whether a new library agreement is needed (staff to report). Tree roots in sewer lines remain the property owner's responsibility. The City will need an AI policy. Comprehensive Plan public meeting possibly May 27, 2026. Adjourned 7:03 p.m.
- **When:** Mon, Apr 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, May 11, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 212 · May 11, 2026 · Council · Item C

Consent agenda: Apr 27 minutes; May 11 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44882-#44908) \$238,904.67; payroll (#44868-#44871) \$89,543.58; manual checks #44872, #44873 through #44881; voided check #44876.
- **When:** Mon, May 11, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved "as amended" 5-0 (motion Carlson, second Perry; amendment not described).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The minutes list "Minutes of April 13th" and the "Packet Dated April 27, 2026"; the agenda lists the Apr 27 minutes and the May 11 packet. Reproduced as printed. Minutes taken by Administrative Assistant Ethan Maffey; Elizabeth Martinez is listed as City Clerk. Announcement: flood assistance still available.

Card 213 · May 11, 2026 · Council · Item B1

Swim team agreement for the 2026 pool season

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Swim team president Amanda Esmond; City Clerk Elizabeth Martinez; Councilors Stephenson and Williams; Council (motion Johnson, second Stephenson)
- **What:** Term Jun 1-Dec 31, 2026 (future agreements to run calendar years, negotiated in Q4); practice start time 7:30 a.m.; fee \$18.00 per swim team member, up from \$15.00. Section 5 evening-practice lifeguard waiver to be removed (no evening practice); section 10 typo "definded" corrected; the 10:00 p.m. end time means swimmers out of the pool, with cleanup allowed later. Public Works expects new blue pool paint soon.
- **When:** Mon, May 11, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 with the section 5 and 10 changes, authorizing the Mayor to sign.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 5-6](#) · [Agenda](#)

Card 214 • May 11, 2026 • Council • Item B2

Notice of public hearing on proposal to declare surplus: former Tree Top BVF parcels

- **Topic:** Land Use, Planning & Annexation
- **Who:** Mayor Jim Fletcher; Director Steve Croci; Council
- **What:** Packet notice set a Jun 8, 2026 hearing on declaring surplus Chelan County parcels 23-19-03-320-110 (reactor tank site) and 12-19-03-320-075 (pretreatment basin), parts of the former Tree Top Bulk Volume Fermenter site, bordered by private property with no public road access, to be sold as is. The Mayor noted interest from adjacent owners and that salvage value would not cover removing structures; sale would not affect future sewer connections.
- **When:** Mon, May 11, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council found no compelling reason to pursue declaring the property surplus at this time.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet pp. 7-10](#) • [Agenda](#)

Card 215 • May 11, 2026 • Council • Item B3

May 6, 2026 community forum discussion

- **Topic:** Budget, Finance & Taxes
- **Who:** Councilors Carlson and Williams; Mayor Jim Fletcher
- **What:** Carlson said forum attendees generally favored funding law enforcement with a property tax increase, a bit larger to future-proof it, and little was raised about cuts; Williams concurred; the Mayor urged keeping any proposal simple.
- **When:** Mon, May 11, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** A law enforcement funding proposal will be developed over the next few meetings.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 216 • May 11, 2026 • Council • Item B4

Community forum date: Comprehensive Plan and tax revenue

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci
- **What:** Flyers available; forum set for May 27, 2026.
- **When:** Mon, May 11, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Date set.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 217 · May 11, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Director Steve Croci; Councilor Johnson
- **What:** Library property can be listed with a realtor without an RFP; the Mayor will set a timeline. Public Works readied the pool; planning for two lots on Kennedy progressing; Safe Streets for All grant applied for; Cottage Ave paving to finish May 12; bids out for Olive and Maple St. sidewalks. Johnson asked about Public Works efficiencies given fuel prices; discussions to be held with employees. Adjourned 7:11 p.m.
- **When:** Mon, May 11, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Tue, May 26, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 218 · May 26, 2026 · Council · Item C

Consent agenda: May 11 minutes; May 26 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44909-#44933) \$66,354.71.
- **When:** Tue, May 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved 5-0 as amended to add a third item on surplus property at Councilor Johnson's request.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The agenda is headed Tuesday May 26, 2026 (the day after Memorial Day); the minutes heading says Monday May 26, 2026. Announcement: community forum Wednesday May 27 on the comprehensive plan, ADU zoning and tax plans.

Card 219 · May 26, 2026 · Council · Item B1

Pool concession agreement for the 2026 season (N.W. Vending LLC)

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** City Clerk Elizabeth Martinez; Council (motion Johnson, second Stephenson)
- **What:** N.W. Vending LLC places one snack and one beverage machine at the pool. Main change: a flat monthly fee instead of a percent of sales (packet: June \$104.50, July \$170.50, August \$137.50). Typo "fat" to be corrected to "flat"; results to be reviewed at season end, including a City-run concession in 2027.
- **When:** Tue, May 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 with the noted correction, authorizing the Mayor to sign.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 7-9](#) · [Agenda](#)

Card 220 · May 26, 2026 · Council · Item B2

WVHS Community Cat TNR Matching Grant Program agreement

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Councilors Carlson and Williams; Council (motion Johnson, second Stephenson)
- **What:** Traps come from the Humane Society, with rental covered by grant funds; residents have already called about the program; Williams said it is a start.
- **When:** Tue, May 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 to approve the agreement and authorize the Mayor to sign.
- **Why (as stated):** Packet staff summary (Mar 23, 2026 packet, p. 5): feral cats are not covered by the dangerous animal laws and were the main public concern during the animal control renewal. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 11-15](#) · [Agenda](#) · [Staff summary \(Mar 23, 2026 packet, p. 5\)](#)

Card 221 · May 26, 2026 · Council · Item B3

Surplus property (added to agenda): parcels between the railroad tracks and the church

- **Topic:** Land Use, Planning & Annexation
- **Who:** Councilor Johnson; Council
- **What:** Johnson proposed considering the parcels for surplus with conditions: retain some public parking, require development within a set time (perhaps 5 years), and include high-density housing and commercial space, to add tax revenue.
- **When:** Tue, May 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council may develop guidance for a realtor at a future meeting if the surplus process moves forward.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 222 · May 26, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Director Steve Croci; Adam Key (Woodard & Curran); Councilor Perry; City Clerk Elizabeth Martinez
- **What:** Library preview invitation; grand opening Aug 1 or 8 with a soft opening in July. Port asks for a list of local projects for its economic development plan (in packet). New Chelan County jail agreement with a new rate method (packet copy lists a 2027 daily bed rate of \$213.00); historical data to follow. Street striping; Safe Streets 4 All application submitted; FEMA visit on possible levee repair reimbursement ("levy" as printed); boat launch contractor waiting for lower water; Pipkin to finish Cottage Ave paving; O'Reilly Auto Parts proposal on Sunset Hwy. W&C: biosolids drying done by Jun 8; safety audit good, two chlorine system hoods at \$1,400 each. Perry: Memorial Day service; fire station windows. Martinez: website must be ADA compliant by Jan 1, 2027 (24-30 week lead time; logo refresh considered); phone system near end of life. Adjourned 7:05 p.m.
- **When:** Tue, May 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 21-43](#) · [Agenda](#)

Mon, Jun 8, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 223 · Jun 8, 2026 · Council · Item C

Consent agenda: May 26 minutes; Jun 8 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44938-#44952) \$178,140.90.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Agenda approved 4-0 (motion Carlson ("Carson" as printed), second Williams).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 3-7](#) · [Agenda](#)
- **Note:** Councilor Stephenson and City Clerk/Treasurer Elizabeth Martinez are in the Not Present column (confirmed from the page image). Announcement: new library grand opening Aug 8, 2026. Public comment: Sebastian Moraga (WSDOT) on planned U.S. Highway 2 construction near Cashmere.

Card 224 · Jun 8, 2026 · Council · Item B1

Woodard & Curran discussion

- **Topic:** Water, Sewer & Utilities
- **Who:** Chris McMahon (Woodard & Curran); Councilors Perry and Johnson; Director Steve Croci
- **What:** The first W&C contract ends at the end of 2026 and auto-renews absent action. Influent is slowly rising; a bacteria kill-off raised phosphorus; industrial accounts push influent over plant rating one week a month; the City is working with those accounts on discharge. Alarm tuning lets more alarms be handled remotely, cutting overtime. Johnson asked staff to look at contract mechanisms for industrial load violations.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 8-42](#) · [Agenda](#)

Card 225 · Jun 8, 2026 · Council · Item B2

Chelan Douglas Regional Port Authority discussion

- **Topic:** Land Use, Planning & Annexation
- **Who:** Port CEO Jim Kuntz
- **What:** Update on developing Port parcels: working with NNN Development on a site proposal for O'Reilly Auto Parts and exploring a development like the East Wenatchee Trades District.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 226 · Jun 8, 2026 · Council · Item B3

Comprehensive Plan workshop with the Planning Commission

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Ardurra/Perteet); PC Chair Zak Steigmeyer; Vice-chair Joanne Carr
- **What:** Over 200 public responses informed the plan. It calls for more multi-family zoned land for affordable housing, with proposed rezones; renames single-family to "low density" and multi-family to "high density"; removes the suburban residential zone; and adds resilience actions for floods and droughts. Next: more Council feedback and a public hearing.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Workshop; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 59-155](#) · [Agenda](#)

Card 227 · Jun 8, 2026 · Council · Item B4

Chelan County jail agreement discussion

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Councilor Carlson
- **What:** The City requested jail statistics to analyze the new agreement's financial impact; the City Attorney reviewed it and has questions; the Mayor will consult other mayors. Carlson asked about inmates held on other jurisdictions' warrants after Cashmere matters are resolved.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** More information to come.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 43-44](#) · [Agenda](#)

Card 228 · Jun 8, 2026 · Council · Item B5

Scheduling a public hearing on the tax proposal

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Council (motion Carlson, second Perry)
- **What:** To reach the November ballot (submission deadline end of July), a hearing is needed in time to pass a resolution.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 to hold the public hearing on Jun 22, 2026.
- **Why (as stated):** Packet staff summary (Mayor, Jun 4, 2026): to set a hearing on Jun 22, then consider submitting a levy lid lift proposition; filing with the County Auditor is due by Jul 31 for the Nov 3 general election. The packet example ballot summary: \$0.13 to \$1.5737 per \$1,000 AV starting Jan 1, 2027, up to 9% per year for five more years, for law enforcement and fire/EMS. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 45-46](#) · [Agenda](#)

Card 229 · Jun 8, 2026 · Council · Item B6

Service agreement for public education on taxes

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; Council (motion Johnson, second Carlson)
- **What:** Agreement not to exceed \$3,500 for a public education campaign on the tax proposal.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-1 (Councilor Perry voting no).
- **Why (as stated):** Packet staff summary (Mayor, Jun 4, 2026): a proposal for consultation and guidance on the rules and best practices for informing the public about the property tax proposition (proposal "to be provided on Monday"). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 47-48](#) · [Agenda](#)

Card 230 · Jun 8, 2026 · Council · Item B7

Award contract: Tigner Rd. pressure-reducing valve (PRV)

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Councilor Perry; Council (motion Johnson, second Williams)
- **What:** Replaces a 50-year-old PRV on Tigner Road at the high school parking lot entrance. Perry asked whether this bid and the sidewalk bid could have been combined (Croci: possible, but grant funding splits can complicate it) and how the engineer balances best versus economical design. Councilor Carlson left at 7:45 p.m.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0 to award the contract to Hearst Construction (as printed in the minutes; the contractor's letterhead in the Aug 24, 2026 packet reads "Hurst Construction").
- **Why (as stated):** RH2 Engineering bid evaluation (Jun 3, 2026): four bids opened Jun 3, 2026; apparent low bidder Hurst Construction of Wenatchee at \$280,799.12, found qualified; RH2 recommends award. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 49-52](#) · [Agenda](#)

Card 231 · Jun 8, 2026 · Council · Item B8

Award contract: sidewalk improvements

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci; Councilor Johnson; Council (motion Johnson, second Williams)
- **What:** Adds sidewalks, storm drains and a flashing crosswalk; 88% grant funded. Johnson asked staff to look into hiring an engineer as a City employee.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0 to award the contract to Smith Excavation.
- **Why (as stated):** RH2 Engineering bid evaluation (Jun 3, 2026): four bids opened May 27, 2026 for the TIB-funded 2025 Sidewalk Improvement Project; apparent low bidder Smith Excavation of Cashmere at \$449,934.00, found qualified; RH2 recommends award contingent on City and TIB approval. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 53-58](#) · [Agenda](#)

Card 232 · Jun 8, 2026 · Council · Item R

Progress reports

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci
- **What:** BNSF will fix crossing panels on Maple St. Adjourned 8:00 p.m.
- **When:** Mon, Jun 8, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Jun 22, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 233 · Jun 22, 2026 · Council · Item C

Consent agenda: Jun 8 minutes; Jun 22 claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#44958-#44970) \$54,371.40.
- **When:** Mon, Jun 22, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved 5-0 (motion Williams, second Stephenson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 8-11](#) · [Agenda](#)
- **Note:** Announcement: proclamation for the 250th anniversary of the Declaration of Independence (Jul 4, 2026); the packet reprints the Declaration (pp. 2-7).

Card 234 · Jun 22, 2026 · Council · Item B1

Applicant Resolution 02-2026: Riverside Park athletic field leveling (RCO grant)

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Director Steve Croci; Councilor Perry; Council (motion Perry, second Carlson)
- **What:** Authorizes representatives for an RCO grant application (project 26-1786) to level part of the Riverside Park grass with new irrigation for a competition-level field; design follows if funded. Packet estimate \$375,000 with a \$39,000 sponsor match. Perry asked about maintenance, the existing irrigation and equipment.
- **When:** Mon, Jun 22, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Jun 17, 2026): leveling would provide a better playing field for youth athletics; the resolution names the City's authorized representatives for the RCO grant. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 12-29](#) · [Agenda](#)
- **Note:** The RCO Applicant Resolution/Authorization form in the packet carries no resolution number; "02-2026" appears on the agenda, staff summary and minutes.

Card 235 · Jun 22, 2026 · Council · Item B2

Applicant Resolution 03-2026: community tennis and pickleball courts (RCO grant)

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Director Steve Croci; Council (motion Perry, second Johnson)
- **What:** RCO grant application (project 26-1313) to renovate the Vale Elementary tennis courts (large offset cracks) and add pickleball courts, with a wider ADA path, improved lighting and a better base. Packet estimate \$699,000 with a \$349,000 sponsor match.
- **When:** Mon, Jun 22, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Jun 17, 2026) and minutes: the City's parks plan calls for pickleball courts; the resolution names the authorized representatives for the RCO grant. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 30-51](#) · [Agenda](#)
- **Note:** The RCO Applicant Resolution/Authorization form in the packet carries no resolution number; "03-2026" appears on the agenda, staff summary and minutes.

Card 236 · Jun 22, 2026 · Council · Item B3

Replace DAF pump at the wastewater treatment plant

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Council (motion Stephenson, second Carlson)
- **What:** Replacement Dissolved Air Flotation pump with upgraded shaft and seals, installed by Woodard & Curran; packet cost \$21,668.05 with tax and shipping.
- **When:** Mon, Jun 22, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Jun 17, 2026): one of two DAF pumps failed and could not be repaired, leaving the plant without a backup; lead time is weeks. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 52-54](#) · [Agenda](#)

Card 237 · Jun 22, 2026 · Council · Item B4

Tax proposal public hearing rescheduled to Jul 13, 2026

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** The legal notice was not submitted to the publisher by its deadline, so the hearing moved to Jul 13; the delay allows more public safety information on the website and other media.
- **When:** Mon, Jun 22, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Rescheduled; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 238 · Jun 22, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Councilors Carlson and Johnson; City Clerk Elizabeth Martinez; Director Steve Croci
- **What:** Ideas for the Port's economic development plan (packet p. 56): sewer extensions, mill site development, a future fire station, downtown revitalization, making non-viable commercial spaces viable, the old sewer ponds. Library soft opening Jul 7 and grand opening Aug 8. Martinez: pool sales; a study of county jail data and the proposed agreement; a W&C overtime assessment; research on the two parking lot parcels. Johnson asked about lessons from the recent ransomware attack on Chelan County; IT vendor training planned. Croci: Founder's Day; Tigner Rd. valve replacement starts mid-July; Smith plot subdivision on Kennedy Rd.; a developer planning townhomes behind Milepost 111 Brewing. Adjourned 7:09 p.m.
- **When:** Mon, Jun 22, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 55-56](#) · [Agenda](#)

Mon, Jul 13, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted; draft in later packet

Documents: [Agenda](#) · [Packet](#) · [Draft minutes](#)

Card 239 · Jul 13, 2026 · Council · Item C

Consent agenda: Jun 22 minutes; Jul 13 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Williams)
- **What:** Claims (#45008-#45027) \$609,477.75; payroll (#44971-#44992 and #44997-#45007) \$98,206.05; manual check #44996; voided checks #44993-#44995 (printer error). Councilor Williams noted her name misspelled in the Jun 22 minutes.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0 with the correction to Councilor Williams's name (draft minutes, Jul 27 packet). Agenda approved 4-0 (motion Carlson, second Williams). Absence of Councilor Stephenson excused 4-0 (motion Williams, second Carlson).
- **Why (as stated):** not stated
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)
- **Note:** The agenda lists "Minutes of June 8, 2026"; the draft minutes list the Jun 22 minutes. Announcement: Councilor Carlson wants Council to address the growing number of electric bikes and scooters.

Card 240 · Jul 13, 2026 · Council · Item B1

Public hearing on proposed property tax increase (levy lid lift)

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher; members of the public (in person and online, up to three minutes each)
- **What:** Hearing 6:02-6:16 p.m. The Mayor described the imbalance between property tax revenue and rising law enforcement costs, the choice between cutting services and rebalancing revenue, and a year and a half of Council discussion of a larger one-time increase versus smaller increases over several years. Individual comments are not summarized in the draft minutes.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Hearing held (draft minutes, Jul 27 packet).
- **Why (as stated):** not stated
- **Source:** [Jul 13, 2026 minutes \(draft\)](#) in [Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 13-16](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Card 241 · Jul 13, 2026 · Council · Item B2

Ordinance No. 1345: Public Safety and Government Services Levy Lid Lift (Proposition No. 1, November 2026 ballot)

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Williams); Councilors Perry and Johnson
- **What:** Places a levy lid lift on the November 2026 general election ballot. Explanatory statement (packet): an increase of \$0.13, for a total of \$1.5737 per \$1,000 of assessed value starting Jan 1, 2027, with 9% levy rate increases each year 2028-2032; the 2032 rate then sets the base for future limits. Perry raised a 6% increase over 10 years instead; Johnson worried smaller increases may not keep up with public safety costs; Carlson and Williams supported the 9% increase over six years.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 to approve Ordinance No. 1345 as written (draft minutes, Jul 27 packet).
- **Why (as stated):** Explanatory statement and ordinance recitals (packet): to fund public safety and criminal justice uses under RCW 84.55.050; requests for fire protection, disaster mitigation and public safety services have grown with storms, wildfires and population growth, and costs are expected to increase. (packet staff summary / document)
- **Source:** [Jul 13, 2026 minutes \(draft\)](#) in [Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 13-24](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)
- **Note:** The ordinance in the packet is unnumbered ("ORDINANCE NO."); No. 1345 appears on the agenda, staff summary and draft minutes.

Card 242 · Jul 13, 2026 · Council · Item B3

Interlocal agreement with Chelan County: boat ramp side channel restoration (grant application)

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Director Steve Croci; Council (motion Johnson, second Carlson)
- **What:** The County applied for RCO Aquatic Lands Enhancement Account and Washington Wildlife and Recreation Program funds (side channel reconnection; access improvements for recreational boaters) and will manage permitting and construction; agreement runs until Jul 1, 2031.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 (draft minutes, Jul 27 packet; motion confirmed from page image).
- **Why (as stated):** Packet staff summary (Director of Operations, Jul 9, 2026): collaboration to improve river access and side channel habitat and function at the Wenatchee River site. (packet staff summary / document)
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 25-44](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Card 243 · Jul 13, 2026 · Council · Item B4

Interlocal agreement with Chelan County: Tigner Road improvements, SEPA lead agency

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci; Council (motion Carlson, second Williams)
- **What:** Assigns Chelan County as SEPA lead agency for the Tigner Road Improvement Project (follows the Apr 27, 2026 design and funding ILA).
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 (draft minutes, Jul 27 packet).
- **Why (as stated):** not stated
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 45-54](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Card 244 · Jul 13, 2026 · Council · Item B5

RH2 Engineering Task Authorization No. 9, Amendment No. 1: sidewalk improvements (TIB 2025), services during construction

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci; Councilor Johnson; Council (motion Carlson, second Williams)
- **What:** Adds \$17,332 for limited RH2 services during construction (Smith Excavation; work starts mid-August), total authorization \$121,842. Johnson again asked staff to study hiring a City engineer.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 (draft minutes, Jul 27 packet).
- **Why (as stated):** not stated
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 55-62](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Card 245 · Jul 13, 2026 · Council · Item B6

RH2 Engineering Task Authorization No. 12, Amendment No. 1: Cottage Avenue sewer capital improvement project

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Council (motion Williams, second Johnson)
- **What:** Adds Task 6, services during construction, +\$5,000, total authorization \$113,804.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 (draft minutes, Jul 27 packet).
- **Why (as stated):** Packet staff summary (Director of Operations, Jul 9, 2026): the remaining design fee covered most construction services; Task 6 adds the additional effort. (packet staff summary / document)
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 63-68](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Card 246 · Jul 13, 2026 · Council · Item B7

RH2 Engineering Task Authorization No. 13, Amendment No. 1: Tigner Road PRV station replacement

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Council (motion Carlson, second Williams)
- **What:** Adds \$11,071, total authorization \$54,599.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 (draft minutes, Jul 27 packet).
- **Why (as stated):** Packet staff summary (Director of Operations, Jul 9, 2026): utility locates conflicted with as-built drawings; City potholing confirmed the water main location, requiring PRV station design revisions. (packet staff summary / document)
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 69-74](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Card 247 · Jul 13, 2026 · Council · Item B8

Real estate listing agreement: former library property, 300 Woodring

- **Topic:** Land Use, Planning & Annexation
- **Who:** Mayor Jim Fletcher; Councilors Johnson and Perry; Council (motion Johnson, second Carlson)
- **What:** Listing with Randy Baldwin (packet: Alpine Group) at a planned price of \$684,000, with a 30-day advertising period before offers are reviewed so locals can propose. Packet: about 3,552 sq. ft. building on slab with parking, zoned downtown business, 0.4327 acres. Johnson wants a buyer who will develop the property rather than hold it; Perry asked whether the City Attorney reviewed it (the Mayor said no; a standard listing contract).
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-0 for the Mayor to sign (draft minutes, Jul 27 packet).
- **Why (as stated):** not stated
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet pp. 75-100](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Card 248 · Jul 13, 2026 · Council · Item R

Progress reports

- **Topic:** Water, Sewer & Utilities
- **Who:** Adam Key (Woodard & Curran)
- **What:** Water operations going well; alarm communications fix being monitored; progress with Crunch Pak on solids discharge timing; a plant capacity assessment may allow re-permitting at higher capacity; two respirators bought; W&C moving to Microsoft 365. Adjourned 7:00 p.m.
- **When:** Mon, Jul 13, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action (draft minutes, Jul 27 packet).
- **Why (as stated):** not stated
- **Source:** [Jul 13, 2026 minutes \(draft\) in Jul 27, 2026 packet, pp. 3-11](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Jul 27, 2026 packet\)](#)

Mon, Jul 27, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 249 · Jul 27, 2026 · Council · Item C

Consent agenda: minutes; Jul 27 claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#45030-#45041) \$558,318.15; manual checks #45028 and #45029; voided check #44881.
- **When:** Mon, Jul 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 4-0. Agenda approved 4-0 (motion Perry, second Stephenson). Absence of Councilor Williams excused 4-0 (motion Johnson, second Stephenson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** As printed: the agenda lists "Minutes of June 13, 2026" (no Jun 13 meeting appears in the source list); the minutes list "Minutes of July 27, 2026" and a "Payroll and Claims Packet Dated July 13, 2026". Public comment: NCW Libraries invited all to the Cashmere library grand opening on Aug 8 (minutes print "Grant Opening").

Card 250 · Jul 27, 2026 · Council · Item B1

Employee CDL training reimbursement agreement

- **Topic:** Personnel & Administration
- **Who:** Director Steve Croci; Councilor Carlson; Council (motion Perry, second Johnson)
- **What:** The City pays training costs (\$6,000) and 40 hours of work time for a public works maintenance worker (named in the packet) to get a Class A CDL; the employee repays on a schedule if they leave within two years after training. Terms developed by the City, the Teamsters Union and the employee. Carlson disagreed with the repayment schedule.
- **When:** Mon, Jul 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-1 (Carlson no).
- **Why (as stated):** Packet staff summary (Director of Operations, Jul 23, 2026): a Class A CDL lets public works employees operate most City vehicles and tow a trailer. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet p. 13](#) · [Agenda](#)

Card 251 · Jul 27, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Mayor Jim Fletcher; Adam Key (Woodard & Curran); Director Steve Croci; Councilor Carlson
- **What:** Mayor: levy ballot measure submitted to the County; Rotary Club presentation; draft Waste Management contract under review. W&C: electrical problems fixed; a digester blower motor burned out. Croci: Facebook post on electric bikes; in contact with the Sheriff. Carlson raised concerns about the installed Flock cameras; the Mayor will ask the Sheriff to attend and explain them. Executive session (RCW 42.30.110(c), real estate offer received) 6:55-7:00 p.m., no action. Adjourned 7:01 p.m.
- **When:** Mon, Jul 27, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Aug 10, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 252 · Aug 10, 2026 · Council · Item C

Consent agenda: Jul 27 minutes; Aug 10 payroll and claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Carlson, second Williams)
- **What:** Claims (#45068-#45092) \$192,242.96; payroll (#45042-#45066) \$126,497.43.
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 3-0. Agenda approved 3-0 (motion Carlson, second Williams). Absences of Councilors Perry and Stephenson excused 3-0 (motion Carlson, second Williams).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 3-5](#) · [Agenda](#)

Card 253 · Aug 10, 2026 · Council · Item B1

Woodard & Curran budget update (discussion)

- **Topic:** Water, Sewer & Utilities
- **Who:** Mayor Jim Fletcher; Chris McMahon (Woodard & Curran)
- **What:** The Mayor wants more detailed reporting to Council, such as overtime and its causes (after-hours calls, special projects requested by the City). McMahon: the budget is built when August data is in and goes to the City in September; chemicals are bid every couple of years; many costs scale with water and wastewater volume and are predictable.
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 254 · Aug 10, 2026 · Council · Item B2

Woodard & Curran out-of-scope services: secure remote access and HMI upgrade

- **Topic:** Water, Sewer & Utilities
- **Who:** Chris McMahon (Woodard & Curran); Council (motion Carlson, second Williams)
- **What:** Not to exceed \$64,646. One of two plant servers is 13-14 years old (10-year design life) and cannot run the SCADA alarm system as a backup; a new server allows firewall and cybersecurity upgrades and automated SCADA data collection.
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Aug 4, 2026): treatment control systems are an increasingly common cyber target and part of the system runs on outdated hardware; the upgrade protects critical infrastructure. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 11-21](#) · [Agenda](#)

Card 255 · Aug 10, 2026 · Council · Item B3

Chelan County Housing Authority presentation

- **Topic:** Land Use, Planning & Annexation
- **Who:** Sasha Sleiman (Chelan County Housing Authority)
- **What:** History of the Housing Authority since 1981 (housing for the agricultural workforce), its presence in Cashmere, and how the City supports its operations.
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Presentation; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 256 · Aug 10, 2026 · Council · Item B4

Interlocal agreement with Chelan County, generator project: Amendment 2 (budget)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Council (motion Carlson, second Williams)
- **What:** Revises task budgets to actual costs; the overall project budget rises by \$2,214.31 for project management, with no change to the City's match (the Mayor: money moved within the project, no new funds requested).
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Aug 5, 2026): the original ILA scope is nearly complete; the amendment aligns the budget with final billing toward closeout. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 23-26](#) · [Agenda](#)

Card 257 · Aug 10, 2026 · Council · Item B5

Mini storage moratorium: set public hearing on extension

- **Topic:** Land Use, Planning & Annexation
- **Who:** Mayor Jim Fletcher; Council (motion Johnson, second Carlson)
- **What:** The moratorium (Ord. 1344) runs to Aug 23, 2026; extending it so pending zoning changes can be considered together needs a hearing. Notice was already requested for Aug 24, 2026. Staff recommended a six-month extension.
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0 to schedule the hearing.
- **Why (as stated):** Packet staff summary (Director of Operations, Aug 5, 2026): the Planning Commission voted 5-0 on Aug 3, 2026 to recommend extension; more time to study mini-storage impacts and to keep the change on the same timeline as state-required housing code revisions. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 27-28](#) · [Agenda](#)

Card 258 · Aug 10, 2026 · Council · Item B6

TIB Small City Arterial Program grant application: Evergreen Drive improvements

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Mayor Jim Fletcher; Director Steve Croci; Councilor Johnson; Council (motion Williams, second Carlson)
- **What:** Evergreen Drive from Pioneer Road to Sunset Highway: curb, gutter, sidewalk and streetlights on the east side, bike lanes on both sides, full resurfacing. Estimated cost \$4,156,220; City share 5% (about \$207,811) if awarded. The application deadline fell before the meeting; Croci would withdraw it if not approved. Johnson noted townhome and subdivision development in the area.
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-0 to approve submission.
- **Why (as stated):** Packet staff summary (Director of Operations, Aug 5, 2026) and minutes: a grant opportunity for the Evergreen Drive corridor. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 29-39](#) · [Agenda](#)

Card 259 · Aug 10, 2026 · Council · Item R

Progress reports

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** City Clerk Elizabeth Martinez; Councilor Carlson; Mayor Jim Fletcher
- **What:** Martinez is updating City Hall job descriptions to stress cross-training. Carlson asked for future agenda items on Flock cameras and unregistered electric vehicles; the Mayor said the Sheriff is scheduled to answer Flock camera questions. The packet includes Aug 6, 2026 Sheriff correspondence on Flock cameras (pp. 7-9). Adjourned 7:08 p.m.
- **When:** Mon, Aug 10, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 7-9](#) · [Agenda](#)

Fri, Aug 21, 2026 · City Council Special Meeting

Time: 1:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted

Documents: [August 21, 2026 Special Council Mtg](#)

Notes: Only a notice of special meeting is posted (titled "August 21, 2026 Special Council Mtg"): Friday, August 21, 2026, 1:00 PM at Cashmere City Hall; purpose: office staffing and reducing office hours. No minutes are posted, and no draft minutes appear in the later packets reviewed.

Card 260 · Aug 21, 2026 · Council special · Item 1

Office staffing and reducing office hours

- **Topic:** Personnel & Administration
- **Who:** City Council; notice signed by Clerk-Treasurer Elizabeth Martinez
- **What:** Sole purpose listed on the notice of special meeting (Friday, Aug 21, 2026, 1:00 p.m., City Hall). No supporting documents posted.
- **When:** Fri, Aug 21, 2026, 1:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [August 21, 2026 Special Council Mtg](#) · [Notice of special meeting](#)
- **Note:** Minutes not yet posted; no draft minutes found in the Aug 24, Sep 14, Sep 28, Oct 12 or Oct 26 packets.

Mon, Aug 24, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 261 · Aug 24, 2026 · Council · Item C

Consent agenda: Aug 10 minutes; Aug 24 claims

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Claims (#45093-#45111) \$153,701.12; voided checks #44972, #44975, #44984, #44985, #44987, #44990, #44991, #44993, #44994 and #44995. No payroll total is recorded.
- **When:** Mon, Aug 24, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0 (motion confirmed from page image). Agenda approved 5-0 (motion Williams, second Johnson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-5](#) · [Agenda](#)
- **Note:** As printed: the agenda lists a "Payroll and Claims Packet Dated August 27, 2026"; the minutes list a claims packet dated Aug 24, 2026. Public comment: speeding, a flashing crosswalk near the motel/clinic on Cottage Ave., police patrols, children on electric scooters running stop signs, park lights left on at night, tree branches on Cottage Ave., and Riverside Park signage on overnight parking and dog waste. The Mayor said the School District will ban scooters on school grounds.

Card 262 · Aug 24, 2026 · Council · Item B1

Public hearing: extension of the moratorium on new mini or self-storage facilities

- **Topic:** Land Use, Planning & Annexation
- **Who:** Mayor Jim Fletcher; Councilor Johnson; Director Steve Croci
- **What:** Hearing 6:11-6:14 p.m. Johnson: the question should be decided through the comprehensive plan process, not prejudged. Croci: extending keeps it on the same timeline as the planned code changes. No public speakers are recorded.
- **When:** Mon, Aug 24, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Hearing held.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 263 · Aug 24, 2026 · Council · Item B2

Ordinance No. 1346: extending the mini storage moratorium

- **Topic:** Land Use, Planning & Annexation
- **Who:** Councilors Perry, Johnson, Carlson and Stephenson; Council
- **What:** Ordinance 1344's moratorium expired Aug 23, 2026. The packet ordinance ran six months or until zoning amendments were adopted; Perry asked to match the code-update timeline instead, and Johnson favored Dec 31, 2026.
- **When:** Mon, Aug 24, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Amendment to set expiration Dec 31, 2026 passed 4-1 (motion Carlson, second Johnson); ordinance adopted as amended 4-1 (motion Johnson, second Stephenson). The minutes do not name the opposing votes.
- **Why (as stated):** Packet staff summary (Mayor, Aug 21, 2026) and ordinance recitals: to keep the moratorium in place while zoning amendments or mini-storage regulations are prepared; a 4-vote approval makes it effective immediately. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 6-10](#) · [Agenda](#)
- **Note:** The ordinance recitals in the packet refer to a "public hearing held on August 23, 2026"; the hearing was held Aug 24, 2026.

Card 264 · Aug 24, 2026 · Council · Item B3

Waste Management 10-year solid waste collection agreement

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Waste Management representatives; Councilors Stephenson, Perry, Johnson and Carlson
- **What:** Amended and restated contract effective Oct 1, 2026 (current agreement expires then): food waste recycling options, optional residential yard waste pickup starting Mar 1, 2027, on-request bulky waste hauling; rates in Exhibit A. A 10% rate increase, explained by a new inflation index and cost increases that exceeded the current 4% cap. Councilors asked about low-income thresholds (set by the City), the basis for 10%, possible illegal dumping, and 10-year cost history.
- **When:** Mon, Aug 24, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled to Sep 14, 2026, 5-0 (motion Carlson, second Johnson).
- **Why (as stated):** Packet staff summary (Mayor, Aug 19, 2026): the existing agreement expires Oct 1, 2026; the update reformats it and adds service changes, reviewed by staff and the City Attorney. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 11-47](#) · [Agenda](#)

Card 265 · Aug 24, 2026 · Council · Item B4

Department of Commerce comprehensive plan periodic update grant, phase 3 (FY2026-27)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Council (motion Johnson, second Stephenson)
- **What:** Accepts \$21,494 for 2026-2027 biennium work; Commerce provides up to \$125,000 in total, of which the City has already received \$103,506.
- **When:** Mon, Aug 24, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (Director of Operations, Aug 20, 2026): GMA periodic Comp Plan updates are required to stay eligible for state infrastructure and public benefit grants. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 48-62](#) · [Agenda](#)

Card 266 · Aug 24, 2026 · Council · Item B5

Tigner Road PRV replacement: Change Order No. 1

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Councilor Carlson; Council (motion Johnson, second Stephenson)
- **What:** Change order total \$17,041.57: extra curb, gutter and asphalt replacement; work around at least 13 unmarked or unlocated utility lines; an added gate/isolation valve. Carlson asked whether work went ahead before authorization; Croci said yes, to keep the schedule.
- **When:** Mon, Aug 24, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 4-1. The minutes do not name the opposing vote.
- **Why (as stated):** Packet staff summary (Director of Operations, Aug 20, 2026): conditions found during construction; the gate valve avoids shutting off water to a large part of the City for an extended time. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 63-86](#) · [Agenda](#)

Card 267 · Aug 24, 2026 · Council · Item R

Progress reports: 2027 Chelan County jail contract draft and cost comparison; levy education

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** City Clerk Elizabeth Martinez; Mayor Jim Fletcher
- **What:** Packet comparison at the 2027 rate of \$213.00 per bed day: the City would have paid \$5,298.18 more in 2023, \$30,511.95 more in 2024, \$92,216.26 less in 2025, and \$55,576.62 less through June 2026. The jail director is scheduled for Sep 14. Better W&C overtime detail is coming. Mayor: postcards before voter pamphlets ahead of the November levy vote, plus Facebook education. Adjourned 7:36 p.m.
- **When:** Mon, Aug 24, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Information only; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 87-97](#) · [Agenda](#)
- **Note:** The jail staff summary is dated "February 09, 2026" as printed.

Mon, Sep 14, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [9 September 14 2026 TBI Meeting_Council Packet](#) · [Minutes](#)

Card 268 · Sep 14, 2026 · Council · Item C

Consent agenda: Aug 24 minutes; Sep 14 payroll

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Carlson)
- **What:** Payroll (#45113-#45136) \$92,802.38 (printed "\$92802.38").
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0. Agenda approved 5-0 with "Mayor Compensation" added at Councilor Johnson's request (motion Perry, second Carlson).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 3-6](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)
- **Note:** Announcement: City Hall hours are being adjusted weekly; the Clerk hopes to return closer to regular Monday-Thursday hours now that two people have been hired for open positions (see the Aug 21, 2026 special meeting).

Card 269 · Sep 14, 2026 · Council · Item B1

Waste Management 10-year agreement renewal (2026-2036)

- **Topic:** Franchises, Intergovernmental & Community
- **Who:** Waste Management representatives; Mayor Jim Fletcher; Director Steve Croci; Councilors Carlson, Johnson, Stephenson, Perry and Williams
- **What:** WM supplied a 2020-2025 expense chart, a regional rate comparison and rate analysis (proposed 2027 rates exclude the City utility tax); no contract changes. Confirmed terms: an initial 10% increase, then compounding CPI-based increases; diesel up 33% in 2026 (about \$40,000 a month regionally). Cashmere is flow-controlled by county ordinance to the Dryden Transfer Station. Croci estimated a City-run service would cost a couple of million dollars to start; WM said a 10-year term spreads capital costs.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 3-2 to approve the 10-year agreement (motion Johnson, second Williams; Perry and Carlson no).
- **Why (as stated):** Packet staff summary (Mayor, Sep 10, 2026): additional information from WM answering Council questions; staff recommends approval. Aug 24 packet: the current agreement expires Oct 1, 2026. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 7-14](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 270 · Sep 14, 2026 · Council · Item B2

Discussion with Chelan County Jail Director Chris Sharp

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Jail Director Chris Sharp; Council
- **What:** Small municipalities are 3% of jail revenue, leading to a new small-city structure at \$213 per bed day, a one-year trial that could save money based on the last three years' average daily population. Discussed the medical cost split and that 70% of inmates report fentanyl use within 72 hours of booking; one long sentence for a repeat offender could raise costs.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 271 · Sep 14, 2026 · Council · Item B3

Chelan County jail agreement for 2027

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Mayor Jim Fletcher; Council (motion Johnson, second Carlson)
- **What:** One-year agreement at a 2027 daily bed rate of \$213.00. Staff comparison: the City would have paid more in 2023 (+\$5,298.18) and 2024 (+\$30,511.95) and less in 2025 (-\$92,216.26) and through June 2026 (-\$55,576.62).
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0.
- **Why (as stated):** Packet staff summary (City Clerk-Treasurer, Sep 10, 2026): the cost comparison against prior base-rate contracts (\$40,048.31 in 2023; \$112,411.12 in 2024 with 5% annual increases). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 15-28](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 272 · Sep 14, 2026 · Council · Item B4

Discussion with Chelan County Sheriff Mike Morrison: Flock cameras

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Sheriff Mike Morrison; Councilors Johnson, Carlson and Perry
- **What:** The County is still evaluating the technology and the vendor; 12 cameras countywide, none where people expect privacy; only commissioned staff with a case number can retrieve data, and misuse would mean firing (confirmed to Perry). Johnson sees cost and crime benefits; Carlson called it mass surveillance and raised concerns about license plate data use. The Sheriff cited a Lake Wenatchee arrest of an Oregon murder suspect.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Minutes (Jul 27 and Aug 10, 2026): Councilor Carlson asked for the Sheriff to explain the need for Flock cameras in Cashmere. (minutes)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 273 · Sep 14, 2026 · Council · Item B5

Discussion of Proposition 1 property tax increase (public education)

- **Topic:** Budget, Finance & Taxes
- **Who:** Mayor Jim Fletcher
- **What:** Few residents appear aware of the measure; plans for more social media and a presence at Pioneer Days. Councilmembers asked to inform residents, without advocating yes or no.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 274 · Sep 14, 2026 · Council · Item B6

Purchase of a used ladder fire truck from the City of Wenatchee; surplus of the current truck

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Fire Chief Blake Larson; Council (motion Johnson, second Perry)
- **What:** Buy Wenatchee's E-One ladder truck for \$10,000 plus tax and license (verbal agreement), using \$9,000 from the sale of the department's side-by-side ATV plus \$1,000 from the capital budget; declare the City's model-year 2000 E-One ladder truck surplus for sale or salvage.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 to declare the old truck surplus and authorize the purchase.
- **Why (as stated):** Packet staff summary (Mayor, Sep 10, 2026) and minutes: the current truck has structural deficiencies (failed its 2022 inspection for frame corrosion; repairs would cost six figures); the Wenatchee truck has lower miles and hours and no salt exposure. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 29-30](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 275 · Sep 14, 2026 · Council · Item B7

Executive session (RCW 42.30.110(c)) and real estate purchase offer: 300 Woodring St.

- **Topic:** Land Use, Planning & Annexation
- **Who:** Council (motion Stephenson, second Williams)
- **What:** Closed session 7:52-7:57 p.m. on the purchase offer the City received for the former library property; no action in session. Buyer and price are not stated in the minutes.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 to accept the purchase offer.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 276 · Sep 14, 2026 · Council · Item B8

Mayor compensation (added to agenda)

- **Topic:** Personnel & Administration
- **Who:** Councilor Johnson; Council and staff
- **What:** Johnson asked whether \$18,000 a year will attract strong candidates in the next election cycle, saying higher pay could save money long-term.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Council and staff agreed to keep considering it; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Card 277 · Sep 14, 2026 · Council · Item TBD

Cashmere Transportation Benefit District board (recess at 7:00 p.m.): bylaws review, 2026 revenues, Six-Year TIP 2027-2032

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** TBD board (City Council ex officio); Director Steve Croci
- **What:** Separate TBD agenda and packet: review of the bylaws (Resolution 01-2024); 2026 transportation tax revenue through August \$46,524.72; a review draft Six-Year TIP 2027-2032 (draft "Res 04-2026"), including pavement preservation (\$200,000/yr), Aplets Way (\$250,000), Evergreen Road (\$4,156,220), a Safe Streets for All plan, Tigner Road (\$933,500), Fisher Street and the Maple Street railroad crossing.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** The City Council minutes do not mention the recess or any TBD action; no TBD minutes are posted. Minutes not yet posted; outcome not documented.
- **Why (as stated):** TBD packet staff summaries (Director of Operations, Sep 10, 2026): bylaws and revenue review, no action; the TIP is updated annually from the land use, water and sewer comprehensive plans. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#) · [TBD packet: agenda](#) · [TBD packet: revenues](#) · [TBD packet: draft TIP](#)
- **Note:** TBD documents are a separate posted packet ("TBI Meeting"), not a duplicate of the Council packet.

Card 278 · Sep 14, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** City Clerk Elizabeth Martinez; Director Steve Croci; Adam Key (Woodard & Curran)
- **What:** Martinez: county prosecution services cost to rise from \$300 to \$675 per case (staff costs; the office has operated at a loss); more to come. Croci: the Riverside Park athletic field grant ranked first of 12. W&C: alarm anomalies; the generator ran as expected during a power outage; City backflow testing done. Adjourned 8:15 p.m.
- **When:** Mon, Sep 14, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#) · [9 September 14 2026 TBI Meeting_Council Packet](#)

Mon, Sep 28, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted; draft in later packet

Documents: [Agenda](#) · [Packet](#) · [Draft minutes](#)

Card 279 · Sep 28, 2026 · Council · Item C

Consent agenda: minutes; September accounts payable

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Perry, second Stephenson)
- **What:** Accounts payable \$696,395.39 per the draft minutes (agenda: \$696,994.88). No payroll line.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0 (draft minutes, Oct 12 packet). Agenda approved 5-0 with e-bikes, the Cottage Avenue Halloween closure and Rank Road added (motion Perry, second Stephenson).
- **Why (as stated):** not stated
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet pp. 3-14](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)
- **Note:** As printed: the agenda lists "Minutes of September 14, 2026" while the draft minutes list "Minutes of August 24, 2026"; the payables totals differ (\$696,994.88 vs \$696,395.39). Announcement: two new City Hall hires (one started Sep 21, one starts Oct 1). Public comment: two residents asked to close Cottage Avenue for Halloween; Matt Tait (Rank Road) raised downhill stormwater runoff affecting his property.

Card 280 · Sep 28, 2026 · Council · Item B1

Perteet (Adurra Group) Task Assignment #11, Amendment #1: Smith short plat review

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Council (motion Perry, second Johnson)
- **What:** Short plat by Mark Smith et al. on Kennedy Road; review by Adurra Group Inc. (formerly Perteet). Cost up \$1,200 to an estimated \$4,100, all reimbursed by the developer.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 (draft minutes, Oct 12 packet).
- **Why (as stated):** Packet staff summary (Director of Operations, Sep 28, 2026): unforeseen complications made the review take longer than expected. (packet staff summary / document)
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet pp. 15-18](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)

Card 281 · Sep 28, 2026 · Council · Item B2

Discussion: Six-Year Transportation Improvement Program 2027-2032

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci
- **What:** Draft TIP presented; none of the projects include sewer; projects depend on City funds and grants.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action (draft minutes, Oct 12 packet).
- **Why (as stated):** Packet staff summary (Director of Operations, Sep 10, 2026): the TIP is a short-range plan updated annually from the Transportation Comprehensive Plan and the land use, water and sewer plans. (packet staff summary / document)
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet pp. 19-22](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)

Card 282 · Sep 28, 2026 · Council · Item B3

Discussion: county prosecution services agreement negotiations

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** City Clerk-Treasurer Elizabeth Martinez
- **What:** The County reported 45 City cases; proposed per-case rate up from \$300 to \$675, which would cost \$30,375 versus \$10,500 under the 2026 agreement. Leavenworth, Cashmere, Chelan and Entiat are all reviewing the increase.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; updates to follow (draft minutes, Oct 12 packet).
- **Why (as stated):** not stated
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)

Card 283 · Sep 28, 2026 · Council · Item B4

2027 budget public hearing schedule

- **Topic:** Budget, Finance & Taxes
- **Who:** City Clerk-Treasurer Elizabeth Martinez; Council (motion Carlson, second Johnson)
- **What:** Agenda schedule: revenue sources / possible property tax increase hearing Oct 26, 2026; preliminary budget hearing Nov 9; final budget hearing Nov 23; budget ordinance Dec 14, 2026. Budget workshop moved to Fri, Nov 6, 12-2 p.m.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 (draft minutes, Oct 12 packet).
- **Why (as stated):** not stated
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)

Card 284 · Sep 28, 2026 · Council · Item B5

Discussion: e-bikes (added to agenda)

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Councilors Johnson and Williams; Council
- **What:** An e-bike accident in Cashmere with no major injuries; ideas of minibike rules raised the question of enforcement; Williams suggested education; the school has banned them from school property.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; to continue at future meetings (draft minutes, Oct 12 packet).
- **Why (as stated):** not stated
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)

Card 285 · Sep 28, 2026 · Council · Item B6

Rank Road stormwater (added to agenda)

- **Topic:** Water, Sewer & Utilities
- **Who:** Matt Tait (resident); Director Steve Croci
- **What:** Downhill stormwater runoff affecting a Rank Road property, also raised during the Smith short plat item; Tait offered to show Council the problem; Croci to meet him Oct 2.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action (draft minutes, Oct 12 packet).
- **Why (as stated):** not stated
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)

Card 286 · Sep 28, 2026 · Council · Item B7

Halloween night Cottage Avenue closure (added to agenda)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Residents; Director Steve Croci; Council (motion Johnson, second Stephenson)
- **What:** Residents described Halloween as the busiest night for the neighborhood, drawing visitors from outside Cashmere.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 for staff to develop a plan for a possible closure (draft minutes, Oct 12 packet).
- **Why (as stated):** Public comment (draft minutes): children's safety on Halloween. (draft minutes in a later packet)
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)

Card 287 · Sep 28, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** City Clerk Elizabeth Martinez; Director Steve Croci; Mayor Jim Fletcher
- **What:** Office hours expected to return to Monday-Thursday 9 a.m.-5 p.m. Mayor: the library property sale is in final inspection (HVAC may need redoing); Fire District 6 contract proposal received and under review; a county letter about a property near the airport involved in an accident arrived after the City had approved permit applications, and the City Attorney says the City acted legally. Adjourned 7:12 p.m.
- **When:** Mon, Sep 28, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action (draft minutes, Oct 12 packet).
- **Why (as stated):** not stated
- **Source:** [Sep 28, 2026 minutes \(draft\) in Oct 12, 2026 packet, pp. 3-6](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Oct 12, 2026 packet\)](#)
- **Note:** The draft prints "Fire 6 contract proposal".

Mon, Oct 12, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted; draft in later packet

Documents: [Agenda](#) · [Packet](#) · [Draft minutes](#)

Card 288 · Oct 12, 2026 · Council · Item C

Consent agenda: Sep 28 minutes; September accounts payable and payroll

- **Topic:** Budget, Finance & Taxes
- **Who:** Council (motion Johnson, second Perry)
- **What:** Accounts payable \$74,693.57; payroll for September 2026 \$79,818.65.
- **When:** Mon, Oct 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Consent agenda approved 5-0 (draft minutes, Oct 26 packet). Agenda approved 5-0 (motion Carlson, second Stephenson).
- **Why (as stated):** not stated
- **Source:** [Oct 12, 2026 minutes \(draft\) in Oct 26, 2026 packet, pp. 2-5](#) · [Packet pp. 3-6](#) · [Agenda](#) · [Draft minutes \(Oct 26, 2026 packet\)](#)
- **Note:** Announcements: new Accounting Clerk Camille Dahlstrom started Oct 1 (she took the minutes); Councilor Stephenson raised whether residents or the City are responsible for sewer main repairs (tabled). Public comment: Bill Donald asked what residents get for the proposed property tax increase and urged oversight and follow-up inspection of contracted work (sidewalks, storm drains); another resident said ordinances (backflow testing, sidewalk snow, parking that blocks plows, chickens) are not enforced.

Card 289 · Oct 12, 2026 · Council · Item B1

Halloween Cottage Avenue closure (Chamber of Commerce request)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci; Council (motion Perry, second Williams)
- **What:** Closes the 200, 300 and 400 blocks of Cottage Avenue (Woodring Avenue/fire station to Douglas Street/Cottage Park) on Oct 31, 2026, 4-9 p.m., for trick-or-treating; the City sets up closures and detours.
- **When:** Mon, Oct 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Motion carried 5-0 (draft minutes, Oct 26 packet).
- **Why (as stated):** Packet staff summary (Director of Operations, Oct 7, 2026): Chamber of Commerce request; follows residents' Sep 28 safety request. (packet staff summary / document)
- **Source:** [Oct 12, 2026 minutes \(draft\)](#) in [Oct 26, 2026 packet](#), pp. 2-5 · [Packet pp. 7-10](#) · [Agenda](#) · [Draft minutes \(Oct 26, 2026 packet\)](#)

Card 290 · Oct 12, 2026 · Council · Item B2

Woodard & Curran 2027 operations budget

- **Topic:** Water, Sewer & Utilities
- **Who:** Chris McMahon (W&C, via Zoom); Councilors Stephenson, Johnson, Perry and Carlson
- **What:** 2027 contract \$1,727,662.00, up 2.4% (\$40,127) from 2026: labor and certification progression, residuals management, fuel and regulatory fees and inflation, partly offset by lower maintenance allocations, energy savings and no transition costs. Stephenson questioned the steady rise in operating costs since the W&C contract began; Johnson suggested continuing in executive session.
- **When:** Mon, Oct 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Tabled 5-0 until W&C presents its capital expenditure budget (motion Perry, second Carlson; draft minutes, Oct 26 packet).
- **Why (as stated):** Packet staff summary (Director of Operations, Oct 7, 2026): cost drivers as above. (packet staff summary / document)
- **Source:** [Oct 12, 2026 minutes \(draft\)](#) in [Oct 26, 2026 packet](#), pp. 2-5 · [Packet pp. 11-20](#) · [Agenda](#) · [Draft minutes \(Oct 26, 2026 packet\)](#)

Card 291 · Oct 12, 2026 · Council · Item R

Progress reports

- **Topic:** Personnel & Administration
- **Who:** Adam Key (W&C); City Clerk Elizabeth Martinez; Director Steve Croci; Mayor Jim Fletcher
- **What:** W&C: biosolids hauling began; a transformer failed Sep 25 at the Sunset Highway lift station (run manually, now repaired). Martinez: normal office hours (Mon-Thu from 9 a.m.) resume; dynamic budget analysis and a faster 2027 budget timeline. Croci: Council has until the December meeting to review the Comprehensive Land Use Plan (state-required changes to multi-family/suburban zoning into high- and low-density zones, commercial and storage zoning, ADUs, residential uses, emergency housing; easier home occupations); fall cleanup wrapping up. Mayor: the buyer's lender asks that mold and HVAC repair costs be a repair credit at closing on the old library building (printed "306 Woodring Street"). Adjourned 7:09 p.m.
- **When:** Mon, Oct 12, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reports; no action (draft minutes, Oct 26 packet).
- **Why (as stated):** not stated
- **Source:** [Oct 12, 2026 minutes \(draft\) in Oct 26, 2026 packet, pp. 2-5](#) · [Packet](#) · [Agenda](#) · [Draft minutes \(Oct 26, 2026 packet\)](#)
- **Note:** As printed: the draft minutes also include a "2027 Budget Public Hearing Schedule Approval" passage (Carlson/Johnson, 5-0) that is not on the Oct 12 agenda and repeats the Sep 28 text; the library address appears as 306 Woodring (elsewhere 300 Woodring).

Mon, Oct 26, 2026 · City Council Regular Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Upcoming meeting (look-ahead)

Documents: [Agenda](#) · [Packet](#)

Card 292 · Oct 26, 2026 · Council · Item C

Consent agenda: Oct 12 minutes; accounts payable

- **Topic:** Budget, Finance & Taxes
- **Who:** Council
- **What:** Minutes of Oct 12, 2026 (draft in packet pp. 2-5); "Accounts Payable for October 2nd Council Meeting 2026" (as printed). No total stated on the agenda.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet pp. 2-5](#) · [Agenda](#)

Card 293 · Oct 26, 2026 · Council · Item B1

Public hearing: revenue sources and potential property tax increase

- **Topic:** Budget, Finance & Taxes
- **Who:** Council
- **What:** Hearing on 2027 revenue sources, including a possible property tax increase (set by the 2027 budget schedule approved Sep 28). No packet materials.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)

Card 294 · Oct 26, 2026 · Council · Item B2

Public hearing: Six-Year Transportation Improvement Program

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Council
- **What:** Hearing on the 2027-2032 TIP (see item 7).
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet pp. 6-8](#) · [Agenda](#)

Card 295 · Oct 26, 2026 · Council · Item B3

Woodard & Curran 2027 budget discussion/updates

- **Topic:** Water, Sewer & Utilities
- **Who:** Council; Woodard & Curran
- **What:** Follows the Oct 12 tabling until W&C presents its capital expenditure budget. No packet materials.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)

Card 296 · Oct 26, 2026 · Council · Item B4

Replace old library HVAC system: bid award

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Director Steve Croci
- **What:** MRSC Small Works Roster bids due Fri, Oct 23, 2:00 p.m., to be presented at the meeting; the packet staff summary is an unfilled template (bidder and amount blank) with a blank small works contract.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Director of Operations, Oct 22, 2026) gives no reason beyond replacing the system; Oct 12 draft minutes: the buyer's lender asked for mold and HVAC repair costs as a closing credit on the library sale. (packet staff summary / document)
- **Source:** [Packet pp. 9-13](#) · [Agenda](#)

Card 297 · Oct 26, 2026 · Council · Item B5

Wastewater treatment plant blower maintenance: purchase order (Aerzen overhaul)

- **Topic:** Water, Sewer & Utilities
- **Who:** Director Steve Croci; Aerzen USA; Woodard & Curran
- **What:** Overhaul of an Aerzen blower; Aerzen quote SEQ-26-006760 dated Sep 29, 2026, total \$9,449.29 including \$748.29 tax. The packet includes Aerzen's sole-source letters and an Oct 13 email exchange in which the Mayor questioned the sole-source claim.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Director of Operations, Oct 22, 2026): the manufacturer recommends a major overhaul after five years; this blower has run over 12 years. Blowers supply continuous air to aeration tanks and biological treatment. (packet staff summary / document)
- **Source:** [Packet pp. 14-20](#) · [Agenda](#)

Card 298 · Oct 26, 2026 · Council · Item B6

Comprehensive Plan, zoning map and municipal code (Titles 16 & 17) update schedule

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Planning Commission
- **What:** Proposed schedule: Oct 26 set a Nov 23 public meeting and possible Dec 14 hearing; Nov 2 Planning Commission hearing and recommendation; Nov 9 Council receives updates; Nov 23 public meeting; Dec 14 hearing (if needed) and adoption. Drafts posted on the City's plans-and-programs page.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Director of Operations, Oct 22, 2026): to complete the periodic update of the plan, map and Titles 16 & 17. (packet staff summary / document)
- **Source:** [Packet p. 21](#) · [Agenda](#)

Card 299 · Oct 26, 2026 · Council · Item B7**Resolution No. 04-2026: Six-Year Transportation Improvement Program 2027-2032**

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Director Steve Croci; Council
- **What:** Adopts the TIP (RCW 35.77.010) and files it with WSDOT; projects include pavement preservation \$200,000/yr, sidewalk maintenance \$25,000/yr, Aplets Way \$250,000, Evergreen Road \$4,156,220 (City \$207,811), Safe Streets for All plan \$200,000, Tigner Road \$933,500, Fisher Street \$230,000, Maple Street railroad crossing.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Director of Operations, Oct 22, 2026): annual short-range update based on the Transportation Comprehensive Plan and the land use, water and sewer plans; identifies TBD-funded projects. (packet staff summary / document)
- **Source:** [Packet pp. 6-8](#) · [Agenda](#)
- **Note:** Resolution number 04-2026 verified on packet p. 7.

Card 300 · Oct 26, 2026 · Council · Item B8**Prosecution contract 2027 discussion**

- **Topic:** Public Safety, Fire & Animal Control
- **Who:** Council; City Clerk-Treasurer
- **What:** Follows the Sep 28 report of a proposed county increase from \$300 to \$675 per case. No packet materials.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)

Card 301 · Oct 26, 2026 · Council · Item R**Progress reports: budget updates**

- **Topic:** Budget, Finance & Taxes
- **Who:** Staff
- **What:** Budget updates listed on the agenda.
- **When:** Mon, Oct 26, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)

Part 2: Planning Commission

Planning Commission meetings are monthly, on the first Monday at 6:00 p.m. (the Tuesday after Labor Day in Sep 2025). They are staffed by planning consultant Christina Wollman (Perteet) and Director of Operations Steve Croci. No Planning Commission documents are posted for Jul 2025, Aug 2025 or Sep 2026, and the sources do not say whether those meetings were held or cancelled.

Meeting index

Date	Meeting	Time	Items	Minutes	Documents
Jan 6, 2025	Planning Commission Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Feb 3, 2025	Planning Commission Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Mar 3, 2025	Planning Commission Meeting	6:00 PM	2	Posted	Agenda · Packet · Minutes
Apr 7, 2025	Planning Commission Meeting	6:00 PM	3	Wrong document posted (Apr 1, 2024 minutes); no Apr 7, 2025 minutes	Agenda · Packet · Posted "April 2025" minutes file (contains Apr 1, 2024 minutes)
May 5, 2025	Planning Commission Meeting	6:00 PM	3	Posted	Agenda · Packet · Minutes
Jun 2, 2025	Planning Commission Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Sep 2, 2025	Planning Commission Meeting	6:00 PM	3	Posted	Agenda · Packet · Minutes
Oct 6, 2025	Planning Commission Meeting	6:00 PM	3	Posted	Agenda · Packet · Minutes
Nov 3, 2025	Planning Commission Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Dec 1, 2025	Planning Commission Meeting	6:00 PM	3	Posted	Agenda · Packet · Minutes
Jan 5, 2026	Planning Commission Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Feb 2, 2026	Planning Commission Meeting	6:00 PM	6	Posted	Agenda · Packet · Minutes
Mar 2, 2026	Planning Commission Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Apr 6, 2026	Planning Commission Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes

Date	Meeting	Time	Items	Minutes	Documents
May 4, 2026	Planning Commission Meeting	6:00 PM	4	Posted	Agenda · Packet · Minutes
Jun 1, 2026	Planning Commission Meeting	6:00 PM	4	Minutes not yet posted	Agenda · Packet
Jul 6, 2026	Planning Commission Meeting	6:00 PM	3	Minutes not yet posted	Agenda · Packet
Aug 3, 2026	Planning Commission Meeting	6:00 PM	3	Minutes not yet posted	Agenda · Packet
Oct 5, 2026	Planning Commission Meeting	6:00 PM	6	Minutes not yet posted	Packet

Recurring themes

Recurring themes, with links to representative cards. Each statement is drawn from the cited cards.

Comprehensive Plan periodic update, element by element. Almost every meeting worked through one or more elements. The sequence was: public participation plan (Feb 2025); land capacity analysis (Mar-May 2025); visioning forum and survey, then vision statement (Jun-Sep 2025); land use goals, element and map (Oct-Nov 2025); parks, transportation, economic development, housing, and capital facilities/utilities (Nov 2025-May 2026); preliminary draft plan (Jun 2026); and agency comments from Link Transit and Commerce (Oct 2026). A public hearing is set for Nov 2, 2026.

Citations: [Card 308](#) (Feb 3, 2025, [source](#)); [Card 311](#) (Mar 3, 2025, [source](#)); [Card 324](#) (Sep 2, 2025, [source](#)); [Card 329](#) (Nov 3, 2025, [source](#)); [Card 349](#) (Mar 2, 2026, [source](#)); [Card 352](#) (Apr 6, 2026, [source](#)); [Card 357](#) (May 4, 2026, [source](#)); [Card 361](#) (Jun 1, 2026, [source](#)); [Card 370](#) (Oct 5, 2026, [source](#)); [Card 374](#) (Oct 5, 2026, [source](#))

State-mandated housing and development code updates. Topics included ADU code (Jun 2025), required development code updates (Feb 2026), Title 17 zoning and Title 16 subdivision rewrites (Aug and Oct 2026), and zoning map changes from the land capacity analysis. The floodplain ordinance (CMC 18.10E) was recommended to Council 3-0 in Jan 2025.

Citations: [Card 303](#) (Jan 6, 2025, [source](#)); [Card 320](#) (Jun 2, 2025, [source](#)); [Card 342](#) (Feb 2, 2026, [source](#)); [Card 367](#) (Aug 3, 2026, [source](#)); [Card 371](#) (Oct 5, 2026, [source](#)); [Card 372](#) (Oct 5, 2026, [source](#)); [Card 373](#) (Oct 5, 2026, [source](#))

Climate and resilience element. Climate Advisory Team hazards workshop (Feb 2025), asset and hazard impacts (Apr 2025), and the Phase 2 vulnerability and risk assessment (Dec 2025).

Citations: [Card 307](#) (Feb 3, 2025, [source](#)); [Card 313](#) (Apr 7, 2025, [source](#)); [Card 333](#) (Dec 1, 2025, [source](#))

Mini-storage moratorium and zoning. Following the Council's moratorium (Ord. 1343/1344), the Commission took up mini-storage zoning in Jul 2026. The Aug 2026 packet repeats the July material.

Citations: [Card 364](#) (Jul 6, 2026, [source](#)); [Card 368](#) (Aug 3, 2026, [source](#))

Commission operations, outreach and joint meetings. Topics included bylaws reviews (Jan 2025 and Jan 2026); officer elections (Steigmeyer Chair, Carr Vice Chair); OPMA training; a possible parks/pathways committee; recurring outreach-event scheduling; and joint meetings with the Council (Feb 10, 2025; Feb 9, 2026; Jun 8, 2026).

Citations: [Card 304](#) (Jan 6, 2025, [source](#)); [Card 337](#) (Jan 5, 2026, [source](#)); [Card 345](#) (Feb 2, 2026, [source](#)); [Card 346](#) (Feb 2, 2026, [source](#)); [Card 350](#) (Mar 2, 2026, [source](#)); [Card 358](#) (May 4, 2026, [source](#)); [Card 362](#) (Jun 1, 2026, [source](#))

Meetings without posted minutes

Planning Commission meetings without posted minutes as of Oct 25, 2026. No later packet prints draft minutes for these meetings, so the cards are agenda/packet-only and marked "Minutes not yet posted".

Date	Meeting	Status	Best available record
Apr 7, 2025	Planning Commission Meeting	Wrong document posted (Apr 1, 2024 minutes); no Apr 7, 2025 minutes	Packet · Agenda
Jun 1, 2026	Planning Commission Meeting	Minutes not yet posted	Packet · Agenda
Jul 6, 2026	Planning Commission Meeting	Minutes not yet posted	Packet · Agenda
Aug 3, 2026	Planning Commission Meeting	Minutes not yet posted	Packet · Agenda
Oct 5, 2026	Planning Commission Meeting	Minutes not yet posted	Packet

- Apr 7, 2025: the file posted as the April 2025 minutes contains the Apr 1, 2024 minutes. Later records point to the Apr 7, 2025 minutes: the May minutes list "None" for approval, the Jun minutes approve May only, and the Sep 2, 2025 minutes approve "April 7, 2025" minutes 5-0. Those minutes are not posted, so the Apr 7, 2025 cards are agenda/packet-only.
- Jun 1, Jul 6 and Aug 3, 2026: agenda and packet only. Oct 5, 2026: packet only; no separate agenda or minutes file.

Source, OCR and data problems

General

- Stale dates. The Oct 2026 packet's agenda page reads "Monday October 5, 2025" for the Oct 5, 2026 meeting. The same stale 2025 year appears on the 2026 agendas for Jan-Aug, and the Jul 2026 agenda reads "Monday July 8, 2025" (checked against the page image). The Oct 6, 2025 agenda reads "Monday October 4, 2025". Other dating errors: the Jan 2025 staff report header reads 2024; the Nov 3, 2025 land use summary is dated "October 6, 2025"; the Jun 1, 2026 plan summary is dated "May 4, 2026"; the Jul 2026 mini-storage material has the footer "10-6-2025"; and the Dec 1, 2025 minutes give the next meeting as "January 3, 2026".
- Minutes wording. The Jan and Feb 2026 minutes approve "January 5, 2026 amended" and "February 2, 2026 amended" minutes, which are the dates of the meetings themselves. The Mar 2026 approval wording duplicates the February text. These are reproduced as printed.
- The Commerce comment letter in the Oct 2026 packet (Submittal 2026-S-15169) refers to "City of Chelan" in its text. The Title 17 draft prints "RCW 36.70A3545".
- Text layer vs scan. The 2025 PC minutes, agendas and most 2026 packets have usable text layers. The .docx agendas (Jan-Mar 2026) were read directly. Image-only or poor pages were OCR'd with RapidOCR. That includes the scanned parts of the Mar, Apr, Sep, Nov and Dec 2025 packets and the Jan, Mar, Jul, Aug and Oct 2026 packets, among them Oct 2026 pp. 112, 118 and 122-149 (the Title 16 draft). Long attachments such as the comprehensive plan drafts and code text were not summarized line by line; cards cite their page ranges.

Meeting-level notes

- [Apr 7, 2025 Planning Commission](#): The file posted as the April 2025 Planning Commission minutes is headed "Monday April 1, 2024" and approves "March 4, 2024" minutes; its items (RV park code hearing, climate planning grant) do not match the Apr 7, 2025 agenda (climate asset/hazard analysis, land capacity

maps). No Apr 7, 2025 minutes are available; the cards are agenda/packet-only. The May 5, 2025 minutes record no minutes approval; the Jun 2, 2025 agenda lists Apr 7 and May 5 minutes but the Jun 2 minutes record approval of May 5 only; the Sep 2, 2025 minutes record approval of the "April 7, 2025" and Jun 2, 2025 minutes (5-0), but that April text is not what was posted.

- [Jun 1, 2026 Planning Commission](#): Agenda and packet posted; no minutes posted. No draft minutes for this meeting appear in the later Planning Commission packets reviewed (the Jul, Aug and Oct 2026 agendas list no minutes for approval).
- [Jul 6, 2026 Planning Commission](#): Agenda and packet posted; no minutes posted. No draft minutes for this meeting appear in the later Planning Commission packets reviewed (the Jul, Aug and Oct 2026 agendas list no minutes for approval).
- [Aug 3, 2026 Planning Commission](#): Agenda and packet posted; no minutes posted. No draft minutes for this meeting appear in the later Planning Commission packets reviewed (the Jul, Aug and Oct 2026 agendas list no minutes for approval).
- [Oct 5, 2026 Planning Commission](#): Only a meeting packet is posted (no separate agenda or minutes). The agenda on packet page 1 is headed "Monday October 5, 2025", a stale date; the staff summaries inside are dated October 5, 2026. The packet has a text layer; the scanned Title 16 draft pages (pp. 122-149) were OCR'd. No minutes for this meeting were found.

Item-level notes (also shown on each card)

- [Card 303](#) (Jan 6, 2025): Pages 2-3 of the staff report carry the running header "January 6, 2024" (the memo itself is dated Jan 6, 2025). Council adopted the ordinance Feb 24, 2025 (PC minutes, Mar 3, 2025).
- [Card 306](#) (Feb 3, 2025): The Mar 3, 2025 minutes add the Mayor as an attendee of this meeting.
- [Card 309](#) (Feb 3, 2025): The minutes give no adjournment time.
- [Card 318](#) (Jun 2, 2025): The agenda lists the Apr 7 and May 5, 2025 minutes; only May 5 approval is recorded. First meeting listing Commissioner Micah Haney.
- [Card 322](#) (Sep 2, 2025): The packet copy offered as the April minutes (pp. 2-3) is headed "Monday April 1, 2024", the same text later posted as the April 2025 minutes.
- [Card 325](#) (Oct 6, 2025): The agenda is headed "Monday October 4, 2025" (a Saturday); the minutes are dated Monday October 6, 2025.
- [Card 327](#) (Oct 6, 2025): Recorded in the minutes as item F.b; the agenda lists only land use goals and next topics.
- [Card 329](#) (Nov 3, 2025): The staff summary in the Nov 3 packet carries the date "October 6, 2025".
- [Card 331](#) (Nov 3, 2025): The packet includes the Cashmere Parks, Recreation and Open Space (PROS) Plan.
- [Card 334](#) (Dec 1, 2025): The minutes give the next meeting as "January 3, 2026" (a Saturday); the meeting was held Monday, Jan 5, 2026.
- [Card 335](#) (Jan 5, 2026): The minutes record approval of the "January 5, 2026 amended meeting minutes"; the agenda lists the Dec 1, 2025 minutes. The agenda is headed "Monday January 5, 2025".
- [Card 341](#) (Feb 2, 2026): The minutes record approval of the "February 2, 2026 amended meeting minutes"; the agenda lists the Jan 5, 2026 minutes. The agenda is headed "Monday February 2, 2025".
- [Card 347](#) (Mar 2, 2026): The approval wording ("February 2, 2026 amended meeting minutes ... Smart ... Haney ... 4-0") repeats the Feb 2 minutes word for word. The agenda is headed "Monday March 2, 2025".
- [Card 349](#) (Mar 2, 2026): Packet pp. 22-31 repeat pp. 12-21 (duplicated pages).
- [Card 351](#) (Apr 6, 2026): All five commissioners are listed present but the vote is recorded 3-0. The agenda is headed "Monday April 6, 2025".
- [Card 355](#) (May 4, 2026): The agenda is headed "Monday May 4, 2025".
- [Card 359](#) (Jun 1, 2026): The agenda is headed "Monday June 1, 2025".
- [Card 361](#) (Jun 1, 2026): The staff summary in the Jun 1 packet carries the date "May 4, 2026".
- [Card 363](#) (Jul 6, 2026): The agenda is headed "Monday July &, 2025" (as printed).
- [Card 364](#) (Jul 6, 2026): The staff summary footer reads "10-6-2025 Planning Commission".
- [Card 366](#) (Aug 3, 2026): The agenda is headed "Monday August 3, 2025".
- [Card 367](#) (Aug 3, 2026): The staff summary footer reads "7-29-2026 Planning Commission".

- [Card 369](#) (Oct 5, 2026): The agenda on packet p. 1 is headed "Monday October 5, 2025"; the staff summaries are dated Oct 5, 2026.
- [Card 370](#) (Oct 5, 2026): The Commerce letter refers once to "the City of Chelan comprehensive plan periodic update".
- [Card 374](#) (Oct 5, 2026): Not yet held as of Oct 25, 2026.

Duplicate and superseded documents

- Sep 2, 2025 packet: pp. 2-3 carry the 2024 April minutes text, not Apr 7, 2025 minutes.
- Mar 2, 2026 packet: pp. 22-31 duplicate pp. 12-21 (economic development element).
- Aug 3, 2026 packet: pp. 80-85 repeat the Jul 6, 2026 mini-storage material.

Looking ahead

- Nov 2, 2026 (Planning Commission): public hearing and recommendation on the Comprehensive Plan, zoning map and Titles 16/17 updates (Oct 5, 2026 packet; Council schedule in the Oct 26, 2026 packet).
- Minutes for Jun 1, Jul 6, Aug 3 and Oct 5, 2026 are not yet posted. Outcomes for those meetings are not documented in this tracker.

Meeting-by-meeting cards: Planning Commission

Mon, Jan 6, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 302 · Jan 6, 2025 · Planning Commission · Item M

Approval of Dec 1, 2024 minutes; announcements

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners Torrence, Redden and Smart (Chair Steigmeyer and Vice Chair Walgren not present); Director Steve Croci (recorded minutes)
- **What:** Dec 1, 2024 minutes approved. Updates: Fruitful Place nearly done with municipal infrastructure; Spears development preparing for a public hearing; Burros/Vanlith development awaiting Boundary Review Board approval; the Commission still seeks members.
- **When:** Mon, Jan 6, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes approved 3-0 (motion Torrence, second Smart).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)

Card 303 · Jan 6, 2025 · Planning Commission · Item B1

Floodplain ordinance: public hearing and recommendation (CMC 18.10E; repeal of CMC 15.36)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Commissioners Torrence and Smart
- **What:** Hearing on revised floodplain regulations in the critical areas ordinance (Chapter 18.10E) and repeal of the duplicate Chapter 15.36: new definitions, compliance/penalty sections, the Director of Operations as floodplain administrator, an appeals and variance process, and revised construction standards. No public attendance or comment. SEPA DNS issued Dec 11, 2024.
- **When:** Mon, Jan 6, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Recommended for approval 3-0 (motion Torrence, second Smart); sent to Council.
- **Why (as stated):** Packet staff report (Director of Operations, Jan 6, 2025): Ecology's Community Assistance Contact found the ordinance needed updates to match the state and FEMA model ordinances; the two chapters duplicated each other. Minutes: to clarify the code and meet state and federal requirements. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-63](#) · [Agenda](#)
- **Note:** Pages 2-3 of the staff report carry the running header "January 6, 2024" (the memo itself is dated Jan 6, 2025). Council adopted the ordinance Feb 24, 2025 (PC minutes, Mar 3, 2025).

Card 304 · Jan 6, 2025 · Planning Commission · Item B2

Planning Commission bylaws review

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Commissioner Torrence
- **What:** Croci suggested letting non-resident Cashmere business owners serve; not recommended. Torrence suggested keeping attendance records and removing members who do not attend. Recruiting ideas: the library, schools and businesses; shorter discussion of development updates.
- **When:** Mon, Jan 6, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no recommendation to change the bylaws.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 64-69](#) · [Agenda](#)

Card 305 · Jan 6, 2025 · Planning Commission · Item B3

Joint City Council and Planning Commission meeting: topics and dates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners; Director Steve Croci
- **What:** The comprehensive plan update is this year's main focus; other topics raised were economic development and whether the City could help develop the Port District's property. Suggested dates: Council meetings Feb 10 or Feb 24, 2025. Next meeting topics: Comp Plan update, Climate Element update, joint meeting topics.
- **When:** Mon, Jan 6, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; to revisit next meeting.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Feb 3, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 306 · Feb 3, 2025 · Planning Commission · Item M

Approval of Jan 6, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Commissioners Redden, Smart and Torrence (Vice Chair Walgren not present); Director Steve Croci; Mayor Jim Fletcher
- **What:** Spears subdivision and Van Lith development: developers preparing designs. Joanne Carr of the Climate Advisory Team wants to join the Commission. Floodplain ordinance goes to Council in February.
- **When:** Mon, Feb 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes approved 4-0.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** The Mar 3, 2025 minutes add the Mayor as an attendee of this meeting.

Card 307 · Feb 3, 2025 · Planning Commission · Item B1

Climate Advisory Team: hazards and impacts workshop

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet, contract planner); Mandy Maxwell (EK Consulting)
- **What:** Near-term (2020-2049) projections from the UW Climate Mapping for a Resilient Washington tool: more winter and late-summer rain, earlier snowpack loss at lower elevations, shifts in water timing, more drought and severe flooding, higher and more extreme temperatures, more wildfire and smoke. Next step: match hazards to City assets (water and wastewater systems, roads, housing, communications).
- **When:** Mon, Feb 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Workshop; no action.
- **Why (as stated):** Packet staff summary (Director of Operations, Jan 31, 2025): present predicted climate impacts so the Climate Advisory Team can discuss consequences for City assets. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet p. 4](#) · [Agenda](#)

Card 308 · Feb 3, 2025 · Planning Commission · Item B2

Comprehensive Land Use Plan: public participation plan and status update

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Participation plan goals: meaningful, inclusive, accessible engagement; define the community vision; emphasize reaching the Hispanic population; include a way to rank priorities. Status: asset/hazard analysis, community outreach and the land capacity analysis (for March) under way; the plan checklist needs more work because elements, including zoning code revisions, were missing from the last update.
- **When:** Mon, Feb 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; comments for a final outreach plan.
- **Why (as stated):** Packet staff summary (Director of Operations, Jan 31, 2025): approve the conceptual outreach plan so the final document can be developed. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 5-11](#) · [Agenda](#)

Card 309 · Feb 3, 2025 · Planning Commission · Item B3

Joint meeting with City Council, Feb 10, 2025

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners
- **What:** Joint meeting set for Feb 10 at 6:00 p.m. at City Hall; suggested focus on the Comprehensive Plan and Climate Element update. Next topic: land capacity analysis.
- **When:** Mon, Feb 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The minutes give no adjournment time.

Mon, Mar 3, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 310 · Mar 3, 2025 · Planning Commission · Item M

Approval of Feb 3, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Vice Chair Walgren; Commissioners Redden, Carr and Smart (part of meeting); Commissioner Torrence not present; Director Steve Croci
- **What:** Feb 3 minutes approved with the Mayor added as an attendee. Spears and Van Lith: designs under way. Chelan County plans to adopt the City's current building standards and development codes for the urban growth area and write procedures for future City changes. Council adopted the floodplain ordinance Feb 24, 2025; at the joint meeting Council added no topics to the Commission's 2025 agenda.
- **When:** Mon, Mar 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes approved 4-0 (motion Steigmeyer, second Redden).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)

Card 311 · Mar 3, 2025 · Planning Commission · Item B1

Land capacity analysis workshop (comprehensive plan)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman and Laura Wilson (Perteet); Mandy Maxwell (EK Consulting)
- **What:** The Cashmere UGA is projected to grow by 386 people in 20 years, needing about 340 new housing units of various types; GMA requires the City to allow, not build, housing for all income levels. Initial analysis: enough residential land, though some may need to shift from single-family or suburban to multifamily, with more housing variety. Next topics: climate asset/hazard analysis, a public forum date, other communities' vision statements.
- **When:** Mon, Mar 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Workshop; no action. Adjourned 7:30 p.m.
- **Why (as stated):** Packet staff summary (Director of Operations, Feb 28, 2025): Chelan County's population and housing allocations (Resolution 2024-18 B) for the plan cycle, compared to available land. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-13](#) · [Agenda](#)

Mon, Apr 7, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Wrong document posted (Apr 1, 2024 minutes); no Apr 7, 2025 minutes

Documents: [Agenda](#) · [Packet](#) · [Posted "April 2025" minutes file \(contains Apr 1, 2024 minutes\)](#)

Notes: The file posted as the April 2025 Planning Commission minutes is headed "Monday April 1, 2024" and approves "March 4, 2024" minutes; its items (RV park code hearing, climate planning grant) do not match the Apr 7, 2025 agenda (climate asset/hazard analysis, land capacity maps). No Apr 7, 2025 minutes are available; the cards are agenda/packet-only. The May 5, 2025 minutes record no minutes approval; the Jun 2, 2025 agenda lists Apr 7 and May 5 minutes but the Jun 2 minutes record approval of May 5 only; the Sep 2, 2025 minutes record approval of the "April 7, 2025" and Jun 2, 2025 minutes (5-0), but that April text is not what was posted.

Card 312 · Apr 7, 2025 · Planning Commission · Item M

Approval of Mar 3, 2025 minutes

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Agenda lists approval of the Mar 3, 2025 minutes (packet pp. 2-3).
- **When:** Mon, Apr 7, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No Apr 7, 2025 minutes available (the posted file is the Apr 1, 2024 minutes); outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet pp. 2-3](#) · [Agenda](#) · [Posted "April 2025" minutes file \(contains Apr 1, 2024 minutes\)](#)

Card 313 · Apr 7, 2025 · Planning Commission · Item B1

Climate Element: asset/hazard impacts and consequences analysis

- **Topic:** Land Use, Planning & Annexation
- **Who:** Perteet Inc.; Director Steve Croci
- **What:** Perteet's analysis of how drought, extreme precipitation, flooding, wildfire and extreme heat affect City assets (water and wastewater systems, roads, housing, communications), presented for discussion.
- **When:** Mon, Apr 7, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No Apr 7, 2025 minutes available (the posted file is the Apr 1, 2024 minutes); outcome not documented.
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 6, 2025): the completed analysis is presented for discussion as part of the climate element. (packet staff summary / document)
- **Source:** [Packet p. 4](#) · [Agenda](#) · [Posted "April 2025" minutes file \(contains Apr 1, 2024 minutes\)](#)

Card 314 · Apr 7, 2025 · Planning Commission · Item B2

Land capacity analysis maps

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Perteet Inc.
- **What:** Maps showing land available for development, to be shared at the meeting (not in the packet).
- **When:** Mon, Apr 7, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** No Apr 7, 2025 minutes available (the posted file is the Apr 1, 2024 minutes); outcome not documented.
- **Why (as stated):** Packet staff summary (Director of Operations, Apr 6, 2025): to review where land is available for development. (packet staff summary / document)
- **Source:** [Packet p. 5](#) · [Agenda](#) · [Posted "April 2025" minutes file \(contains Apr 1, 2024 minutes\)](#)

Mon, May 5, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 315 • May 5, 2025 • Planning Commission • Item M

Minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Commissioners Torrence and Carr (Vice Chair Walgren, Redden and Smart not present); Director Steve Croci; Christina Wollman (Perteet)
- **What:** Van Lith development designs submitted and under review; SEPA comment period open. Still seeking members.
- **When:** Mon, May 5, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes record no approval of prior minutes ("None"), although the agenda lists the Apr 7, 2025 minutes.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Card 316 • May 5, 2025 • Planning Commission • Item B1

Land capacity and housing analysis; comp plan checklists

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Draft analysis: a 319-unit surplus for higher-income housing and a 43-unit deficit for low-to-moderate income; permanent supportive housing is not allowed and there are no emergency housing/shelter provisions. To address: remove language that may cause racially disparate impacts; define permanent supportive and emergency housing; allow two ADUs per lot; unit lot subdivisions; possible multifamily rezoning near the Christ Center Church property; RH2 utility cost study; allow shelters where hotels are allowed; "neighborhood residential" terminology; neighborhood commercial and higher-density cores.
- **When:** Mon, May 5, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Workshop; no action. Adjourned 7:34 p.m.
- **Why (as stated):** Packet staff summary (Christina Wollman, May 5, 2025): land capacity and housing analyses are mandatory comp plan steps; findings include too little multifamily land, a lack of flexible standards for moderate-income housing, unpermitted housing types (ADUs), and goals that may contribute to racially disparate impacts. (packet staff summary / document)
- **Source:** [Minutes](#) • [Packet pp. 2-55](#) • [Agenda](#)

Card 317 • May 5, 2025 • Planning Commission • Item B2

Community Visioning Forum planning (Jun 3, 2025)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners; Christina Wollman (Perteet)
- **What:** Forum set for Jun 3 between 5:00 and 8:00 p.m. at the Riverside Center to develop a vision for Cashmere and gather feedback on the comp plan update and climate resiliency; small-group format; Wollman to prepare a survey.
- **When:** Mon, May 5, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Agreed by consensus; no vote recorded.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) • [Packet](#) • [Agenda](#)

Mon, Jun 2, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 318 · Jun 2, 2025 · Planning Commission · Item M

Approval of May 5, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Commissioners Carr, Redden, Smart (left 6:45 p.m.) and Haney (Vice Chair Walgren not present); Director Steve Croci; Christina Wollman (Perteet)
- **What:** May 5 minutes approved. Request to look for open space and park land in the western UGA around the Christ Center Church. Still seeking members.
- **When:** Mon, Jun 2, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes approved 4-0 (motion Steigmeyer, second Carr).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The agenda lists the Apr 7 and May 5, 2025 minutes; only May 5 approval is recorded. First meeting listing Commissioner Micah Haney.

Card 319 · Jun 2, 2025 · Planning Commission · Item B1

Comprehensive plan update process

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Eight elements (Housing, Climate, Land Use, Utilities, Capital Facilities, Transportation, Parks, Economic Development), plus a recommended Environment element; the Commission to workshop one or two elements a month and share them with Council; one combined public hearing favored over hearings per element; Council has final approval.
- **When:** Mon, Jun 2, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Jun 2, 2025): follow up on the land capacity analysis and set the review process for draft elements. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet p. 2](#) · [Agenda](#)

Card 320 · Jun 2, 2025 · Planning Commission · Item B2

Accessory dwelling unit (ADU) code update workshop

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Draft code to allow two ADUs per lot, including single-family and suburban residential zones, with exceptions; discussion centered on parking, especially for studio units.
- **When:** Mon, Jun 2, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Workshop; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Jun 2, 2025): HB 1337 (RCW 36.70A.680, .681, .696) requires two ADUs on residential lots in UGAs; conflicting local rules are preempted if not adopted within six months after the periodic update deadline (Dec 2026). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 3-10](#) · [Agenda](#)

Card 321 · Jun 2, 2025 · Planning Commission · Item B3

Cashmere Community Visioning Forum (Jun 3, 2025)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci; Christina Wollman (Perteet)
- **What:** Forum Jun 3, 5:00-7:00 p.m. at the Riverside Center; boards on the comp plan process, housing needs, hazard ranking, vision and resiliency focus; survey prepared. Next topic: forum recap and survey results.
- **When:** Mon, Jun 2, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action. Adjourned 7:52 p.m.
- **Why (as stated):** Packet staff summary (Director of Operations, Jun 2, 2025): present the purpose, need and format of the forum; commissioners asked to attend and complete the survey. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 11-16](#) · [Agenda](#)

Tue, Sep 2, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 322 · Sep 2, 2025 · Planning Commission · Item M

Approval of Apr 7 and Jun 2, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Commissioners Carr, Redden, Haney and Smart (Vice Chair Walgren not present); Director Steve Croci; Christina Wollman (Perteet)
- **What:** Minutes approved with edits. Discussion of recruiting and diversifying the Commission, and of state ADU requirements.
- **When:** Tue, Sep 2, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 5-0 (motion Smart, second Carr).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-5](#) · [Agenda](#)
- **Note:** The packet copy offered as the April minutes (pp. 2-3) is headed "Monday April 1, 2024", the same text later posted as the April 2025 minutes.

Card 323 · Sep 2, 2025 · Planning Commission · Item B1

2025-2026 comprehensive plan work plan

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Comp plan deadline extended to December 2026; part of the grant available through June 2026 and the rest after July 2026; draft elements expected by June 2026, then public review and adoption; agendas to go out about one week ahead; process for presenting and discussing draft elements.
- **When:** Tue, Sep 2, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Sep 2, 2025): Commerce grant funding and deadline extended to December 2026, with 35% of the grant unavailable until July 2026, requiring changes to the timeline and meeting schedule. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 6-14](#) · [Agenda](#)

Card 324 · Sep 2, 2025 · Planning Commission · Item B2

Visioning survey results and vision statement

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** 229 survey responses; themes were community, natural resources and small-town character; priorities were affordable homes, schools and quality of life; smoke and fire were the top climate concerns. Adopted vision: "Cashmere is a vibrant community with small-town character and quality of life for all people and all ages..." To be shared for public feedback.
- **When:** Tue, Sep 2, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Vision statement decided by the Commission (no vote count recorded). Next meeting: draft land use goals and zoning map changes. Adjourned 7:30 p.m.
- **Why (as stated):** Packet staff summary (Christina Wollman, Sep 2, 2025): review survey results, identify key themes and choose among five vision statement alternatives. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 15-59](#) · [Agenda](#)

Mon, Oct 6, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 325 · Oct 6, 2025 · Planning Commission · Item M

Approval of Sep 2, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Commissioners Carr, Redden, Smart and Haney (Vice Chair Walgren not present); Director Steve Croci; Christina Wollman (Perteet)
- **What:** Sep 2 minutes approved with a date correction. Recruitment, including the need for a Hispanic member to better represent the community. Van Lith development (Evergreen Road) and Smith lot split (Kennedy Road) moving forward.
- **When:** Mon, Oct 6, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 5-0 (motion Steigmeyer, second Redden).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** The agenda is headed "Monday October 4, 2025" (a Saturday); the minutes are dated Monday October 6, 2025.

Card 326 · Oct 6, 2025 · Planning Commission · Item B1

Review of land use goals

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Current and proposed land use element goals, made more concise; several goals changed to policies; discussion of agritourism and collaboration with the County. A draft land use element to come next.
- **When:** Mon, Oct 6, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet discussion sheet (pp. 4-7): existing land use goals compared with proposed goals under the Sep 2025 vision statement; each goal to get supporting policies. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-7](#) · [Agenda](#)

Card 327 · Oct 6, 2025 · Planning Commission · Item B2

Land use / zoning map (not on agenda)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners; Christina Wollman (Perteet)
- **What:** Non-conforming small lots in older neighborhoods; where to site future multifamily; renaming zones low/high density rather than single-/multi-family; a possible medium-density zone. Maps of undersized parcels and draft land use and parks goals to come next.
- **When:** Mon, Oct 6, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action. Adjourned 7:45 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** Recorded in the minutes as item F.b; the agenda lists only land use goals and next topics.

Mon, Nov 3, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 328 · Nov 3, 2025 · Planning Commission · Item M

Approval of Oct 6, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Commissioners Carr, Redden and Haney (Vice Chair Walgren and Smart not present); Director Steve Croci; Christina Wollman (Perteet)
- **What:** Oct 6 minutes approved with a date correction. Director reported that a storage facility proposes to expand (SEPA notice and comment period to open), and that a hearing examiner hearing on the Van Lith project was set for Wednesday, Nov 5.
- **When:** Mon, Nov 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 4-0 (motion Redden, second Carr).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)

Card 329 · Nov 3, 2025 · Planning Commission · Item B1

Draft land use element

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Draft text and policies under the October goals; described as the basis for all other elements. Requested changes: policy 1.2 (preserving existing structures) to cover commercial buildings rather than residential; add policies on development consistent with the plan without overarching regulations, on expanding utilities through opportunities such as public-private partnerships, and on enough land for public uses. Next: revise, then a public hearing; a possible joint PC-Council workshop before the late-spring hearings.
- **When:** Mon, Nov 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman; dated "October 6, 2025" in the Nov 3 packet); rough draft for workshopping; review goals and policies; no formal action; comments go into the public hearing draft. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-20](#) · [Agenda](#)
- **Note:** The staff summary in the Nov 3 packet carries the date "October 6, 2025".

Card 330 · Nov 3, 2025 · Planning Commission · Item B2

Draft land use and zoning map

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Draft map with the October changes. Staff noted the current population already exceeds the 2040 projection, so the City is growing faster than projected; the map will keep changing during the update.
- **When:** Mon, Nov 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (same summary as B1); review the rough draft future land use and zoning map and the map of non-conforming single-family parcels. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet p. 4](#) · [Agenda](#)

Card 331 · Nov 3, 2025 · Planning Commission · Item B3

Parks and recreation element

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Element to reference the recently updated PROS plan and its 6-year project list; short element with one goal, supporting policies and a 20-year project list; need for a new park in west Cashmere. To be reviewed in January.
- **When:** Mon, Nov 3, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action. Next meeting (December): climate vulnerability and risk assessment results. Adjourned 7:41 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 21-66](#) · [Agenda](#)
- **Note:** The packet includes the Cashmere Parks, Recreation and Open Space (PROS) Plan.

Mon, Dec 1, 2025 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 332 · Dec 1, 2025 · Planning Commission · Item M

Approval of Nov 3, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Commissioners Carr, Redden and Haney (Vice Chair Walgren and Smart not present); Director Steve Croci; Christina Wollman (Perteet); Mandy Maxwell (EK Consulting)
- **What:** Nov 3 minutes approved. Brief discussion of the parks element; the Commission discussed scheduling a joint meeting with Council in February.
- **When:** Mon, Dec 1, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 4-0 (motion Steigmeyer, second Redden).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)

Card 333 · Dec 1, 2025 · Planning Commission · Item B1

Climate element: vulnerability and risk assessment (Phase 2)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Mandy Maxwell (EK Consulting); Christina Wollman (Perteet)
- **What:** Phase 1 review and risk assessment results: flooding, wildfire and wildfire smoke pose significant risk to several asset categories; low/medium/high vulnerability ratings combined with probability and magnitude. More public outreach planned for about March, possibly a community forum; tribal engagement reviewed.
- **When:** Mon, Dec 1, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Dec 1, 2025): review preliminary near-term (pre-2050) vulnerability and risk results and decide which asset-hazard pairs need more study or action through goals, policies, code or adaptation strategies. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet p. 4](#) · [Agenda](#)

Card 334 · Dec 1, 2025 · Planning Commission · Item B2

Annual comprehensive plan amendment (docket) notification

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Director Steve Croci
- **What:** The annual docket process would begin soon; staff suggested suspending it this year because any requests could be considered in the overall plan update.
- **When:** Mon, Dec 1, 2025, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no vote recorded. Next meeting (stated as "January 3, 2026"): draft parks element, transportation goals and policies, and a list of mandatory code updates. Adjourned 7:30 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)
- **Note:** The minutes give the next meeting as "January 3, 2026" (a Saturday); the meeting was held Monday, Jan 5, 2026.

Mon, Jan 5, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 335 · Jan 5, 2026 · Planning Commission · Item M

Approval of Dec 1, 2025 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Vice Chair Carr; Commissioners Redden and Haney (Smart not present); Director Steve Croci; Christina Wollman (Perteet)
- **What:** Minutes approved. Brief discussion of the removal of a downtown tree and the December flooding and community response. The climate vulnerability item was removed from the agenda ("nothing to report").
- **When:** Mon, Jan 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 4-0 (motion Steigmeyer, second Redden).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** The minutes record approval of the "January 5, 2026 amended meeting minutes"; the agenda lists the Dec 1, 2025 minutes. The agenda is headed "Monday January 5, 2025".

Card 336 · Jan 5, 2026 · Planning Commission · Item B1

Planning Commission bylaws review

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners; Director Steve Croci
- **What:** Reviewed the bylaws (CMC ch. 2.48 in the packet); confirmed a quorum is four commissioners; Open Public Meetings Act training links to be provided.
- **When:** Mon, Jan 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 4-10](#) · [Agenda](#)

Card 337 · Jan 5, 2026 · Planning Commission · Item B2

Officer elections

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners
- **What:** Election of chair and vice chair.
- **When:** Mon, Jan 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Zak Steigmeyer elected Chair and Joanne Carr Vice Chair (no vote count recorded).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 338 · Jan 5, 2026 · Planning Commission · Item B3

Draft parks element

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Keep a prioritized, categorized park project list including maintenance, flexible for unexpected grants, plus a grant application list; the 20-year plan (near-term items such as vending machine updates; boat launch improvements need County and permitting coordination); added a climate resilience goal and PROS plan implementation, regrouping goals.
- **When:** Mon, Jan 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Jan 5, 2026): review the draft parks element built on the PROS plan, including the tree canopy summary required by HB 1181, a 20-year project list, and a goal of acquiring land in west Cashmere for a new park. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 11-19](#) · [Agenda](#)

Card 339 · Jan 5, 2026 · Planning Commission · Item B4

Transportation element goals and policies

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Focus on pedestrian and bicycle safety; adopted the term "active transportation facilities"; level of service and level of traffic stress for cyclists and LOS standards for streets; BNSF effects on traffic. Funding and railroad agreements had been secured for a Maple Street pedestrian crossing, but the federal government pulled the funding.
- **When:** Mon, Jan 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Jan 5, 2026): existing goals reviewed against current state law; four proposed goals (coordination, multimodal, active transportation, future development). (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 20-26](#) · [Agenda](#)

Card 340 · Jan 5, 2026 · Planning Commission · Item B5

Joint meeting with City Council: date and topics

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners
- **What:** Annual joint meeting confirmed for Feb 9, 2026 at the 6:00 p.m. Council meeting: overview of the comp plan strategy, code updates and public involvement; recommend a late-spring/early-summer Council workshop before hearings; topics include the UGA and infrastructure. Next meeting Feb 2: draft transportation element, capital facilities and utilities goals, and required code updates.
- **When:** Mon, Jan 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Confirmed (no vote recorded). Adjourned 7:50 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Feb 2, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 341 · Feb 2, 2026 · Planning Commission · Item M

Approval of Jan 5, 2026 minutes; reports

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Vice Chair Carr; Commissioners Smart and Haney (Redden excused); Director Steve Croci; Christina Wollman (Perteet)
- **What:** Minutes approved; brief discussion of current development proposals.
- **When:** Mon, Feb 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 4-0 (motion Smart, second Haney).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** The minutes record approval of the "February 2, 2026 amended meeting minutes"; the agenda lists the Jan 5, 2026 minutes. The agenda is headed "Monday February 2, 2025".

Card 342 · Feb 2, 2026 · Planning Commission · Item B1

Required updates to development codes

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Usually only the critical areas ordinance must be updated with the comp plan, but recent state laws must also be implemented: parking, co-living, unit lot subdivisions, permit processing, day care siting, ADUs, emergency shelters and housing, and others. Recommended updates discussed: adult day care, terminology, and turning the airport residential zone into an overlay. Code updates to follow comp plan adoption.
- **When:** Mon, Feb 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Feb 2, 2026): understand the required (some already preempting local code) and recommended code updates and their effort before the joint meeting with Council. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-14](#) · [Agenda](#)

Card 343 · Feb 2, 2026 · Planning Commission · Item B2

Joint meeting with City Council (Feb 9)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Director Steve Croci
- **What:** Reviewed the Chair's document of highlights and discussion topics for Council; all commissioners encouraged to attend.
- **When:** Mon, Feb 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 344 · Feb 2, 2026 · Planning Commission · Item B3

Public meeting / outreach event dates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners; Christina Wollman (Perteet)
- **What:** Outreach timeline; April suggested as the best time for the comp plan.
- **When:** Mon, Feb 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** To be discussed further.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 345 · Feb 2, 2026 · Planning Commission · Item B4

Possible parks or pathways committee

- **Topic:** Parks, Riverside Center & Facilities
- **Who:** Chair Steigmeyer; Director Steve Croci; Christina Wollman (Perteet)
- **What:** Proposal for a committee on active transportation routes, meeting separately from the Commission; it could help identify future sidewalk connections for the transportation element.
- **When:** Mon, Feb 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Card 346 · Feb 2, 2026 · Planning Commission · Item B5

Open Public Meetings Act training

- **Topic:** Land Use, Planning & Annexation
- **Who:** Director Steve Croci
- **What:** Reminder that commissioners must take OPMA training (information sent earlier).
- **When:** Mon, Feb 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Reminder only. Next meeting: transportation element, capital facilities and economic development goals. Adjourned 7:30 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Mar 2, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 347 · Mar 2, 2026 · Planning Commission · Item M

Approval of Feb 2, 2026 minutes; joint meeting; OPMA training

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Vice Chair Carr; Commissioners Smart and Haney (Redden not present); Director Steve Croci; Mayor Jim Fletcher; Christina Wollman (Perteet)
- **What:** Feb 2 minutes approved. Commissioners felt Council supported the proposed code, zoning and comp plan updates at the joint meeting. OPMA training reminder; the upcoming Short Course also provides it.
- **When:** Mon, Mar 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 4-0 (motion Smart, second Haney).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** The approval wording ("February 2, 2026 amended meeting minutes ... Smart ... Haney ... 4-0") repeats the Feb 2 minutes word for word. The agenda is headed "Monday March 2, 2025".

Card 348 · Mar 2, 2026 · Planning Commission · Item B1

Multimodal level of service (transportation element)

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Reviewed proposed multimodal LOS provisions and example level-of-traffic-stress matrices; asked for an LTS matrix specific to Cashmere.
- **When:** Mon, Mar 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Mar 2, 2026): review the multimodal LOS descriptions and discuss whether the methods suit Cashmere; no action required. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-10](#) · [Agenda](#)

Card 349 · Mar 2, 2026 · Planning Commission · Item B2

Draft economic development element

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Charts gave useful context, but there may be too many goals and policies. Discussed more residents working remotely or far away and more high-wage households. Staff to correct charts (reversing the timeline layout) and refine policies.
- **When:** Mon, Mar 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Mar 2, 2026): review goals on a strong economic base, new and growing businesses and tax revenues, and redevelopment to highest and best use; check comparison periods. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 11-21](#) · [Agenda](#)
- **Note:** Packet pp. 22-31 repeat pp. 12-21 (duplicated pages).

Card 350 · Mar 2, 2026 · Planning Commission · Item B3

Public meeting / outreach event dates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners
- **What:** Brief discussion of dates.
- **When:** Mon, Mar 2, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Staff (Crocì, Wollman) directed to settle dates outside the meeting. Next meeting: transportation and housing elements. Adjourned 7:30 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Apr 6, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 351 · Apr 6, 2026 · Planning Commission · Item M

Approval of Mar 2, 2026 minutes; reports; OPMA training

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Vice Chair Carr; Commissioners Smart, Redden and Haney; Director Steve Croci; Christina Wollman (Perteet)
- **What:** Mar 2 minutes approved. Director noted interest in multifamily development on some underused downtown lots. OPMA training reminder.
- **When:** Mon, Apr 6, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 3-0 (motion Haney, second Carr).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** All five commissioners are listed present but the vote is recorded 3-0. The agenda is headed "Monday April 6, 2025".

Card 352 · Apr 6, 2026 · Planning Commission · Item B1

Draft housing element

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Commissioners
- **What:** Demographics affecting housing, including more elderly residents and much higher home purchase costs; barriers such as the low building coverage limit and high open space requirements for multifamily. Interest in historic preservation standards for the Cottage Avenue Historic District; staff to research funding for them.
- **When:** Mon, Apr 6, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Apr 6, 2026): review the draft housing element and its goals and policies; no action required. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-17](#) · [Agenda](#)

Card 353 · Apr 6, 2026 · Planning Commission · Item B2

Draft transportation element

- **Topic:** Streets, Sidewalks & Transportation
- **Who:** Christina Wollman (Perteet)
- **What:** Full draft (goals, policies and LOS already reviewed), with a new bicycle level-of-traffic-stress table and a draft map of current and proposed sidewalks, trails and bike lanes for review.
- **When:** Mon, Apr 6, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, Apr 6, 2026): review the draft transportation element and its goals and policies. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 18-30](#) · [Agenda](#)

Card 354 · Apr 6, 2026 · Planning Commission · Item B3

Public outreach event

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners
- **What:** Next event tentatively the first week of May, combined with other City topics to draw more attendees.
- **When:** Mon, Apr 6, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no vote. Next meeting: capital facilities and utilities element. Adjourned 7:14 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, May 4, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Posted

Documents: [Agenda](#) · [Packet](#) · [Minutes](#)

Card 355 · May 4, 2026 · Planning Commission · Item M

Approval of Apr 6, 2026 minutes; reports; OPMA training

- **Topic:** Land Use, Planning & Annexation
- **Who:** Chair Steigmeyer; Vice Chair Carr; Commissioners Redden and Haney (Smart not present); Director Steve Croci; Christina Wollman (Perteet)
- **What:** Amended Apr 6 minutes approved. Director reminded commissioners of a public meeting on property taxes; the Commission discussed three grant applications for sidewalk improvements; OPMA training reminder.
- **When:** Mon, May 4, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Approved 4-0 (motion Carr, second Haney).
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** The agenda is headed "Monday May 4, 2025".

Card 356 · May 4, 2026 · Planning Commission · Item B1

Cottage Avenue Historic District

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Funding sources available for improvements or wayfinding in the district (National Register nomination package in the packet).
- **When:** Mon, May 4, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Staff to look into developing a complete streets ordinance (no vote recorded).
- **Why (as stated):** Packet staff summary (Christina Wollman, May 4, 2026): DAHP advised there are no district standards and no obligation to adopt them; possible funding through the Certified Local Government and Main Street programs. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 4-127](#) · [Agenda](#)

Card 357 · May 4, 2026 · Planning Commission · Item B2

Draft capital facilities and utilities element

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Director Steve Croci
- **What:** Rough draft missing much information, which staff will gather; review focused on goals and policies, with revisions for the next draft.
- **When:** Mon, May 4, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no action.
- **Why (as stated):** Packet staff summary (Christina Wollman, May 4, 2026): the element must include an inventory of public facilities, forecast needs, proposed locations and capacities, a six-year finance plan, and a requirement to reassess land use if funding falls short. (packet staff summary / document)
- **Source:** [Minutes](#) · [Packet pp. 128-147](#) · [Agenda](#)

Card 358 · May 4, 2026 · Planning Commission · Item B3

Public outreach open house; next steps for comp plan

- **Topic:** Land Use, Planning & Annexation
- **Who:** Commissioners; Christina Wollman (Perteet)
- **What:** Open house possibly May 27 in the Boy Scouts room at the Riverside Center, with flyers and social media graphics from Perteet. Joint Council/PC meeting proposed for Jun 8, 2026; draft plan to staff by May 29 for the Jun 1 PC meeting and to commissioners and councilmembers one week before the joint meeting.
- **When:** Mon, May 4, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Discussion; no vote recorded. Adjourned 7:30 p.m.
- **Why (as stated):** not stated
- **Source:** [Minutes](#) · [Packet](#) · [Agenda](#)

Mon, Jun 1, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted

Documents: [Agenda](#) · [Packet](#)

Notes: Agenda and packet posted; no minutes posted. No draft minutes for this meeting appear in the later Planning Commission packets reviewed (the Jul, Aug and Oct 2026 agendas list no minutes for approval).

Card 359 · Jun 1, 2026 · Planning Commission · Item M

Approval of May 4, 2026 minutes; OPMA training; recruitment

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Agenda lists the May 4, 2026 minutes (packet pp. 2-3), OPMA training and recruiting for the Commission.
- **When:** Mon, Jun 1, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet pp. 2-3](#) · [Agenda](#)
- **Note:** The agenda is headed "Monday June 1, 2025".

Card 360 · Jun 1, 2026 · Planning Commission · Item B1

Community forum discussion

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Agenda item; no packet material.
- **When:** Mon, Jun 1, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)

Card 361 · Jun 1, 2026 · Planning Commission · Item B2

Preliminary draft comprehensive plan review

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Preliminary draft plan (2026-2046) with revised land use goals, updated land use map, updated capital facilities and utilities goals, new maps and formatting; Commission asked to consider land use for multifamily parcels along Brender Creek.
- **When:** Mon, Jun 1, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Christina Wollman; dated "May 4, 2026" in the Jun 1 packet): review the draft and the proposed land use changes before the draft goes in the Council packet "on Thursday the 4th". (packet staff summary / document)
- **Source:** [Packet pp. 4-99](#) · [Agenda](#)
- **Note:** The staff summary in the Jun 1 packet carries the date "May 4, 2026".

Card 362 · Jun 1, 2026 · Planning Commission · Item B3

Joint Planning Commission and Council meeting on the comprehensive plan (Jun 8)

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission; City Council
- **What:** Agenda item; no packet material. See the Council's Jun 8, 2026 meeting in Part 1.
- **When:** Mon, Jun 1, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)

Mon, Jul 6, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted

Documents: [Agenda](#) · [Packet](#)

Notes: Agenda and packet posted; no minutes posted. No draft minutes for this meeting appear in the later Planning Commission packets reviewed (the Jul, Aug and Oct 2026 agendas list no minutes for approval).

Card 363 · Jul 6, 2026 · Planning Commission · Item M

OPMA training; recruitment

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Agenda lists OPMA training and recruitment; no prior minutes listed for approval.
- **When:** Mon, Jul 6, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)
- **Note:** The agenda is headed "Monday July &, 2025" (as printed).

Card 364 · Jul 6, 2026 · Planning Commission · Item B1

Mini-storage moratorium and code updates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Code allows mini-storage for personal and commercial users, neither defined. Definitions from Chelan County, Wenatchee, Ellensburg, Entiat, Moses Lake and Redmond compared. Staff recommend one mini-storage use and definition, allowing it in C/LI and WI zones, prohibiting it in DB and residential zones, and barring expansion of non-conforming facilities in MF or DB zones. Packet includes Ordinance No. 1344.
- **When:** Mon, Jul 6, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Christina Wollman, Jul 6, 2026): Council adopted a six-month moratorium on new mini-storage in February, expiring Aug 23, 2026; recommended action was a motion approving a preliminary code recommendation for Council. (packet staff summary / document)
- **Source:** [Packet pp. 2-7](#) · [Agenda](#)
- **Note:** The staff summary footer reads "10-6-2025 Planning Commission".

Card 365 · Jul 6, 2026 · Planning Commission · Item B2

Comprehensive plan status update

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Agenda item; no packet material.
- **When:** Mon, Jul 6, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)

Mon, Aug 3, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted

Documents: [Agenda](#) · [Packet](#)

Notes: Agenda and packet posted; no minutes posted. No draft minutes for this meeting appear in the later Planning Commission packets reviewed (the Jul, Aug and Oct 2026 agendas list no minutes for approval).

Card 366 · Aug 3, 2026 · Planning Commission · Item M

OPMA training; recruitment

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Agenda lists OPMA training and recruitment; no prior minutes listed for approval.
- **When:** Mon, Aug 3, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#) · [Agenda](#)
- **Note:** The agenda is headed "Monday August 3, 2025".

Card 367 · Aug 3, 2026 · Planning Commission · Item B1

Title 17 (zoning) code updates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Draft changes: definitions per RCW; new low/high density terms; SR and AR deleted from the use chart; low density lot coverage raised (35% allows only 2,450 sq ft); high density lot area and open space made proportional ("multi-unit" = 4+ units); GMA parking rules (one space for studios and one-bedrooms); adult day care; one home occupation type without a CUP; manufactured homes treated like site-built; ADUs; setback/height modifications; emergency shelters and housing wherever hotels are allowed; mobile vendor standards; fewer conditional uses.
- **When:** Mon, Aug 3, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Christina Wollman, Aug 3, 2026): development regulation updates are required with the comp plan update; revisions are mostly mandatory plus past discussions and code deficiencies; review only, no action. (packet staff summary / document)
- **Source:** [Packet pp. 2-79](#) · [Agenda](#)
- **Note:** The staff summary footer reads "7-29-2026 Planning Commission".

Card 368 · Aug 3, 2026 · Planning Commission · Item B2

Mini-storage moratorium and code updates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Repeats the Jul 6, 2026 mini-storage staff summary and Ordinance No. 1344 (packet pp. 80-85).
- **When:** Mon, Aug 3, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (dated Jul 6, 2026): code recommendations ahead of the moratorium's Aug 23, 2026 expiration. (packet staff summary / document)
- **Source:** [Packet pp. 80-85](#) · [Agenda](#)

Mon, Oct 5, 2026 · Planning Commission Meeting

Time: 6:00 PM (scheduled)

Where: Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)

Minutes: Minutes not yet posted

Documents: [Packet](#)

Notes: Only a meeting packet is posted (no separate agenda or minutes). The agenda on packet page 1 is headed "Monday October 5, 2025", a stale date; the staff summaries inside are dated October 5, 2026. The packet has a text layer; the scanned Title 16 draft pages (pp. 122-149) were OCR'd. No minutes for this meeting were found.

Card 369 · Oct 5, 2026 · Planning Commission · Item M

OPMA training; recruitment

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Packet agenda lists OPMA training and recruitment; no prior minutes listed for approval.
- **When:** Mon, Oct 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet p. 1](#)
- **Note:** The agenda on packet p. 1 is headed "Monday October 5, 2025"; the staff summaries are dated Oct 5, 2026.

Card 370 · Oct 5, 2026 · Planning Commission · Item B1

Comprehensive plan updates; Link Transit and Commerce comments

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet); Link Transit; WA Dept. of Commerce
- **What:** September 2026 draft plan with revisions (land use map for capacity, Link Transit route recommendation, housing actions and funding, policy H 1.8 on higher density on religious-organization land, capital facilities). Link Transit letter (Sep 21, 2026) asks for coordination on transit and pedestrian links. Commerce draft comments (Oct 1, 2026; Submittal 2026-S-15169, received Aug 5, notice period ended Oct 4): appendices missing; the housing element lacks actions to remove identified barriers; capital facilities sections (e.g., Exhibits 7-6, 7-8) are incomplete.
- **When:** Mon, Oct 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Christina Wollman, Oct 5, 2026): decide whether to add Link Transit's suggested policies and whether more wildfire policy is needed in the land use element per Commerce. (packet staff summary / document)
- **Source:** [Packet pp. 2-116](#)
- **Note:** The Commerce letter refers once to "the City of Chelan comprehensive plan periodic update".

Card 371 · Oct 5, 2026 · Planning Commission · Item B2

Zoning map updates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** Current and annotated proposed zoning maps, e.g., suburban and single-family residential to low or high density residential, airport residential to low density with an airport overlay, commercial/light industrial to warehouse industrial or downtown commercial, and a historic district overlay.
- **When:** Mon, Oct 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Christina Wollman, Oct 5, 2026): zoning maps must be updated with the comp plan; changes reflect previous discussions. (packet staff summary / document)
- **Source:** [Packet pp. 117-119](#)

Card 372 · Oct 5, 2026 · Planning Commission · Item B3

Title 16 (subdivision) code updates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** New approval criteria from RCW 58.17 (16.04.015(G)); a correction to 16.20.010; earlier changes to Chapters 16.04, 16.08 (shared easement driveways), 16.12 (certificates, recording and expiration) and 16.16.
- **When:** Mon, Oct 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Christina Wollman, Oct 5, 2026): required development regulation updates combining mandatory changes, deficiencies and refinements. (packet staff summary / document)
- **Source:** [Packet pp. 120-157](#)

Card 373 · Oct 5, 2026 · Planning Commission · Item B4

Title 17 (zoning) code updates

- **Topic:** Land Use, Planning & Annexation
- **Who:** Christina Wollman (Perteet)
- **What:** New: pet services and mini-storage definitions, day care center rules moved to 17.58.037, dark-sky lighting (17.58.210), more home occupations, attached ADU size, corner lot setback. For discussion: RCW "36.70A3545" (as printed) higher-density housing on religious organization land, and definitions of "affordable housing development" and "religious organization".
- **When:** Mon, Oct 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** Packet staff summary (Christina Wollman, Oct 5, 2026): required development regulation updates, mostly mandatory. (packet staff summary / document)
- **Source:** [Packet pp. 158-234](#)

Card 374 · Oct 5, 2026 · Planning Commission · Item B5

Public hearing November 2, 2026

- **Topic:** Land Use, Planning & Annexation
- **Who:** Planning Commission
- **What:** Agenda item for the Nov 2, 2026 public hearing (presumably on the comp plan and code updates; subject not stated in the packet).
- **When:** Mon, Oct 5, 2026, 6:00 PM (scheduled start)
- **Where:** Cashmere City Hall, 101 Woodring Street, Cashmere, WA (in person, with Zoom/phone option per agenda)
- **How (action / vote / outcome):** Minutes not yet posted; outcome not documented.
- **Why (as stated):** not stated
- **Source:** [Packet](#)
- **Note:** Not yet held as of Oct 25, 2026.

Sources: City of Cashmere website document folders. City Council: <https://www.cityofcashmere.org/government/mayor-city-council/city-council-meetings/meeting-agendas-packets>. Planning Commission: <https://www.cityofcashmere.org/government/boards-and-commissions/planning-commission/meeting-agendas-minutes>. Generated Oct 25, 2026.